

CRIGGLESTONE PARISH COUNCIL
MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING
HELD ON 7th November 2017 AT 6pm IN THE VILLAGE INSTITUTE

Present: Councillors: Mrs C Binns Ms S Colley, Mrs J Craven, P Daniels (Chair), Cllr P Denton, M Oxspring, Mrs C Platten, R Reah, Mrs M Skinner.

In attendance: Clerk Ms S Mozer

District Councillors: Ian Sanders, Cynthia Binns

- 152. To accept apologies for absence.**
Cllr P Crompton – unwell
Cllr A Roe – unwell
Cllr J Craven – prior commitments
- 153. Declarations of interest in items on the agenda.**
C Binns – agenda item 14, as a member of Hall Green Community Association.
- 154. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.**
None received
- 155. To agree that members of the press and public be asked to leave the meeting following agenda items 14 and 26 - Approved**
- 156. To receive such items that the Chairman may wish to lay before the Council.**
Notification of strike action to raise awareness of proposed removal of guards on trains, Wednesday 8th November 2017.
- 157. To approve the minutes of the Parish Council meeting held on 3rd October 2017. (circulated prior)**
Amendments: minute no. 120 – remove Binns, insert Colley to members of PCC. Add S Colley to members of FBEP. Minute no. 125 – should read Chairs allowance, not Mayors. Minute no. 169 – this should read that the capital grant had been applied for and not applied and approved.
RESOLVED: That with the amendments, the minutes were approved as a true and accurate record and were signed by the Chair.
- 158. To receive information (matters arising) on ongoing issues and decide further action where necessary**
- i. Village Institute car park barrier – Clerk informed that WMDC planning permission was not required. Discussions took place as to most effective measures. **RESOLVED:** 1) Proposal to gate off the car park approved.
2) Costings for both a chain and lock and barrier and lock to be sourced.
 - ii. Donation to District Cllrs Charity abseil event – Clerk informed that YLCA had advised the power of Section 137 can be used. Cheque made payable to WMDC for £50 to be forwarded to WMDC for the nominated charities.
 - iii. Meeting with West Yorkshire Combined Authority re buses in the parish held Monday 6th November 2017 at Cedar Court Hotel. – Cllr Daniels informed that various issues were discussed. A report of the outcomes is to follow from WYCA.
 - iv. One Stop shop littering – Clerk informed the issue had been raised with WMDC Environment officer, who had visited the site, but as the issue is one of someone removing the rubbish from their site, it is difficult to comment on what more can be done, it is to be raised with WMDC senior management in environmental services. Some Council do feel that One Stop staff members are not overly concerned.
RESOLVED: Speak further with WMDC to ascertain what senior management can do to help support the situation.

- 159. Correspondence** (circulated prior)
 Items 1, 3-9, 11,12 **NOTED**
 2 – Cllr Daniels has registered his interest
 6 – Write letter of complaint stating charges are a backward step for the future of Wakefield’s city centre.
 10 – Informal meeting arranged for 5pm Tuesday 5th December to discuss fully and forward comments to WMDC.
 13 - Resident complaint - to complete the map supplied by WMDC to show location of residents affected to support a statutory nuisance claim.
 14 – additional item - comments on social media. Clerk read advice from YLCA.
 Comments to be monitored with a view to taking legal advice and action against the individual
- 160. To receive Clerk’s report** (circulated prior)
Resolved: Received
- 161. Planning Applications for consideration** (list circulated prior)
Resolved: To note the applications
- 162. Highways** – To report inappropriate use of layby on A639 Denby Dale Road
 Discussions were had over HGV’s using this layby, intended as a bus stop pull in area, as an overnight car park.
Resolved: To submit letter of Complaint to WMDC Planning Transport and Highways
- 163. Financial Matters:**

i. To approve payment of accounts for CPC and VICC

RESOLVED: That the payment of accounts is approved

October Salaries, allowances, overtime for staff	1389.87
Cultrix Ltd Hosting 30/10/17 – 29/10/18	82.80
DC Print – 4,500 4-page A4 newsletters	480.00
R Sunderland – PAT Test & 5yr Fixed wiring test	121.00
DD- BT	45.54
DD – Eon electricity	41.00
DD – Gaz prom	60.86
Yorks water – July – Oct 2017	73.51

- ii. To approve costing for Christmas trees for Newmillerdam and Hall Green** – Costing for 1x root ball, 2 x removable including net lighting of £4871.11 was shared with the meeting. **RESOLVED:** Costing as stated received and approved.
- iii.** To receive notification of increase in Foundation Living wage and approve its implementation.
 RFO informed the meeting that the increase of 30p had been announced bringing the new rate to £8.75 per hour. **RESOLVED:** That the new rate is approved and implemented in April 2018 for the applicable staff.
- iv.** To approve payment of staff Christmas bonus in December payroll. **RESOLVED:** That the Christmas bonus payments of £50 each for RFO & Caretaker, £100 for Clerk are approved.
- v.** To approve mileage expense claims for attendance at YLCA meeting
RESOLVED: that the mileage expenses for Cllr Craven and the Clerk are approved
- 164. Cllr Colley – To receive informal greeting/occasion card samples for approval in cost.**
 The samples were unavailable **Resolved:** Defer to a future meeting.
- 165. To discuss Hall Green Community Centre matters**

