

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 JULY 2015

**Present:** Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, M Oxspring, Mrs C Platten, R Reah, A Roe and Mrs M Skinner.

**District Councillor:** K Barker

**Apologies:** District Councillor L Kirkpatrick and police representatives.

**96. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**97. TO CONSIDER CO-OPTION**

An application from Paul Denton had been circulated. Mr Denton made a short presentation.

***District Councillor Barker, who had joined the meeting, left the room together with Mr Denton (7.12pm)***

Members considered Mr Denton's application.

***District Councillor Barker and Mr Denton rejoined the meeting (7.18pm)***

**Resolved:** That Mr Paul Denton be co-opted to the Council.

**98. DECLARATIONS OF INTEREST**

None.

**99. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

None received.

**100. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman congratulated Joanie Massey on her completion of the Introduction to Local Council Administration course.

**101. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2 JUNE 2015**

**Resolved:** That the minutes of the meeting held on 2 June 2015 be approved as a correct record.

**102. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Further to Min 87 2015/16 the Councillor Oxspring noted that the building site at 130 Painthorpe Lane was very untidy and the boundary fence was insecure. The matter would be brought to the attention of Wakefield Council building control.

**103. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 25.

**104. TO RECEIVE THE POLICE REPORT**

Police apologies had been received and the report was tabled. Some 20 hours had been worked in the month, 18 by police officers and 2 by PCSOs. There were 44 crimes and 16 incidents of anti-social behaviour recorded. There was a major increase in burglaries in Newmillerdam and Calder Grove.

In the period there were five crimes in Hall Green including three public order offences and two assaults. In Durkar there were 13 crimes: three make off without payment at the Euro Garage and one unpaid taxi fare, four criminal damages, one arson, one burglary dwelling, one assault, one threat to commit criminal damage and one possession of a class A drug with intent to supply. In Newmillerdam there were three thefts, one theft from a motor vehicle (all 4 wheels taken), and three burglaries plus one attempted burglary. At Calder Grove crimes included a public order offence, an assault, items removed from a garden shed, a farm and a shed, and thefts of an iPad and a pedal cycle. A burglary, a criminal damage and a theft from a motor vehicle occurred at Wood Lane, Chapelthorpe. In Crigglestone there were five reported criminal damages, a malicious communication and a rape.

Anti-social behaviour reports included youths causing damage at the Hollin Lane playground, suspicious marks on paving flags at Mackie Hill Close, an off-road bike at Painthorpe Lane and a child riding a quad bike on Hollingthorpe Avenue.

Working on the Safe Scheme, officers had focussed on patrols at Betty Eastwood Park and the Hollin Lane park, speeding on Fishponds Lane, Hollin Lane, Denby Dale Road, Wood Lane, Painthorpe Lane and Durkar Lane, and obstructive parking on Howard Crescent. This resulted in a total of 15 Traffic Offence Reports and 13 warnings about excessive speed, 14 HORT/1 (to produce documents) and one vehicle defect form.

Priorities for July would be speeding on Denby Dale Road and other locations on the agreed schedule and HGVs using Durkar Lane downhill.

Members were disappointed that no officer was available to attend the meeting. They also requested clarity regarding the personnel currently working on the Safe Scheme and the relationship between the NPT and the Safe Scheme.

**Resolved:** (1) That the Parish Council thank the police for their report.  
(2) That the Council's concerns be forwarded to Inspector Williams.

**105. TO ADOPT POLICY ON RECORDING OF MEETINGS**

The Clerk noted that YLCA had recommended that amendments be made to the rules for the effective management of recording at meetings which had been adopted in November 2014. A revised template had been circulated.

**Resolved:** That the revised version of the rules for the effective management of recording at meetings be adopted by the Parish Council.

**106. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The minutes of the meeting held on 18 June had been circulated. Attention was drawn to the Betty Eastwood Park encroachment issue where legal advice had been offered by Wakefield Council. The treatment of the borders to the Village Institute car park was discussed and a further option of artificial grass was proposed for the eastern boundary.

**Resolved:** (1) That the minutes be noted.  
(2) That the Clerk be authorised to follow up the encroachment issue with advice from Wakefield Council.  
(3) That up to £200 be allocated to work to the borders of the Village Institute car park by T&D Contractors.

**107. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

There was nothing to report. The Committee would next meet on 6 October.

**108. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

There was nothing to report.

**109. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Councillor Mrs Binns noted that the Hall Green Gala had been a great success. The Committee was investigating the possibility of extending the premises

**Resolved:** That the report be noted.

**110. VILLAGE INSTITUTE CHARITY COMMITTEE: TO RECEIVE REPORT FROM EARLIER MEETING**

The Responsible Financial Officer noted that the Committee had made no changes to the hire rates, and had approved lighting to the car park and repairs to the store room.

