

CRIGGLESTONE PARISH COUNCIL
MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING
HELD ON 5th December 2017 AT 6pm IN THE VILLAGE INSTITUTE

Present: Councillors: Mrs C Binns Ms S Colley, Mrs J Craven, P Crompton, P Daniels (Chair),
M Oxspring, Mrs C Platten, R Reah, Mrs M Skinner.

In attendance: Clerk Ms S Mozer

District Councillors: Ian Sanders, Cynthia Binns, Kevin Barker

180. TO ACCEPT APOLOGIES FOR ABSENCE.

Cllr P Denton -work commitments

Cllr A Roe – unwell

RESOLVED – That the apologies are approved

181. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllr C Binns – agenda item 19, as a member of Hall Green Community Association.

182. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.

None received

183. TO AGREE THAT MEMBERS OF THE PRESS AND PUBLIC BE ASKED TO LEAVE THE MEETING FOLLOWING AGENDA ITEM 26 - APPROVED

184. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL.

Thanks to all that attended the Hall Green Christmas Light Switch on, a fabulously attended event, exceptional performance from Goldthorpe Junior Band. 11th November 2018 sees the 100th anniversary of the end of the war which should be marked by Crigglestone Parish Council.

185. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7TH NOVEMBER 2017. (circulated prior)

Amendments: minute no. 162 – should read road no. 636.

RESOLVED: That with the amendment, the minutes were approved as a true and accurate record and were signed by the Chair.

186. TO RECEIVE INFORMATION (MATTERS ARISING) ON ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY

None received

187. FINANCIAL MATTERS:

i. To approve payment of accounts for CPC and VICC

RESOLVED: That the payment of accounts is approved

November Salaries, allowances, Christmas bonus	1586.84
Wakefield Council/Engie – Christmas tree provision and associated infrastructure	6054.22 inc vat
DD- BT final bill	32.99 in credit
DD – Eon electricity	41.00
DD – Gaz prom	137.57
M Nolan – window cleaner June, Aug, Oct	90.00

188. TO RECEIVE UPDATES FROM DISTRICT CLLRS

The District Cllrs informed the meeting of their involvement with planning and highways issues, dog fouling on Pipers Green, blocked gullies, complaints of inconsiderate parking at Co Op on High Street, Crigglestone. Advised that WMDC have new winter maintenance machinery. Gave thanks for the recent donations from CPC to their abseiling event charities. Spoke of their attendance at the respective lights switch on in their ward, in particular and commended the large attendance at the Hall Green lights switch on and the noticeable

enthusiasm and communication shown by Revd. Kevin Greaves in the community. District Cllrs informed that they would look into the issue of the lighting nuisance at the Arnold Clark development. The chairman thanked the District Cllrs for their reports and wished them well for the festive period.

189. POLICE MATTERS

The November police report had been emailed prior to members. PC May attended and spoke of issues highlighted in the report. The off-road team had nothing additional to report. In addition to the rolling schedule of the Safe Scheme, the parking on Stoney Lane, the nuisance of the scooter activity on Painthorpe Lane was added. HGV layby parking was raised. **RESOLVED:** That the report is received and the safe scheme priorities approved. The chairman thanked PC May and his team on the Safe Scheme for their reports and wished them well for the festive period.

190. CORRESPONDENCE (circulated prior)

Items 1, 2, 3, 4, 6, 8, 9, 11 **NOTED**

5 – To respond advising of agreement to suggestion.

7 – Anyone interested to contact clerk

10 – Respond advising Stoney Lane added to Safe Scheme priority

191. TO RECEIVE CLERK'S REPORT (circulated prior)

Due to information received the HS&F meeting was rearranged to Friday 5th January 2018 at 3.30pm in the VI office.

RESOLVED: That the Clerks report is received

192. WAKEFIELD DISTRICT LOCAL PLAN 2036 EARLY ENGAGEMENT CONSULTATION.

A meeting for all Cllrs had been convened earlier this evening and was attended by Cllrs Crompton, Colley, Platten, Daniels, Craven, Oxspring and Reah to discuss the consultation document and prepare and approve the council's submission, in order to meet the deadline of 6th December.

RESOLVED: That the comments submitted at the earlier meeting, to the questions in the consultation online form document, are approved as Crigglestone Parish Councils response.

193. NEWSLETTER

Disappointment was once again conveyed that not everyone had received the Autumn newsletter. Discussions were held as to alternative delivery options and indeed whether or not the newsletter should continue. **RESOLVED: 1)** The newsletter should reduce further to once a year giving details of the past years items and the community hero nomination form. **2)** That Royal Mail door to door service is contracted for the autumn 2018 edition. **3)** That the newsletter input is decided no later than the September meeting. **4)** That the Parish Link is utilised more to share information with the community.

