

MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING HELD ON 10th April 2018 AT 6.05pm IN THE VILLAGE INSTITUTE

Present: Councillors Mrs C Binns Ms S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, R Reah, Mrs M Skinner.

In attendance: Clerk Ms S Mozer, RFO Brady Jackson.

District Councillors: Ian Sanders, Cynthia Binns, Kevin Barker

293. TO ACCEPT APOLOGIES FOR ABSENCE

Cllr A Roe – unwell. **RESOLVED:** To accept the apologies for absence

294. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllrs J Craven - member of the Hall Green CC Association

C Binns - District Cllr and member of the Hall Green CC Association

295. TO CONSIDER REQUESTS RECEIVED BY THE CLERK FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received

**296. TO AGREE THAT MEMBERS OF THE PRESS AND PUBLIC BE ASKED TO LEAVE THE MEETING FOLLOWING AGENDA ITEM 26
APPROVED**

297. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL.

Agreed to send Cllr Alan Roe a get-well card.

298. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH MARCH 2018

RESOLVED: That the minutes approved as a true and accurate record and were signed by the Chair.

299. TO RECEIVE INFORMATION (MATTERS ARISING) ON ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

None

300. FINANCIAL MATTERS

The Clerk requested that the payment schedule is taken line by line in conjunction with releasing them from the banking system in order to check for accuracy.

- i. To approve payment of accounts for CPC and VICC. **RESOLVED: 1)** That the accounts listed below are approved for payment.
- ii. That the discrepancies highlighted on the payment schedule are noted and corrected accordingly by the RFO.

March Salaries, allowances, add hrs	£1472.30
RFO stamp reimbursement	£13.62
YLCA annual subscription	£1073.00
Safe Scheme Quarter 1, 2 & 4	£5869.85
Guy Shaw joinery repairs to Village Institute break in	£1250
YLCA – GDPR training seminar	£180.00
Loan to Hall Green Community Association	£1150.00

T&D Contractors – Annual works to ‘other’ open spaces, Betty Eastwood Park and other additional works	£4512.00
Room Hire of Village Institute by CPC -	£660
WMDC annual rent for Betty Eastwood Park	£25.00
CS Roller Shutter works – deposit	£180.00
Plusnet Broadband for March 2018	£17.77
Gaz-prom gas (VI) 30/1/18 – 20/2/18	£232.23
Gaz-prom gas (VI) 20/2/18 – 28/2/18	£83.65

- iii. To receive notification of Clerks authority to spend for additional POS works.
Clerk had notified chairman. **RESOLVED:** To note the clerks actions.
- iv. To retrospectively approve the £180 expenditure for GDPR training
RESOLVED: 1) Expenditure approved **2)** That Hall Green Community Centre are invoiced £45 for their member’s attendance.

301. TO RECEIVE UPDATES FROM DISTRICT CLLRs

As Cllr Barker was up for re-election and in ‘purdah’ no report was tabled. Cllr Sanders spoke of upcoming planning proposals and the effect on infrastructure. Generally, the incorrect reports in the Wakefield Express of the problems at Mackie Hill School, the increase in burglaries, the known perpetrator and the Police Inspectors work was discussed.

302. POLICE MATTERS

PC Denton was in attendance and reported on the Safe Scheme work carried out over the last month. The Safe Scheme report had been circulated earlier by email for members and was read and any questions raised. Burglaries were still an issue with the known miscreant yet again back on the streets. PC Denton spoke of the new acting sergeant and his future attendance at the Parish Council meetings.

RESOLVED: 1) That the Safe Scheme priorities – Anti-Social Behaviour (ASB) in our Parish, Speeding, Betty Eastwood Park, anti-social behaviour in our other open spaces, inconsiderate parking and Church grounds at Calder Grove will continue on the usual rolling schedule.

303. CORRESPONDENCE

The correspondence list had been circulated prior.

RESOLVED: Item 8 respond stating no to notice boards in hall, yes to white board as long as it is removable. Item 9 respond stating yes to Pebble painting, no to dog show until compliant risk assessment and insurance are produced to CPC. Item 10 respond with information from Crigglestone’s local historian. Item 11 respond with the trustee’s approval of appointment for a further 5yrs. Item 13 addition for the safe scheme priorities. All other and additional items noted.

- ### 304. TO RECEIVE CLERKS REPORT. **RESOLVED: 1)** That the Clerks report and additional information report, tabled this evening is received. **2)** That the clerk is approved £100 expenditure to resolve current and recurring email troubleshooting issues in the short term.

305. PLANNING APPLICATIONS FOR CONSIDERATION.

Recent update for Arnold Clark lighting was listed in the Clerk’s report

RESOLVED: No comments submitted for the applications on the planning list circulated prior.

