

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 OCTOBER 2014

Present: Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillor: K Barker

Apologies: District Councillor L Kirkpatrick.

163. APOLOGIES FOR ABSENCE

Apologies were accepted.

164. DECLARATIONS OF INTEREST

None.

165. CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

166. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman hoped the agenda would be completed in a speedy manner.

167. TO SUSPEND STANDING ORDER 3 (L)

The Clerk explained that the provisions of the Openness of Local Government Regulations 2014 meant that consent was no longer required for the recording of meetings.

Resolved: That Standing Order 3 (l) be suspended for the meeting.

168. TO CONFIRM THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 1 APRIL 2014

Resolved: That the minutes of the Annual Parish Meeting held on 1 April 2014 be approved as a correct record.

169. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2 SEPTEMBER 2014

Resolved: That the minutes of the meeting held on 2 September 2014 be approved as a correct record.

170. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

None.

171. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 29.

172. TO RECEIVE THE POLICE REPORT

PCSO McGuire tabled the report for September. Some 13.5 hours had been worked in September, all by police officers. There were eight crimes and 16 incidents of anti-social behaviour recorded. In response to the Council's priorities, speed checks had been conducted on Dennington Lane and High Street resulting in two verbal warnings, two motorists to produce their documents and a vehicle defect form issued. Five speeding offence reports were issued. One motorist had been warned about parking on the yellow lines outside the Kingfisher Restaurant. There were no reports of children playing in the street at Denby Dale Road East. Other patrols found five insecure vehicles, and gave one cannabis warning and a Section 59 notice to a driver tailgating at Painthorpe Lane.

In the period there were no house burglaries but one vehicle was stolen in Crigglestone and car wing mirrors were taken on Fishponds Drive. Thefts of a mobile phone at Hall Green and a garden ornament at Cliff Road were recorded. Damage offences included a window shot with a pellet gun, a car door scratched and a stone thrown at a house window car. One cannabis street warning was issued. Some 16 anti-social behaviour related incidents were reported in the month. These included nuisance youths, stone throwing and various suspicious incidents.

Cllr Platten left the room (7.16pm) and other matters under items 10 and 11 were deferred.

173. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

This report was taken next. Councillor Daniels reported that the Committee had met earlier that evening and had given preliminary consideration to the 2015/16 budget. The Committee would consider the budget further on 29 December 2014.

Resolved: That the report be noted.

174. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright reported on a footpath at Dennington where there were concerns that access might be closed. A site meeting was proposed for 14 October.

Cllr Platten rejoined the meeting (7.21pm)

The Clerk noted a letter from residents seeking further attention to the footpath from the rear of the Institute to Hollin Drive.

Resolved: (1) That the report be noted.

(2) That Wakefield Council be requested to surface the footpath behind the Institute with road planings.

175. TO CONSIDER ATTENDANCE AT MEETING WITH WARD COUNCILLORS AND THE POLICE

Resolved: That Councillor Platten attend the proposed meeting on 5 November.

176. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Minutes of the Committee meeting held on 28 August had been circulated. In addition draft minutes of a meeting held on 6 October were tabled: it was noted that T&D Contractors had submitted a quote to cut back vegetation from a resident's garage and that better communication with the Friends of Betty Eastwood Park was proposed. Arbolution's tree risk assessment had been discussed and prices for the recommended work would be obtained.

Resolved: (1) That the minutes of the 28 August meeting be noted.

(2) That the verbal report of the 6 October meeting including the quote of £60 from T&D Contractors to cut back ivy, be noted.

177. TO DISCUSS MAGPIE ISSUES IN BETTY EASTWOOD PARK

A meeting had been held with the Wakefield Council Countryside Officer who concurred with other consultees that the number of magpies would eventually reach a balance.

Resolved: That the views of local people be sought through the autumn newsletter.

178. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that following the completion of the new flooring, the exposed pipes had been boxed in.

Resolved: That the report be noted.

179. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

Councillor Craven reported on the meeting held earlier that day when new users, the car park and personnel issues had been discussed.

Resolved: That the report be noted.

