

MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING HELD ON 3rd July 2018 AT 6.00pm IN THE VILLAGE INSTITUTE

Present: Councillors Mrs C Binns Ms S Colley, Mrs J Craven, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, Cllr R Reah, Cllr A Roe, Mrs M Skinner.

In attendance: Clerk Ms S Mozer,

District Councillors: Ian Sanders, Cynthia Binns, 4 members of public.

71 To receive and accept apologies for absence

Cllr Crompton – prior commitment

RESOLVED: That the apologies are accepted.

72 Declarations of interest in items on the agenda

None received

73 To consider requests received by the Clerk for dispensations under

Section 33 of the Localism Act 2011. None received

**74 To agree that members of the press and public be asked to leave the meeting when necessary.
APPROVED**

75 To receive such items that the Chairman may wish to lay before the Council.

- i. Challenge to the election of Vice Chairman

Clerk informed members that after the last meeting she had received a further challenge from a CPC Cllr which has led to the Clerk requesting further guidance from YLCA, which was circulated prior to this meeting. It was proposed that the YLCA guidance is followed. Members voted by show of hands which saw 5 for, 2 against, 2 abstentions. **Resolved:** That the YLCA guidance is followed and the original election of vice chair stands.

76 To approve accuracy of minutes of Parish Council meeting held on 5th June 2018

RESOLVED: The minutes were approved as a true and accurate record and were signed by the Chair.

77 Financial Matters

- i. To approve a) outgoing RFO's final payments, b) Cllr Craven expenses, c) Clerks expenses, d) Clerks additional hrs in RFO role. **RESOLVED:** All verified and approved for payment.
- ii. To approve August salaries and additional hrs for payment due to no August meeting. **RESOLVED:** All verified and approved for payment.
- iii. To approve payment of accounts for CPC and VICC (list tabled) to include clerks monthly expenses reimbursement. **RESOLVED:** Approved for payment.
- iv. Cllr Roe - To consider and approve CPC debit bank card and set limit for use by clerk only. Deferred to next meeting

78 The order of business was changed and agenda item 14, Police was taken here.

PC Brumby attended and the June Police report was noted. He spoke of the increase in low level crime committed by those riding scooters and the Police directive governing their ability to safely chase and stop them. Further discussions included the increase in speeding on Durkar Low Lane, on Fishponds Drive when being used as a cut through, Denby Dale Road 'boy racers', Hollin Lane and High Street. Safer Roads Team to be advised for their attention. The following priorities were approved – Parking on the bend on Painthorpe Lane and Woodmoor Drive, Vehicles parking in the bus layby's on Denby Dale Road, Speeding, Boy-racers on Denby Dale Road and other areas discussed, inconsiderate parking on Hollin Lane.

79 To receive updates from District Cllrs

Cllr Sanders offered thanks for the Parish councils support in objecting to the planning application on Low Moor Lane. He spoke of his work with flooded residents on Marshall Estate and the tree root disruption for residents on Moorside Crescent. Cllr Binns spoke of her efforts with the NIF grants, supporting the Crigglestone Day Care extension, attendance at local summer fairs and presentations.

80 Parks and Open Spaces matters

- i. For council to receive and committee to approve minutes from meeting held 30th May 2018
RESOLVED: received and approved as an accurate record
- ii. To consider and approve recommendations from the working Party meeting re the licence between FBEP and CPC to include CPC management plan and FBEP maintenance schedule.
RESOLVED: That the Licence is approved for implementation as of today's date and signed by Cllr P Daniels for CPC and Margaret Skinner in her capacity as Chair of FBEP
- iii. To consider request from resident re help towards installation/emptying of dog waste bins on Pipers Green estate. **RESOLVED:** Clerk to ask Developer to provide dog waste bins and arrange emptying.

The committee reported that they had been notified about attempts to steal the hanging basket outside St James' Church. The living Christmas tree in Durkar and top of High street were suffering in the hot weather. Cllrs Colley and Reah offered to tend to them.