- i.** To receive update on purchase of land
 Cllrs Cllr Binns, Skinner and Oxspring declared their interest as members of the Hall Green Association and did not take part in the voting

Cllr Binns, secretary of the Hall Green Community Centre circulated the business plan document and gave a presentation about how the community centre had first started, who had been involved then and now, the maintaining and insuring role of the CPC over the previous years which, going forward, was not going to change. Visions for the centre once refurbished include the greater ability for the community of Crigglestone, not just Hall Green to use, as it will be able to accommodate greater numbers. It is hoped that HGCCA will be able to apply for services put out to tender by WMDC, NHS and South West Yorkshire Mental Health Trust as it will be a Dementia friendly building. Cllr Binns re iterated again that the only request coming from the Hall Green community Centre Association was for CPC to purchase the land and continuation of insuring and maintaining the building. The HGCC Association would pay for the solicitor's costs in the purchase of the land. The RFO advised that currently the purchase of the land could be met through the reserves however, this would need to be replenished through the 2018 -2019 budget setting process. Further discussions were held and questions asked.

It was proposed that CPC purchase the land to the rear 56 Stoney Lane, Hall Green. The proposal was seconded. Voting took place of those members present and voting which saw 5 for 0 against, **RESOLVED:** That Crigglestone Parish Council purchase the land to the rear of 56 Stoney Lane, Hall Green at the cost of £10,000 for the purpose of extending the current Hall Green Community Centre to enable it to provide better services for the Parish and surrounding area.

166. To consider Health and Safety and Finance Committee matters

To receive and approve minutes of 17th November 2017 and financial reports to September 2017 was deferred to next meeting

167. To consider Village Institute Charity Committee matters

To receive and approve minutes of 17th November 2017 and financial reports to September 2017 and request for funding of £2000 for period 2018/19, was deferred to next meeting.

i. To approve recommendation of renewal of Broadband contract.

Members had received the table of broadband provider comparisons.

RESOLVED: To approve the recommendation from Village Institute Charity that the renewal is taken out with PlusNet from November 2017 resulting in a saving of £200 per year.

168. To consider Parks and Open spaces matters – Deferred to next meeting

169. To receive updates from District Cllrs

The District Cllrs informed the meeting of WMDC budget consultation, adult and community education courses, new measures to improve conditions in the private rented sector, taxi testing standards, Christmas lights switch on and other events, residents of Pipers Green not able to access places at St James School as they are full, cable works being laid by Virgin subcontractors continue to cause disruption and disharmony in the parish in particular with them accessing private residents water supply through an outside tap, along with the road works, Dane Royd School is working with Woodlands care home and will be visiting to sing Christmas carols, District Cllrs will be present at their respective Remembrance Ceremony events.

170. Police matters

The October police report had been emailed prior to members. PC May attended and spoke of a slight decrease in reported crime however home burglary reports had increased due to a change in classification. The increase of CCTV around the district was improving the ability to catch more criminals and it appeared that criminals from outside the area were responsible for local crimes. Noticeably when the criminals are detained the crime reports lessen and rise again once they are released. In addition to the rolling schedule of the Safe Scheme, the nuisance of the exhaust noise from vehicles travelling up and down Denby Dale Road and surrounding areas, along with speeding were raised for the police to investigate.

- Resolved:** That the report is received
171. **To receive feedback from representatives of external committees or other meetings**
Deferred to next meeting
172. **Land adjacent Kingfisher footpath (standing item)** – Deferred to next meeting
173. **Public Rights of Way matters for consideration** – Deferred to next meeting
174. **To consider communication items**
175. **Resolved:** Police report details, approved minutes and Community Hero information to be shared between the Parish Link, CPC website and Wakefield Express.
176. **To receive notification of Clerk's leave 19 – 26 November 2017 and appoint stand in contact person. RESOLVED:** That Cllr Colley is appointed the first point of contact in clerk's absence, with Cllr Daniels appointed as second point of contact. Caretaker to the informed, list of emergency trades people to be forwarded to Cllr Colley and authority in conjunction with the chairman to action any emergencies arising.
177. **To confirm date and time of next meeting**
Resolved: Tuesday 5th December 2017 at 6pm in the Village Institute, High Street, Crigglestone, WF4 3EB.
178. **IN PRIVATE -**
179. **To receive additional hours schedule for RFO and approve reimbursement**
Deferred to next meeting

As the meeting had already surpassed its limit and standing orders moved for a further 20 mins, it was agreed to defer some of the items until the next meeting. The Chair thanked everyone for attending and closed the meeting at 8.50pm

SIGNED _____

DATE _____

CHAIRMAN _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

4 members of public attended and spoke of their frustration about the development at the Torque distribution centre on Bull Lane. Trees have been removed that were creating a buffer to the noise produced, contractors start work before the allowed time i.e. before 7.30 am. The noise throughout the day is never-ending. The clerk advised the residents that the Torque distribution is not in the parish, which they understood however the council could offer a letter of support in their complaint. The Clerk had made enquiries and had been told by WMDC planning officer that the trees on site are not protected and that they have been removed to install the attenuation tanks shown on the submitted plans. WMDC Planning would like to hear if the contractor work's fall outside of the hours 07.30 -17.00 Monday to Friday and 08.00 – 14.00 Saturday.