180. TO CONSIDER RECOMMENDATIONS REGARDING COMPLAINTS POLICY, STANDING ORDERS AND THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014

Councillors Mrs Craven and Mrs Binns had met to consider information received from YLCA. A number of draft documents would be presented to the next meeting.

Resolved: That the report be noted.

181. TO RECEIVE THE CLERK'S REPORT

The report had been circulated. The Clerk gave an update on the buffer zone issue at Haslegrave Park and the provision of the stone trough for the Newmillerdam War Memorial.

Resolved: (1) That the report be noted.

(2) That Anelay Traditional Masonry be thanked for the donation of the trough.

182. TO RECEIVE REPORT FROM COMMUNITY HERO WORKING PARTY

Councillor Daniels reported that the process for the selection of the 2014 Community Hero had been agreed, with a minor amendment to the nomination procedure.

Resolved: That the process be agreed and nominations sought via the autumn Newsletter.

183. TO RECEIVE FEEDBACK FROM MEETING WITH OTHER PARISH COUNCILS

Councillor Roe reported on a useful meeting convened by Woolley Parish Council regarding issues of mutual interest.

Resolved: (1) That the report be noted.

(2) That Wakefield Council be asked for a copy of their policies and guidelines on dealing with wind turbines, fracking and solar farms.

PC May arrived (8.00pm)

184. TO RECEIVE FURTHER POLICE REPORT

PC May confirmed that Sgt Loftus would suggest dates for the proposed meeting with the Council to discuss the Safe Scheme for the rest of the year. He gave details of activities undertaken including a letter drop at Almshouse Lane advising against parking on footways. A rolling programme of speeding locations was discussed. Priorities for October would be vehicles parked with headlights on facing oncoming vehicles, speeding on High Street, Durkar Low Lane, Durkar Lane and Denby Dale Road, parking on yellow lines at the Kingfisher Restaurant and off road bikes at Durkar pit site.

Resolved: That the Parish Council thank the police for their reports.

PC May left the meeting (8.35pm)

185. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses	517.06
Responsible Financial Officer – salary + allowances + expenses	234.20
Information Commissioner's Office - annual subscription	35.00
Cultrix – website support and updates	216.00
Cultrix – small business hosting	82.80
Georgina Tearne – tree risk assessment	395.00
Office of the Police and Crime Commissioner – Safe Scheme	1,396.00
Xerox – photocopier contract	24.00
Gas Care – VI maintenance contract	165.00

Resolved: That the accounts be approved for payment.

186. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS

The RFO had circulated the balance sheet for the period July to September 2014.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

187. FINANCIAL MATTERS: TO RECEIVE SIX MONTHLY BUDGET OUTTURN REPORT

The report had been circulated and the RFO noted the balance as at 30 September 2014.

Resolved: That the budget outturn be approved by the Parish Council and signed by the Chairman.

188. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM CRIGGLESTONE ALL BLACKS

An application from the Crigglestone All Blacks ARLFC had been circulated seeking a grant of £500 towards equipment costs.

Resolved: That the Council, in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards equipment costs	Award	£250
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189. CORRESPONDENCE

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| 1. | West Yorkshire Combined Authority | Email – Consultation re 435/436 bus service |
| 2. | Rural Action Yorkshire | Ebulletin |
| 3. | F4F | Email - Bid writing for success |
| 4. | Mary Creagh | Email - Newsletter |
| 5. | Mary Creagh | Email - Newsletter |
| 6. | Rural Services Network | Email – News Digest |
| 7. | NOVA Wakefield | Ebulletin |
| 8. | SLCC | The Clerk magazine |
| 9. | RAY | Agenda and papers for AGM, 11 October, Kirk Deighton, |
| 10. | WMDC | Agenda for Council 17 Sept |
| 11. | Rural Services Network | Email - Bulletin |
| 12. | WMDC | Email – Re free FOI/Data Protection training 27 – 29 Jan 2015 Wilmslow. |
| 13. | RAY | Email – re Vat Free Solar Panel Installations |
| 14. | YLCA | Email – White Rose Update |
| 15. | Rural Services Network | Email – News Digest |
| 16. | Mary Creagh | Email - Newsletter |
| 17. | Rural Services Network | Email - Rural Vulnerability Service - Rural Transport - September 2014 |
| 18. | WY Combined Authority | Email - Change to Bus Service 444 from 25 October 2014 |
| 19. | Fit4Funding | Email – Course – To review the Community Development National Occupational Standards |
| 20. | WMDC | Email - Elected Member Briefing - Community |

