

**CRIGGLESTONE PARISH COUNCIL**  
**MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING**  
**HELD ON 4<sup>th</sup> July 2017 AT 6pm IN THE VILLAGE INSTITUTE**

**Present:** Councillors: Ms S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, R Reah, A Roe, Mrs M Skinner.

**In attendance:** Clerk Ms S Mozer

**District Councillors:** None

**65. TO ACCEPT APOLOGIES FOR ABSENCE**

Mrs C Binns – on holiday

District Cllrs Ian Sanders and Kevin Barker – prior commitments

**RESOLVED:** That the apologies are accepted

**66. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None received

**67. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

None received

**68. TO AGREE THAT MEMBERS OF THE PUBLIC BE ASKED TO LEAVE THE MEETING FOLLOWING AGENDA ITEM 23.**

APPROVED

**69. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL.**

None submitted

**70. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6<sup>th</sup> JUNE 2017**

**RESOLVED:** That with the amendment to reflect the misspelling of Cllr Roe's name, the minutes were approved as a true and accurate record and were signed by the Chair.

**71. TO RECEIVE INFORMATION (MATTERS ARISING) ON ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY**

Minute no. 56 iii – The sponsor of the memorial plaque wishes only for the names of those that died in the pit explosion. **RESOLVED:** To accept the explanation and leave matters as they were originally proposed.

Minute no. 32 car park barrier – quotes have been requested. Pre planning application is required.

Minute no. 56 ii – Encroachment – WMDC have been contacted and an update is awaited as to what options are open to the council.

**72. TO RECEIVE ITEMS OF CORRESPONDENCE (list circulated prior)**

**6. RESOLVED:** Cllr Oxspring to attend in place of Cllr Daniels, Cllr Daniels' apologies to be submitted

**7. RESOLVED:** On behalf of resident Clerk to contact Keith Wainwright and WMDC PROW office and ascertain ownership of land currently housing the conifers with a view to works being carried out on the grounds that the height is a health and safety issue for the residents living alongside.

**9. RESOLVED:** Cllrs Craven and Crompton are to scrutinise the document further and submit comments to Clerk by Friday 21<sup>st</sup> July in order for clerk to submit them to WMDC before cut off date of 2<sup>nd</sup> August.

**11. RESOLVED:** Enquirer to be advised that Parish Councils cannot make donations to individuals. That District Cllrs have been contacted to see if they can offer any funding avenues.

**12. Resident of Moor Close complaint re Virgin Media works. WMDC have offered to arrange meeting between all parties, if there are any other concerns not already covered in recent correspondence**

**RESOLVED:** Clerk to obtain from Virgin Media their site code of conduct and programme of works.

**13.** Resident of Parish complaint re disabled access to BEP. **RESOLVED:** To respond advising of current situation with access points.

**73. TO RECEIVE CLERK'S REPORT**

**RESOLVED:** Received

**74. PLANNING APPLICATIONS FOR CONSIDERATION**

17/01395/TCA, 17/01323/FUL, 17/00900/FUL, 17/01383/OUT, 17/01371/ADV, 17/01365/FUL, 17/01343/FUL, 17/01372/FUL, 17/01372/FUL, **NOTED**

**17/01351/FUL** Hollin Lane (land Off) Application for resurfacing of existing track and creation of new track (part retrospective) **RESOLVED; 1)** To object on the grounds stated in the tabled objection support letter in its entirety. **2)** That the objection support letter is submitted to the relevant planning officer for the case file.

**17/01426/FUL** Hollin Lane (Land Off) Crigglestone, Application for extension to dwelling house – **RESOLVED; 1)** To object on the grounds stated in the tabled objection support letter in its entirety. **2)** That the objection support letter is submitted to the relevant planning officer for the case file.

**75. TO RECEIVE FEEDBACK FROM REPRESENTATIVES OF EXTERNAL COMMITTEES OR OTHER MEETINGS**

YLCA Annual Branch meeting 1<sup>st</sup> June attended by Cllrs Binns and Craven. New chair and vice chair have been appointed. The meeting covered the Transparency fund, Finance and Data Protection.

