

**CRIGGLESTONE PARISH COUNCIL**  
**MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING**  
**HELD ON 6<sup>th</sup> June 2017 AT 6pm IN THE VILLAGE INSTITUTE**

**Present:** Councillors: Mrs C Binns, Ms S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), Cllr P Denton, M Oxspring, Mrs C Platten, A Roe, Mrs M Skinner.

**In attendance:** Clerk Ms S Mozer,

**District Councillors:** Mrs Cynthia Binns, Mr Kevin Barker, Mr Ian Sanders

The Chairman requested that a minutes silence was observed before the start of the meeting for the victims of the Manchester Arena attack on Monday 22<sup>nd</sup> May, the London Bridge attack on Saturday 3<sup>rd</sup> June and for the recently deceased Eric Morgan a past Chairman & Cllr of Crigglestone Parish Council.

**41. TO ACCEPT APOLOGIES FOR ABSENCE**

None received

**42. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

- a. Planning – Cllr Binns, member of WMDC planning committee
- b. Hall Green Community Centre – Cllrs Binns, Craven and Skinner as committee members
- c. FBEP – Cllrs Platten, Skinner, Colley and Oxspring as committee members

**43. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

- d. None received

**44. TO WELCOME AND RATIFY THE APPOINTMENT OF BRADY JACKSON AS THE RFO FROM 15<sup>TH</sup> MAY 2017**

**RESOLVED:** That Brady Jackson is welcomed as the incoming RFO as of 15<sup>th</sup> May 2017 and appointed on SCP 11 for 12 hrs per month.

**45. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL.**

**NOTED:** That a donation of £30 from the chairman's allowance, is made to Kidney Research, in memory of the past chairman Eric Morgan

**46. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2ND MAY 2017**

**RESOLVED:** That with the amendment to reflect that Cllr R Reah was present, the minutes were approved as a true and accurate record and were signed by the Chair.

**47. TO RECEIVE INFORMATION (MATTERS ARISING) ON ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY**

Minute no. 32 car park barrier – ongoing

**48. TO RECEIVE FEEDBACK FROM REPRESENTATIVES OF EXTERNAL COMMITTEES OR OTHER MEETINGS**

Nothing to report

**49. TO RECEIVE ANY AMENDMENTS TO GOVERNANCE DOCUMENTS FROM REVIEW MEETING HELD FRIDAY 26<sup>TH</sup> MAY 2017**

**RESOLVED 1:** That the amendment to Standing Orders, **3w** to read-*Full Council meetings shall commence at 6pm. A meeting shall not exceed a period of 2½ hours* and **3x** to read-*If approved by all members present at a meeting, the Standing Orders may be suspended for an additional 15 minutes only* is approved.

**2):** That the 2015 version of ACAS Discipline and Grievance arrangements replaces the current 2009 version.

**3):** That the amended and replaced documentation are amended on the website and the office copies.

## 50. TO CONSIDER HEALTH AND SAFETY AND FINANCE COMMITTEE MATTERS

None received

## 51. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

- i. To receive request from VICC for the CPC annual grant of £2000 for financial period 2017/18. **Approved**
- ii. To consider purchase of an answer machine for the VI caretaker to facilitate bookings and enquiries. **Resolved:** That expenditure to the limit of £50 is approved, Clerk to liaise with caretaker as to which model is suitable. Equipment remains the property of the Council

## 52. FINANCIAL MATTERS

- i. To approve schedule of payment of accounts for CPC and VICC

Salaries, allowances for May, overtime April	£1356.49
CPC Village Institute grant for 2017	£2,000
HMRC April to June 2017	£1054.08
K Short & CO, valuation report	£350
W Lill – Repairs & painting gate fencing to BEP	£38.99
Rynat Ltd – BMX annual inspection	£96.00
Internal Auditor annual inspection & report	£141.25
WMDC Annual lease for BEP	£25.00
DD - BT Broadband	£45.54

- ii. To sign in accordance with the banking mandate, the Unity Trust forms requesting services are made available at locations suitable for Clerk and RFO. **Resolved:** That the request is approved and signed in accordance with the mandate
- iii. **Resolved:** That the Clerks request to attend training event on 'Council compliance' Weds 16<sup>th</sup> August 2017 £69 + vat is approved.
- iv. **Resolved: 1)** That the purchase of 11 copies of the 'Good Cllr Guide 2017' is approved **2)** That a copy of How to be a Good Employer is downloaded and kept at hand for the Personnel Cttee to refer to. **3)** That 11 copies of the Neighbourhood Planning as seen in the White Rose Update are purchased.

