

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 OCTOBER 2015

Present: Councillors: Mrs Binns, Mrs J Craven, P Daniels (Chair), M Oxspring, Mrs C Platten, R Reah, A Roe and Mrs M Skinner.

District Councillor: K Barker.

Apologies: Councillor P Denton, District Councillors L Kirkpatrick and I Sanders.

Absent: Councillor P Crompton.

163. APOLOGIES FOR ABSENCE

Apologies were accepted.

164. TO CONSIDER CO-OPTION

An application from Susan Colley had been circulated. Susan Colley made a short presentation.

Resolved: That Susan Colley be co-opted to the Council.

165. DECLARATIONS OF INTEREST

Councillor Reah declared an interest other than pecuniary in Item 22 (i).

166. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

167. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

168. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 SEPTEMBER 2015

Resolved: That the minutes of the meeting held on 1 September 2015 be approved as a correct record.

169. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Further to Minute 159 (2015/16) regarding the newsletter, the Clerk noted that other councils and voluntary groups found content from a wide range of activities whereas the Parish Council had concentrated its content on items of news from the Council only. A newsletter from Newmillerdam was tabled showing an admirable range of activities in that locality. Other formats would be investigated.

170. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 31.

The Police report was deferred pending the arrival of PC May

171. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

It was suggested that bulbs should be purchased to be planted by the Friends of Betty Eastwood Park. Committee members noted that the tree works in Betty Eastwood Park were in progress. There were also concerns about the number of members of the public foraging in the Park for fungi and other 'free food'.

Resolved: (1) That bulbs be purchased at a cost of up to £150.
(2) That the legal position for foragers be investigated.

172. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The Committee had met earlier. Items discussed included risk assessments, audit reports, the budget for 2016/17 and the need to replace the current photocopier.

Resolved: (1) That the report be noted.

(2) That up to £500 be allocated towards the purchase of a new photocopier.

173. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

The Clerk reported that works to resurface the path behind the Institute leading to Hollin Drive were now complete. Councillor Mrs Craven reported that she had asked Virginia Moulton to check on Section 106 monies for the surfacing of Back Lane.

Resolved: That the report be noted.

174. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that the new door had been fitted. The Christmas tree lighting would be turned on at 6.00pm on 4 December. There had been problems with youths outside and on the roof of the Centre. A quote would be obtained for a rear window that required attention.

Resolved: That the report be noted.

175. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

The Committee had met earlier and matters discussed included improvements and repairs. Internal Christmas lights had been agreed at a cost of £100.

Resolved: That the report be noted.

176. TO RECEIVE THE CLERK'S REPORT

The report had been circulated. Members considered a query regarding potholes on Wadhouse Lane.

Resolved: That the Clerk write to the resident at Denby Dale Road/Wadhouse Lane to advise him about private streetworks.

177. TO RECEIVE FEEDBACK FROM MEETINGS

Councillor Oxspring gave details of the meeting that he and Councillor Denton had attended regarding anti-social issues at Painthorpe. District Councillor Barker described Wakefield Council's attempts to problem solve in the area.

Resolved: That the report be noted.

178. TO CONSIDER AMENDMENTS TO STANDING ORDERS AND FINANCIAL REGULATIONS

The Clerk had circulated amendments to the Council's Standing Orders recommended by YLCA related to the Public Contracts Regulations 2015. Amendments to Financial Regulations were awaited.

Resolved: That the revisions to Standing Orders be adopted.

179. TO CONSIDER REVISION OF THE PUBLICATION SCHEME

Following a recommendation from the Internal Auditor, proposed amendments to the Publication Scheme were tabled.

Resolved: That the revised Publication Scheme be adopted.

180. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

Clerk – salary + allowances + expenses for Sept

£
482.02

Responsible Financial Officer – salary + allowances for Sept	177.49
Wakefield Trade Windows Ltd – new door at Hall Green Community Centre	1,716.00
Xerox UK Ltd – service charge	22.76
Village Institute Charity – room hire	325.00
Information Commissioner's Office	35.00
Cultrix – website support and updates	504.00
Friends of Betty Eastwood Park	0.87

Resolved: That the accounts be approved for payment.

181. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS

The RFO had circulated the balance sheet for the period July to September 2015.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

182. FINANCIAL MATTERS: TO RECEIVE SIX MONTHLY BUDGET REPORT

The report had been circulated and the RFO noted the balance as at 30 September 2015.

Resolved: (1) That the budget outturn be approved by the Parish Council and signed by the Chairman.

(2) That the RFO be thanked for her report.

183. FINANCIAL MATTERS: TO COMPLETE REVISED BANK MANDATE

The RFO explained the need for Members to complete new bank mandates and documents were distributed for this purpose.

Resolved: That Members complete the new mandate.

184. CORRESPONDENCE

A correspondence schedule had been circulated and a verbal update was given.

Resolved: (1) That Councillors Denton and Colley attend the *Developing Your Skills as a Councillor* course at Cedar Court Hotel, Wakefield at a cost of £45 per person.

(2) That the remaining correspondence be noted.

185. TO RECEIVE REPORT FROM COMMUNITY HERO WORKING PARTY

The Chairman reported that the process for the selection of the 2015 Community Hero had been agreed, with a minor amendment to stress that forms can be obtained online and returned by email.

Resolved: That the process be agreed and nominations sought via the autumn Newsletter.

District Councillor Barker declared an interest in planning matters and left the room (8.13pm)

186. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of planning applications and decisions which had been circulated.