**76. FINANCIAL MATTERS**

i. To approve schedule of payment of accounts for CPC and VICC

Salaries, allowances for June, overtime May	£1424.82
Salaries, allowances for July, overtime June	1360.63
YPO cleaning supplies	£44.81
Lanesborough Properties-kitchen/ toilet repairs	£57.00
Reimbursement of Clerks advance	£106.15
Members mileage claim for attending meeting	£14.00
YLCA good cllr guide/nbhood planning publication	£85.28
DC print summer newsletter	£400.00
Ian Bowers newsletter distribution	£180.00
DD - BT Broadband	£45.54

ii. **RESOLVED:** That members mileage claim of £14.00 for attendance at 1<sup>st</sup> June meeting is approved.

iii. To receive grant aid request from BEP towards Insurance. **Deferred.**

iv. To consider invitation to attend YLCA day seminar in Event Management, £115 per delegate, 3<sup>rd</sup> August 2017 **RESOLVED:** That Cllr M Oxspring and the Clerk are approved to attend.

v. Purchase of Smiley SID – Defer until further information available.

**77. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Hall Green Gala 8<sup>th</sup> July, any volunteers greatly received. Raffle tickets were on sale with proceeds going towards the funding of an additional Admiral Nurse.

i. Purchase of land to rear of HGCC. Clerk advised landowner would appreciate further discussions on the valuation of the land. **RESOLVED:** That a meeting between landowner and working party is arranged.

**78. TO CONSIDER HEALTH AND SAFETY AND FINANCE COMMITTEE MATTERS**

Next meeting Tuesday 11<sup>th</sup> July 4.30pm

**79. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS**

Next meeting Tuesday 11<sup>th</sup> July 3.30pm

**80. TO RECEIVE UPDATES FROM DISTRICT CLLRS**

Cllr Barker was not in attendance but had submitted his report for circulation which members received.

## 81. POLICE MATTERS

PC May attended, hard copies of the report were unavailable due to ASB matrix failure, he would forward once available. PC May spoke of the Section 59 anti social behaviour orders issued to persons in vehicles congregating at Calder Park. He had also, on behalf of the Parish Council made contact with the representative at Peel Holdings regarding closing the premises gates of the fast food outlets on Calder Park in an attempt to curb the anti social behaviour. Their communications are to continue. Recent reporting have seen thefts from motor vehicles and a vulnerable lady subjected to an unwanted visitor to her home who, on leaving her home and after stealing her purse and money, apologised and left the property! PC May advised that Smartwater measures were being put in place and PC Finlay was to join the off - road motorbike team.

The ongoing safe scheme priorities were approved.

82. To consider proposal of 20mph speed signage for Fishponds Drive/ Haveroid Way  
Deferred to a future meeting

83. Land adjacent Kingfisher footpath (standing item)

Discussions were entered into around the recent rumours of development of the land for housing.

**RESOLVED: 1)** That WMDC Cllrs Box, Jeffery and the District Cllrs are contacted and asked to confirm any and all proposed changes to the Green Belt boundaries of the Parish and all the Green Belt (including the Parish) that lies between Durkar/Crigglestone/Kettlethorpe/Sandal and Portobello.

**2)** That funding should be sourced in readiness for any potential legal services required for long term planning and the Neighbourhood Plan.

84. Public rights of way matters for consideration.

The Clerk requested definite clarification on the tabled map of the footpath approved for registering as a public right of way, in readiness for submission to PROW office and Land Registry. Cllr Craven obliged as she had taken guidance from a former PROW officer.

## 85. TO CONSIDER COMMUNICATION ITEMS:

**RESOLVED:** That the usual items are distributed, with the addition of a Facebook statement encouraging the Crigglestone residents to report crimes/concerns/ASB to the Police. That the next newsletter is distributed in October to facilitate the Community Hero award.

## 86. ITEMS FOR NEXT AGENDA:

To arrange the Community Hero award

87. **TO CONFIRM DATE AND TIME OF THE NEXT MEETING** – Tuesday 5<sup>th</sup> September 2017 6.00 pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

## 88. IN PRIVATE

89. To receive the minutes of the Personnel Committee meeting of 8<sup>th</sup> June 2017

**RESOLVED:** received

90. To consider recommendations at minute no. 8. 1,2,3 for approval

**RESOLVED:** That the recommendations are approved with the exception of Cllr Platten who does not wish to be placed on the rota.

As there was no further business to be conducted the Chair thanked everyone for attending, reminded members there was no meeting in August and closed the meeting at 8.10pm

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

CHAIRMAN

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

Mr Sunderland a resident of Haveroid Way reported to council that he had made enquiries with WMDC regarding white line marking for Fishponds Drive. The potential for Fishponds to become access only was also suggested, Clerk was tasked with enquiring with WMDC Highways if that was feasible. Mr Sunderland remarked that speeding was as always a problem. Cllr Oxspring offered to contact Mr Sunderland when the Smiley SID is next on High Street.