

MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING HELD ON 9th JANUARY 2018 AT 6.10pm IN THE VILLAGE INSTITUTE

Presentation of the 2017 Community Hero took place at 6pm

Present: Councillors: Mrs C Binns Ms S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, R Reah, A Roe, Mrs M Skinner.

In attendance: Clerk Ms S Mozer

District Councillors: Ian Sanders, Cynthia Binns, Kevin Barker

210. TO ACCEPT APOLOGIES FOR ABSENCE

None received

211. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None received

212. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received

213. TO AGREE THAT MEMBERS OF THE PRESS AND PUBLIC BE ASKED TO LEAVE THE MEETING FOLLOWING AGENDA ITEM 26

214. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL. None received

215. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH DECEMBER 2017

RESOLVED: The minutes were approved as a true and accurate record and were signed by the Chair.

216. TO RECEIVE INFORMATION (MATTERS ARISING) ON ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

- i. Restricting use of VI car park. **RESOLVED:** that the submitted quotation is received. That a quotation for a barrier is sought. To be brought to February meeting for a final decision.

217. FINANCIAL MATTERS

- i. To approve payment of accounts for CPC and VICC. **RESOLVED:** That the accounts are approved

December Salaries, allowances,	£1488.51
3 rd qtr HMRC	£680.68
FBEP paint for BEP Pit wheel	£35.00
Plusnet Broadband Dec 2017	£17.39
Eon electricity (VI)	£41.00
Gaz-prom gas (VI Oct)	£229.16

218. TO RECEIVE YLCA/NALC MEMBERSHIP SUBSCRIPTION FEES AND APPROVE RENEWAL.

RESOLVED: That the cost of £1058.82 is approved and membership renewed for 2018/19.

219. TO RECEIVE 2018/2019 BUDGET AND PRECEPT RECOMMENDATION FROM THE HS&F COMMITTEE FOR CONSIDERATION, APPROVAL AND SUBMISSION TO WMDC.

The final budget and precept variance and adjustment reports had been circulated prior for members' information. The adjustments required to the budget include GDPR change in legislation costs, upgrade of council website as per internal auditors

recommendation, annual increase in staff costs, celebration of end of WW1 event and an overall 3% increase to all budget headings. The increase in the precept is in line with inflation at around 3%. It is in line with last years' budget which had a similar increase. The accounts show a slight budget deficit but there is a strong bank balance to cover this which has helped the council avoid increasing the precept any further, as has having more houses built in the area. The increase is the equivalent of just over 1p per week for Band D households.

RESOLVED: 1) That a 3% increase to the budget is approved for the 2018/19 financial period. **2)** That a 3% increase to the Precept is approved giving a demand to WMDC of £60,047.18. **3)** That the Clerk and the RFO are commended for their work on the budget and precept. **4)** That the RFO is approved to submit the demand to WMDC before Friday 9th February 2018.

220. TO RECEIVE UPDATES FROM DISTRICT CLLRs

Cllr Barker had tabled his report and also spoke of his success with WMDC schools admissions for a local resident, M1 motorway to Thornes Ridge meeting with WMDC – Cllr Barker to email CPC cllrs with details discussed. Cllr Binns spoke of the intergenerational project with Dane Royd School, Dane Royd School's visit to the Mayors office, and her work with a resident over a sink hole that had appeared.

221. POLICE MATTERS

PC Jack May had given his apologies as he was unwell. The Safe Scheme report had been circulated earlier by email for members information. The Council noted the increase in burglaries **RESOLVED: 1)** That an increase in night patrols is approved. **2)** Speeding on Stoney Lane is still included in the priorities.

222. GENERAL DATA PROTECTION REGULATION (GDPR)

The Clerk had tabled the YLCA/NALC Legal Topic notes 03 - 11 inclusive for members information. She explained that the GDPR was to come into effect on 25th May 2018 and that they needed to be informed and ready for the change in legislation.

RESOLVED: That the Legal Topic notes 03 -11 are received. That this is to be placed on the next agenda for further consideration after members have had chance to read the information.

223. CORRESPONDENCE

RESOLVED: Item 2 to be responded to, all other items noted.

224. TO RECEIVE CLERKS REPORT. RESOLVED: That the Clerks report is received.

225. PLANNING APPLICATIONS FOR CONSIDERATION.

The planning list had been circulated prior. **RESOLVED:** To object to application **17/03153/FUL** Land at Hollin Lane – two storey extension to side (resubmission of application 17/10426/FUL)

RESOLVED: To object to the application because the development proposed is inappropriate to development in the Green Belt.