194. PLANNING APPLICATIONS FOR CONSIDERATION (list circulated prior)

RESOLVED: To note the applications

195. 2017 COMMUNITY HERO AWARD

Cllr Colley declared her interest as a nominator of someone for the award, and did not take part in the voting.

The working party's recommendation was shared for council approval. It was proposed not to approve the recommendation. The proposal was voted on and it was **RESOLVED:** That the working party recommendation is not approved. Further discussions ensued and it was

RESOLVED: That the Community Hero winner is awarded to Beverley Wainwright and Margaret Poucher, the runner-up is awarded to Lesley Brown.

- 196. CLLR COLLEY – TO RECEIVE INFORMAL GREETING/OCCASION CARD SAMPLES FOR APPROVAL IN COST.**
The samples were unavailable **RESOLVED:** Defer to a future meeting.
- 197. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**
Nothing to report
- 198. REFURBISHMENT OF HALL GREEN COMMUNITY CENTRE MATTERS**
Cllr Binns secretary to the HGCCA spoke of the developments so far in that HGCCA were taking guidance from the Community Development Officer at WMDC and Locality. Cllrs Jackie Craven, Michael Oxspring, Margaret Skinner and Keith Wainwright are to be elected as trustees when the HGCCA applies for charity status. HGCCA had the following requests to make to the council for their approval:
- 1) That the council's intention to purchase the land is confirmed in writing to HGCCA – APPROVED**
 - 2) That a new lease for the Hall Green Community Centre between HGCCA and CPC is drawn up, agreed and issued - APPROVED**
 - 3) That a legacy document is required from HGCCA -APPROVED**
- 199. TO CONSIDER HEALTH AND SAFETY AND FINANCE COMMITTEE MATTERS**
i. To receive and approve minutes of 17th November 2017 and financial reports to September 2017 deferred from last meeting.
RESOLVED: That with the amendment at 6iv which should read January not September, the minutes were approved as an accurate record and signed by the Chair.
- 200. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS**
i. To receive and approve minutes of 17th November 2017 and financial reports to September 2017 **RESOLVED:** That the minutes were approved as an accurate record and signed by the Chair.
ii. Request for funding of £2000 for period 2018/19 - **APPROVED**
- 201. TO CONSIDER PARKS AND OPEN SPACES MATTERS**
i. To receive and approve minutes of 18th September 2017 (deferred from last meeting) and 27th November 2017
RESOLVED: That both sets of minutes are approved as an accurate record and signed by the Chair.
- 202. TO APPROVE RECOMMENDATION FROM PERSONNEL COMMITTEE MEETING OF 14TH NOVEMBER 2017**
Discussions were held. **RESOLVED:** It is approved that Brady Jackson be made a permanent member of staff as the councils RFO and that his hours are increased to 16 hours per month from 1st November 2017.
- 203. TO RECEIVE FEEDBACK FROM REPRESENTATIVES OF EXTERNAL COMMITTEES OR OTHER MEETINGS**
1) Cllr Daniels spoke of his delight at his recent appointment to the West Yorkshire Combined Authority. Their last meeting was a week ago where considerations around the bus and train networks in the Crigglesstone area, out to Leeds Bradford airport and the proposal by Northern Rail to charge a £20 fine for having no ticket were discussed. Next meeting in January 2018.
2) The Clerk spoke of the items discussed at the last YLCA Wakefield Branch meeting, in particular the GDPR which will have an impact on the Council will incur cost and will be

implemented in May 2018. Further guidance from the Government is to be received at discussed at length once received.

204. LAND ADJACENT KINGFISHER CLOSE FOOTPATH – nothing to report

205. PUBLIC RIGHTS OF WAY MATTERS FOR CONSIDERATION

Arnold Clark footpath which was on the WMDC planning agenda for discussion on 6th Dec has been moved to a future meeting.

Clerk asked for clarification on the location of the Kingfisher Close footpath, as it was still not matching with the identified area on the map received from WMDC.

206. TO CONSIDER COMMUNICATION ITEMS

RESOLVED: Police report details, approved minutes and Community Hero information to be shared between the Parish Link, CPC website and Wakefield Express.

207. TO CONFIRM DATE AND TIME OF NEXT MEETING

RESOLVED: Tuesday 9th January 2018 at 6pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

The Clerk informed the meeting that the office would be closed from Friday 22nd Dec until Tuesday 2nd January 2018

178. IN PRIVATE -

179. TO RECEIVE ADDITIONAL HOURS SCHEDULE FOR RFO AND APPROVE REIMBURSEMENT

RESOLVED: That the additional hours schedule for October 2017 is approved for reimbursement

As there was no further business to be transacted, the Chair thanked everyone for attending, wished everyone a Merry Christmas and Happy New Year and closed the meeting at 7.56pm

SIGNED _____

DATE _____

CHAIRMAN _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

No public were present