## 53. TO RECEIVE INTERNAL AUDITORS REPORT FOR PERIOD 2016/17

**Resolved:** That the full internal audit report is received and recommendations noted

## 54. TO RECEIVE UPDATES FROM DISTRICT CLLRS

Cllr Barker spoke of the Galas attended and funerals of colleagues. Meetings have been held with WMDC re 20mph speed signs and the potential for parking permits for residents of Slack Lane, Mackie Hill Close, St James Way, Bretton Park. In the main the focus has been on the upcoming elections.

## 55. POLICE MATTERS

PC May attended and tabled the Police report for May. He spoke of mainly speeding and inquisitive crimes in the area. Further discussions were held over the use of Fishponds as a cut through and the speed at which drivers do so. The potential for a 20mph restriction was considered. Anti social behaviour (ASB) in the form of speeding vehicles, congregating vehicles at the Calder Park/Denby Dale food outlets was raised. Clerk was requested to write to Peels and WMDC to request these outlets consider gating their car parks off when the premises are closed, in an attempt to prevent ASB. PC May to make enquiries with his team member to ensure support can be offered from the Police in this request. The usual Safe Scheme priorities, with the addition of speeding, off road bikers and ASB at Calder Park was approved.

At this point a member of the public arrived. He had been unaware of the change to start time. The Chairman, as is at his discretion, allowed the member of public to speak.

## 56. PARKS AND OPEN SPACES MATTERS

- i. To receive and approve the minutes of the meeting held 22<sup>nd</sup> May 2017  
**Resolved:** With the addition of Cllr Oxspring detailed as chairing the meeting the minutes were approved as an accurate record and duly signed by the chair.
- ii. Encroachment in BEP - no update was available
- iii. To consider request from FBEP to site a memorial stone in BEP to the 22 miners who lost their lives in the Crigglestone Pit Disaster  
**Resolved: 1)** That the request is approved **2)** That in addition to the request, CPC ask FBEP to consider additional appropriate wording is added to the memorial stone plaque to reflect all persons that lost their lives at Crigglestone Colliery, from opening to closing of the mine and not just in the Pit Disaster.

## 57. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Hall Green Gala 5<sup>th</sup> July, any volunteers greatly received.

Quiz night 7pm 13<sup>th</sup> July – ‘June is bursting all over’

- i. To receive and consider valuation report of land adjacent HGCC  
**Resolved:** that the report is received
- ii. To consider next steps required re the project of HGCC building extension  
**Resolved: 1)** Clerk to contact Mr Buxton and advise him of the valuation report findings.  
**2)** Cllr Binns to arrange drawings and the pre application form to be submitted to WMDC Planning department to ascertain if permission would be granted or not. **3)** That the working party would now meet when required to consider information received and make further enquiries as to business plan, solicitors, funding, before bringing it to full council for consideration.

## 58. TO RECEIVE CLERK’S REPORT

**Resolved:** Received

## 59. TO RECEIVE ITEMS OF CORRESPONDENCE

Item 1 was dealt with in public

Item 4 – M1 Smart motorway one year on review - Members were requested to forward their comments to the Clerk by tomorrow in order for them to be collated and forwarded.

Item 9 – Smiley Sid, add to next agenda

## 60. PLANNING APPLICATIONS FOR CONSIDERATION

- i. App. No: 17/01233/TCA, App. No: 17/01103/PRE 24, App. No: 17/00858/FUL,  
App. No: 17/01125/FUL **RESOLVED:** Noted

## 61. PUBLIC RIGHTS OF WAY MATTERS FOR CONSIDERATION

- i. To consider registering Kingfisher Close footpath as a public right of way  
**RESOLVED: 1)** That Council agree to complete the Modification Order process in order to register the footpath at Kingfisher Close. **2)** That the evidence form is uploaded onto the Council website for the community benefit, but that they are advised to submit the evidence form themselves.

## 62. TO CONSIDER COMMUNICATION ITEMS:

**Resolved:** That the usual items are distributed with the addition of Kingfisher Footpath and Smiley Sid

## 63. ITEMS FOR NEXT AGENDA:

Approval of July and August salaries

Purchase of a Smiley Sid

Standing item re the land adjacent Kingfisher footpath

**64. TO CONFIRM DATE AND TIME OF THE NEXT MEETING** – Tuesday 4<sup>th</sup> July 2017 6.00 pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

As there was no further business to be conducted the Chair thanked everyone for attending and closed the meeting at 8.30pm

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

CHAIRMAN

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

Mr Sunderland a resident of Haveroid Way asked if anything could be done about stopping Fishponds being used as a cut through to Bull Lane and installing speed tables/pillows or a 20mph speed restriction to stem the speeding drivers.