Resolved: That in respect of the revised application for two dwellings at 24 High Street (15/01119/FUL), an objection be submitted on the grounds discussed.

187. TO DISCUSS PLANNING ENFORCEMENT MATTERS

There was no further update.

District Councillor Barker rejoined the meeting (8.29pm)

188. TO DISCUSS YORKSHIRE TIGER BUS SERVICE 435/6/7

Further to Minute 150 (2015/16) views on the changes to these services had been sought from Denby Dale and West Bretton Parish Councils. West Bretton PC was concerned about the Tate's 96 service and would like to see the 435/6/7 routes reinstated but this seemed unlikely. A response from Denby Dale PC was awaited. Councillors Daniels and Mrs Craven were happy to attend a meeting if that looked useful.

Resolved: That the Clerk contact West Yorkshire Combined Authority regarding the future of the 96 and 97 services.

189. TO DISCUSS NON-STAFFING AT KIRKGATE STATION

The Chairman drew attention to an article in Rail News showing that whilst rail crime had decreased, sex related incidents recorded by British Transport Police had increased. This was a cause for concern at stations such as Kirkgate where there was no permanent staffing.

Resolved: That the Leader of Wakefield Council be asked again why there is no permanent staffing at Kirkgate Station.

PC May joined the meeting (8.35pm)

190. TO RECEIVE ANY UPDATE ON RAT INFESTATION AT DURKAR

No further information had been received from Wakefield Council officers.

191. TO DISCUSS WIND TURBINE ISSUES

District Councillor Barker explained that his colleagues wanted to be assured that decisions on wind turbines would in future be determined by Members and not delegated to officers.

Resolved: That the report be noted.

192. TO RECEIVE THE POLICE REPORT

PC May tabled the report for September. Some 14 hours had been worked in the month, all by Police Officers. There were 25 crimes and 8 incidents of anti-social behaviour recorded.

There were six crimes in Hall Green: three assaults, a burglary from a shed, one theft from a dwelling and one theft from a vehicle. In Durkar there were 11 crimes including two thefts from vehicles, two assaults, four make off without payments at the Euro Garage and two public order offences. There was one incident of anti-social behaviour in Chapelthorpe.

In Crigglestone there were seven crimes: three damages including one caused to a bench in Betty Eastwood Park, two reports of assault and two reports of harassment. There was one report of a theft from a motor vehicle at Calder Grove.

Anti-social behaviour reports included calls about travellers in the area, youths acting suspiciously at Pipers Green and nuisance bikes in Crigglestone.

Working on the Safe Scheme, officers had focussed on speeding offences and had issued eight Traffic Offence Reports, 14 verbal warnings, one request for documents and one vehicle defect rectification notice. They had also addressed anti-social behaviour at parks and at Painthorpe.

PC May warned that further cuts in funding were likely in police budgets resulting in less police numbers. In response to a query about foraging in the Park, PC May undertook to visit the area at an appropriate time. In October he would concentrate on the lead up to Bonfire Night and parking on footways and at schools.

Following enquiries about 'shadowing' the police, details of the Ride Along Scheme were noted and Councillor Oxspring agreed to apply to participate in the scheme.

Councillor Mrs Craven left the room during the above item (9.10pm to 9.13pm)

Resolved: (1) That the Parish Council thank the police for their report.

(2) That concerns about cuts in police numbers be pursued with the Police and Crime Commissioner.

193. TO DISCUSS NOISE ISSUES AT CRIGGLESTONE INDUSTRIAL ESTATE

A meeting had been held to discuss noise and other issues at the industrial estate and Councillor Barker explained that enforcement officers were aware of the problems on the site.

Resolved: That the report be noted.

194. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Barker gave further details of meetings to address problems at Painthorpe and the site visit to Crigglestone Industrial Estate. There was no update on Jon's Sheds, travellers had been moved on at Painthorpe Lane and work had commenced at Slack Lane sports fields and at Crigglestone Sports Club. Solutions were being sought to traffic and parking problems at Wood Lane.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

195. TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE DAY

Resolved: That Councillor Crompton lay a wreath at the Newmillerdam Memorial at 9.45am and that Councillor Daniels lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 8 November 2015. The Newmillerdam arrangements would be confirmed with the Minister there.

District Councillor Barker and Councillor Mrs Platten left the meeting (9.44pm)

196. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

197. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

198. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the September 2015 Parish Council minutes be placed on the website.

199. TO CONSIDER THE AUTUMN NEWSLETTER

The RFO tabled a draft newsletter.

Resolved: That the autumn newsletter be approved including details of all four recently co-opted Parish Councillors.

Councillor Mrs Platten rejoined the meeting (9.50pm)

200. TO CONSIDER FUTURE DELIVERY OF THE NEWSLETTER

The RFO reported that she had arranged for Mr Len Binns to deliver the next newsletter.

201. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held at 7.00pm on Tuesday 3 November 2015 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

202. TO RECEIVE UPDATES ON ISSUES IN BETTY EASTWOOD PARK

The Clerk reported that Wakefield Council legal officers would inspect the park in the near future regarding the encroachment issue. The RFO reported that there was no further news regarding the injury claim.

203. TO RECEIVE UPDATE FROM THE PERSONNEL COMMITTEE

The Personnel Committee had met to discuss the appointment of a new clerk. A revised job profile was proposed and it was recommended that the post be advertised in the Wakefield Express at a cost of £259 plus vat and with YLCA at £15.

Resolved: That the Committee's recommendations be approved.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 6 October 2015

No members of the public were present.