		Infrastructure Levy Thursday 16 October 2014
21.	SLCC	Email - Newsletter
22.	Rural Services Network	Email - News Digest
23.	WMDC	Proposed expansion of Hendal Primary School. Report to be considered by Cabinet on 30 September
24.	WMDC	Email - Response re Northern and TransPennine Express rail franchises
25.	Healthwatch Wakefield	Email - Invitation: NHS Wakefield Clinical Commissioning Group Event to launch their 5 Year Plan Thurs 16 Oct
26.	Rural Services Network	Email – News Digest
27.	Senior Citizens Support Group	Email – Community Transport in West Wakefield. Request for co-operation in Community Transport project
28.	Fit4 Funding	Email - Funding for Community Groups On-line course, starts 20 Oct
29.	Northern Gas	Email – Invitation to Northern Gas Networks Social Investments Workshops and Lunch 13 Nov York
30.	Sandal Charities	Email – 2013 Accounts
31.	Friends of BEP	Email – Minutes of AGM and request for CPC/POS minutes
32.	Resident Hollin Lane	Email – Copy of mail to PS Day re speeding on Hollin Lane
33.	SLCC	Email – News bulletin. Includes – no early settlement of 2014 pay award.
34.	Mary Creagh	Email - Newsletter
35.	Healthwatch Wakefield	Email - Report - Deaf People Matter! October 2014
36.	Rural Services Network	Email - Weekly Email News Digest

Resolved: (1) That Councillor Mrs Craven contact the Senior Citizens Support Group ⁽²⁷⁾.
(2) That the remaining correspondence be noted.

190. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members noted the schedule of planning applications and decisions which had been circulated.

191. TO CONSIDER COMMUNICATIONS REGARDING BUS SERVICES

Members considered the bus review of services 435 and 436 together with the news that Arriva intended to withdraw early morning and afternoon services on the 444 Wakefield to Hall Green route.

Resolved: That a response be sent to the West Yorkshire Combined Authority emphasising the importance of the 435/6 buses as almost the only service to Calder Grove now.

192. TO CONSIDER RAIL NORTH STRATEGY

Having had sight of the Combined Authority's submission on the future of Northern Rail and Transpennine Express, Councillor Daniels wondered why parish and town councils had not been consulted. He further queried proposed facility levels at Kirkgate Station.

Resolved: (1) That the Department for Transport be asked why local councils had not been consulted on the franchises.

(2) That the Leader of Wakefield Council be asked about the proposed levels of staffing and facilities at Kirkgate station.

193. M1 NOISE: TO RECEIVE UPDATE FROM GROUP

Councillor Daniels noted that further queries were to be raised with the Highways Agency.

194. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Barker gave an update on various matters including local job clubs, Friends of Painthorpe, the play area on Hollin Lane, police liaison and plans for the Gardeners Arms.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

195. TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE DAY

Resolved: That Councillor Daniels lay a wreath at the Newmillerdam Memorial at 9.45am and that Councillor Peebles lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 9 November 2014.

196. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

197. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

198. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the September 2014 Parish Council minutes be placed on the website.

199. TO CONSIDER DRAFT AUTUMN NEWSLETTER

Resolved: That the draft newsletter as tabled be approved.

200. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 4 November 2014.

IN PRIVATE

201. TO ARRANGE DATE FOR PERSONNEL COMMITTEE

Item deferred to November meeting.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION
Tuesday 7 October 2014**

A resident drew attention to the road works and temporary traffic lights at the top of High Street which resulted in the bus stop being taken out of use. There was no replacement stop. The Clerk would contact West Yorkshire Combined Authority (former Metro) for an explanation.