17/03051/FUL Arnold Clark CCTV and lighting (retrospective)

RESOLVED: To object to the application on the grounds of residential amenity, impact on local wildlife, layout, density, privacy, design/appearance, glare for motorists exiting on the slip road. Request submitted for lights to be turned off until issue is resolved.

226. CLLR CRAVEN – CLOSURE OF THE CHURCH OF ST JOHN'S THE DIVINE. RESOLVED: that the actual closure date of 18th Feb 2018 is noted and that Cllrs Colley Binns and Craven will attend the closing service as representatives from the council.

- 227. CLLR COLLEY – SAMPLE CPC INFORMAL GREETING/OCCASION CARD**
RESOLVED: 1) Samples 2, 4, and 5 were approved for printing **2)** under section 137, approved the cost of £30, (donation to support Dementia charity) **3)** That a letter of appreciation is sent to Mrs Mollie Ridge who has kindly offered to pay the production costs.
- 228. CLLR DANIELS – BATTLES’S OVER, A NATIONS TRIBUTE SUNDAY 11TH NOVEMBER 2018**
RESOLVED: 1) To agree to participate in the event as laid out in the invitation forwarded through NALC. **2)** That CPC’s involvement is confirmed with the pageant master to ensure inclusion on the acknowledgement page. **3)** That the multi faith organisations are contacted to invite them to attend and be included.
- 229. CLLR ROE – ADMISSION OF PIPERS GREEN CHILDREN INTO ST JAMES SCHOOL**
RESOLVED: To contact WMDC school’s admissions to ascertain available places.
- 230. PARKS AND OPEN SPACES MATTERS**
- i. CPC to consider community litter picking event. **RESOLVED: 1)** That the event is approved to go ahead with Cllrs Platten, Oxspring and Skinner offering their involvement and to act as point of contact for the community. **2)** That insurance and risk assessment requirements are adhered to.
 - ii. FBEP request to purchase and install a) directional signage to BEP b) a second pit wheel at Haveroid Lane entrance to BEP.
Cllr Crompton was not present for this vote.
RESOLVED: 1) In principle the approval was given. **2)** More detailed information of sizes, intended location, colour, wording is required before complete approval is given. **3)** WMDC permission is to be sought and received before any works are carried out.
- 231. HALL GREEN COMMUNITY CENTRE MATTERS**
Wooley Parish Council is currently using the facility as theirs is closed. Toilet repairs were required and have been carried out.
- 232. PURCHASE OF LAND/REFURBISHMENT OF HALL GREEN COMMUNITY CENTRE**
Catteralls solicitors have been engaged. **RESOLVED: 1)** Clerk to pass on vendors solicitors details to Catteralls. **2)** CPC to be forwarded a copy of the Architects report once received. **3)** HGCCA to complete and submit capital grant application asap. **4)** CPC working party and clerk to attend meeting with all relevant parties in this project on 14th Feb at 10am.
- 233. HEALTH, SAFETY AND FINANCE MATTERS**
Next meeting to be confirmed
- 234. VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS**
Next meeting 16th January 3.30pm VI. Apologies received from Cllr Binns – on holiday
- 235. TO RECEIVE FEEDBACK FROM REPRESENTATIVES OF EXTERNAL COMMITTEES OR OTHER MEETINGS.**
Cllr Daniels had attended the West Yorkshire Combined Authority meeting which discussed the bus service and the train service to Leeds Bradford airport. Next meeting Arriva will be in attendance.

Standing orders were suspended and a further 15 mins incurred.

236. PUBLIC RIGHTS OF WAY

New Lane Footpath, off Denby Dale Road (Arnold Clark). Planning & Highways committee meeting to consider the evidence claiming a public footpath has been rearranged to 22nd February 2018. Further evidence is required from residents otherwise there is the real risk the ability to use this footpath will be lost.

237. COMMUNICATION ITEMS

RESOLVED: Police report details, approved minutes, Community Hero and WW1 Centenary event to be shared between the Parish Link, CPC website and Wakefield Express.

238. To confirm date and time of next meeting

RESOLVED: Tuesday 6th February 2018 at 6pm in the Village Institute, High Street, Crigglestone, WF4 3EB. Cllr Denton offered his apologies – on holiday

IN PRIVATE

239. TO APPROVE CLERKS ADDITIONAL HOURS AND ASSOCIATED TRAVEL EXPENSES

RESOLVED: That additional hours and associated travel expenses for administration duties related to purchase of land and extension to HGCC are approved.

As there was no further business to be transacted, the Chair thanked everyone for attending, and closed the meeting at 8.58pm.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Resident concerned about speeding through Fishponds Drive and surrounding streets. Wishes to enquire if a 20mph blanket ban can be imposed?

Clerk asked to contact WMDC Highways and ask what speed calming measures can be considered for Fishponds Drive and surrounding streets.