- 306. BATTLES'S OVER, A NATIONS TRIBUTE SUNDAY 11TH NOVEMBER 2018**
Enquires ongoing. Type of beacon discussed. Meeting arranged with all faith leaders for Monday 23rd April 11am to discuss event further. **RESOLVED:** That a hire company and hired beacon is to be used for the event.
- 307. TO RECEIVE OUTCOME OF HEALTH & SAFETY INSPECTIONS TO VI, HGCC AND OPEN SPACES**
All inspections had been carried out. Report of urgent remedial works were stated in the Clerks report. BMX annual inspection report was due but not received. Cllr Oxspring requested copy of BMX inspection report for FBEP once received.
RESOLVED: 1) That the remedial works required are received. **2)** That Cllr Oxspring is allowed a copy of the BMX annual inspection report for FBEP.
- 308. GENERAL DATA PROTECTION REGULATION (GDPR)**
Clerk and approved Cllrs were due to attend the YLCA GDPR training on 12th April 2018. Further information will be brought to members at the next meeting.
- 309. PARKS AND OPEN SPACES MATTERS**
i. To receive and approve minutes of meeting held 19th March 2018
RESOLVED: That full council have received and committee have approved the minutes as an accurate record which were signed by the chair of committee.
ii. To consider recommendations from meeting of 19th March 2018
RESOLVED: That the recommendation at minute no. 75 is approved.
iii. Cllr Platten – To consider purchase of litter bins for the parish.
Images and costings of the proposed bins were tabled at the meeting. Discussions were held. **RESOLVED:** That enquiries are made to WMDC for free additional litter bins. If enquiries unsuccessful purchase by CPC to be revisited. Locations to be decided upon by POS committee at their meeting.
iv. To consider location and design of directional signage for procurement and installation by FBEP in Betty Eastwood Park
The design and location had been emailed prior to members. Clerk reminded all that consent from the landlord WMDC would be required and had been sought prior to this meeting but no response received as yet. CPC to now give their decision.
RESOLVED: 1) That CPC give FBEP permission to procure and install directional signage as proposed. **2)** That CPC and FBEP are notified of the landlord's decision once it arrives.
- 310. HALL GREEN COMMUNITY CENTRE MATTERS**
Nothing to report
- 311. PURCHASE OF LAND/EXTENSION OF HALL GREEN COMMUNITY CENTRE**
Clerk has received the sale documentation from the Councils solicitors which has raised concerns and requires further council consideration. The loan agreement approved at the last meeting had been drawn up.
RESOLVED: 1) That an extra ordinary meeting is arranged to consider the sale documentation. **2)** That the loan agreement was signed by the Chair and Vice Chair of CPC, completed copy to be forwarded to HGCC and original to be kept in the safe.

312. HEALTH, SAFETY AND FINANCE MATTERS

To receive HS&F minutes from meeting of 27th February 2018

RESOLVED: That full council have received and committee have approved the minutes as an accurate record which were signed by the chair of committee.

313. VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

Request from potential user group re hanging pictures on the main wall and installing a white board had been dealt with under correspondence.

314. TO RECEIVE FEEDBACK FROM REPRESENTATIVES OF EXTERNAL COMMITTEES OR OTHER MEETINGS.

Cllrs Colley, Platten, Craven, Skinner had attended a free Watercourse and Wildlife event at Hotel St Pierre on Thursday 8th March. Clerks report held more details. Next Town and Parish liaison meeting on 25th April will be attended by Cllr Daniels.

315. LAND ADJACENT KINGFISHER CLOSE FOOTPATH

Nothing to report

316. PUBLIC RIGHTS OF WAY

i. New Lane footpath (Arnold Clark) As yet the order has not been made. PROW will inform the Clerk when it is advertised.

317. COMMUNICATION ITEMS

RESOLVED: Police report/police and CPC concerns of burglaries, approved minutes, rearranged Egg hunt.

318. TO CONFIRM DATE AND TIME OF NEXT MEETING

RESOLVED: Annual Meeting of the council Tuesday 1st May 2018 at 6pm, in the Village Institute, High Street, Crigglestone, WF4 3EB.

IN PRIVATE

319. To consider recommendations from Clerk's annual appraisal held 27th March 2018. Clerk left the meeting whilst Cllr Craven elaborated on the findings of the appraisal and presented the recommendations. **RESOLVED:** That the recommendation of an additional 2.5 hrs per week for the Clerk is approved.

As there was no further business to be transacted, the Chair thanked everyone for attending, and closed the meeting at 8.36pm.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

Residents attended to raise concerns over the removal of hedgerow at the Torque development on Bull Lane. Council advised residents to now write to their MP stating all their concerns brought over the last year and the Council would also send a letter of support. District Cllrs in attendance offered their assistance in gathering further information and including the concerned residents in this.