**Resolved:** That the report be noted.

**111. TO RECEIVE THE CLERK'S REPORT**

The report had been circulated and the contents were noted.

**112. TO RECEIVE FEEDBACK FROM MEETINGS**

Councillor Mrs Craven had attended the YLCA Branch meeting when noise and air pollution had been discussed. The two newly appointed members had attended YLCA training courses.

**Resolved:** That the report be noted.

**113. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses for June	493.91
Responsible Financial Officer – salary + allowances for June	157.32
Clerk – salary + allowances for July	453.64
Responsible Financial Officer – salary + allowances for July	160.45
Clerk – reimbursement of expenditure on gifts	23.30
CPC Village Institute - rent	300.00
Xerox UK – photocopier charges	26.23
Police and Crime Commissioner – Safe Scheme	1,075.56
YPO - stationery	9.95
DC Print - Newsletter	800.00
T&D Contractors - removal of tree	90.00

**Resolved:** That the accounts be approved for payment.

**114. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS**

The Responsible Financial Officer had circulated the balance sheet for the period April to June 2015.

**Resolved:** That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

**115. FINANCIAL MATTERS: TO RECEIVE AND APPROVE BUDGET OUTTURN REPORT 2015/16**

The report had been circulated and the RFO noted the balance as at 30 June 2015.

**Resolved:** That the budget outturn be approved by the Parish Council and signed by the Chairman.

**116. TO CONSIDER CHRISTMAS TREE PROVISION 2015**

The RFO had obtained prices from Wakefield Council but it was thought a discount should be due since the Hall Green lights had originally been purchased by the Parish Council.

**Resolved:** (1) That the cost of the Hall Green lights be queried.

(2) That up to £4,700 + vat be approved for three trees and lights in December 2015.

**117. CORRESPONDENCE**

A correspondence schedule had been circulated and a verbal update was given.

**Resolved:** (1) That copies of two planning guides be ordered from YLCA at a cost of £5.28 for postage and packing.

(2) That the remaining correspondence be noted.

**118. TO DISCUSS PLANNING APPLICATIONS/DECISIONS**

***District Councillor Barker declared an interest and left the room (9.04pm)***

Members noted the schedule of planning applications and decisions which had been circulated.

**Resolved:** (1) That an objection be submitted in respect of application no 15/01119, two dwellings to the rear of 24 High Street on the grounds discussed.

***District Councillor Barker rejoined the meeting (9.12pm)***

(2) That an objection be submitted in respect of application no 15/02846, offices, R&D and manufacture etc at Calder Park, on the grounds discussed.

**119. TO DISCUSS PLANNING ENFORCEMENT MATTERS**

There was no further update.

**120. TO CONSIDER COMMUNITY/NEIGHBOURHOOD PLANS**

Information regarding Neighbourhood Plans had been circulated and Members were not minded to pursue the process. In relation to the Community Plan 2011, it was recognised that a review would be timely.

**Resolved:** That the Clerk contact the members of the Community Plan Steering Group to gauge their interest in reviewing the 2011 Plan.

**121. TO DISCUSS OUTCOME OF M1 NOISE MEETING**

The group had met representatives of Highways England on the previous day. The news was encouraging and it was proposed to meet for a further update in early 2016.

**122. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Barker reported that Wakefield Council would spend £50,000 upgrading the playground on Hollin Lane. He also noted Football Association money for the pitches at Slack Lane and money for the walking bus scheme at St James School. He said that Pennine Camphill were renewing their interest in the East Lodge at Newmillerdam.

**Resolved:** That the District Councillors be thanked for their contributions to the work of the Parish Council.

**123. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

***Councillor Mrs Craven left the room (9.52pm)***

**124. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the RFO prepare the Parish Council insert for the next Parish Link.

**125. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the June 2015 Parish Council minutes be placed on the website.

***Councillor Mrs Craven rejoined the meeting (9.54pm)***

**126. TO APPROVE DELEGATION OF AUTHORITY DURING JULY AND AUGUST**

**Resolved:** That any urgent issue arising during July/August be delegated to the Clerk in consultation with the Chairman and Vice Chairman and reported to the September meeting for ratification.

**127. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held at 7.00pm on Tuesday 1 September 2015 in the Village Institute, High Street, Crigglestone.

***District Councillor Barker and Councillor Daniels left the meeting (9.55pm)***  
***Councillor Crompton took the chair***

**IN PRIVATE**

**128. TO NOTE STAFF HOLIDAYS**

The Clerk and RFO gave details of their holiday dates.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

**Tuesday 7 July 2015**

One resident drew attention to a street name plate on the Pipers Green development where 'Micklethwait' was spelt incorrectly. This would be brought to the attention of Wakefield Council. Another resident had objected to a planning application for two dwellings at 24 High Street and he hoped the Parish Council would object as well. The application would be considered later on the agenda when the resident might return to the meeting.