81 Health and Safety and Finance Committee matters

No items – next meeting Oct 22nd 10am

82 Village Institute Charity Committee matters

No items – next meeting July 25th 1pm

83 Personnel Committee matters

- i. To consider for approval recommendation from meeting and interview for admin support assistant. Discussions were held over the merit of the candidate and whilst it was acknowledged that not all the requirements were current, past experience was there which could be updated and overall the candidate would be an asset to the council.
RESOLVED: That the candidate is offered the post subject to the terms and conditions of the contract and satisfactory references.

84 Hall Green Community Centre matters

- i. To consider quotations for light sensors and approve expenditure and installation. Hall Green Association reported that this agenda item was no longer necessary as they had decided to pay for it themselves.
- ii. To appoint CPC trustee for current vacancy. **RESOLVED:** That Cllr Michael Oxspring is appointed.

85 Purchase of land at rear of 56 Stoney Lane. The order of business was changed and agenda item 19 was taken here. The final sale documents with the council's amendments included had been received from Cateralls Solicitors and circulated to members prior to the meeting for their attention, along with the response from the seller's solicitor that they are not prepared to pay for the indemnity insurance for the missing document from 1952. It was proposed that the sale document is approved. Voting by show of hands took place which saw 8 for, 1 against, 1 abstention. **RESOLVED:** That the final sale document is approved for signature and completion of sale. **RESOLVED:** That indemnity insurance will be sourced and paid for by CPC in due course.

7.15pm District Cllrs I Sanders and C Binns left the meeting.

86 Correspondence (list circulated prior)

Item 6 – Reply advising resident of site visit undertaken and tree policy.

Item 7 – Agreed not to renew Clerks and councils magazine subscription

Item 8 – Advise resident correspondence received

Item 9 – Response from Home office re CPC's correspondence on state of Policing – **Noted**

Item 10 – Response from Torque distribution over councils concerns re tree removal – **Noted**

Item 11 – Respond to Aone+ with new dates for September

87 To receive Clerk's report, for information only

Resolved: Noted for information only

88 Planning Applications for consideration

Resolved: To object to planning application 18/01319/ TPO Consent - Haselgrave Park, Crigglestone on the grounds of amount of trees applied for to be taken out which will affect the intended buffer zone. Request that a second opinion is gained from an independent inspection to ensure that the reasons for removal are justifiable.

89 Public Rights of Way matters for consideration

- i. Update on New Lane footpath. Still awaiting notification of order being made.

90 Battle's Over, A Nations Tribute Sunday 11th November 2018

The notes of the meeting held 21st June 2018 were received. The recommendations were considered by members. **RESOLVED: 1)** CPC purchase WW1 portable beacon brazier from Bullfinch at cost of £360 +vat **2)** CPC engage sourced fire safety officer services at a cost of £50 per hour to include travel, from 5.30pm – 8.30pm. **3)** CPC Engage services of flugelhorn player from Gawthorpe Brass band to play 'Last Post' being offered free of charge.

91 To receive feedback from representatives of external committees or other meetings

Cllr Craven had attended the YLCA Wakefield Branch meeting. Cllr Daniels had attended the Town and parish Liaison meeting which had discussed the GDPR compliance.

92 To consider communication items:

- i. **RESOLVED:** Police report, approved minutes, Notification of WW1 Battle's Over event, What's on at the Village Institute

93 To confirm date and time of next meeting Tuesday 4th September 2018 6.00pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

IN PRIVATE - No items

As there was no further business to be transacted, the chairman thanked all for attending and closed the meeting at 7.47pm.

SIGNED _____

DATE _____

CHAIRMAN _____

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

- Residents were in attendance to raise the issue of the removal of hedgerow at the Torque distribution centre. Clerk was requested to send a letter of support from the council to Torque on behalf of the residents.
- Residents were in attendance to raise the issue of the overgrown trees on Haveroid Way and the effect it was having on their quality of life. Residents were advised the matter was ongoing and as soon as information was available it would be shared with them.
- Residents were in attendance to share their concerns over the planning applications at Arnold Clark, namely CCTV and lighting (retrospective), regrading and reprofiling of land to the west of Peel avenue which included the removal of a hedgerow already actioned but not granted permission for and the latest information received about the modification order for the New Lane footpath that now runs through Arnold Clark development. Residents were advised that these items were already on the agenda for a decision and that their comments would be given consideration too.