

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 JANUARY 2015

**Present:** Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

**District Councillors:** L Kirkpatrick and I Sanders.

**Apologies:** Councillor J Garthwaite and District Councillor K Barker

### **269. PRESENTATION OF COMMUNITY HERO AWARD**

The Chairman welcomed the nominee, Mr Grunnel together with Mrs Grunnel, and Nick Castle from the Community Hero Working Party. As Chair of the Working Party, Councillor Daniels noted the continuing interest shown in the scheme. The Council Chairman then presented the Community Hero Award 2014 to Mr Mel Grunnel in recognition of his voluntary contribution to the pottery workshop at the Pennine Camphill Community.

**Resolved:** (1) That Mr Grunnel be congratulated on the award.  
(2) That the Working Party be thanked for their input.

### **270. APOLOGIES FOR ABSENCE**

Apologies were accepted.

### **271. DECLARATIONS OF INTEREST**

None.

### **272. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

None received.

### **273. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

### **274. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2 DECEMBER 2014**

**Resolved:** That the minutes of the meeting held on 2 December 2014 be approved as a correct record.

### **275. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Councillor Daniels updated members on his attempts to publicise the proposed lack of staffing at Kirkgate station (Min 255). Councillor Wainwright reported that he had purchased a miner's lamp (Min 261) and the Clerk would arrange a stand and inscription. The Clerk had contacted Councillor Jeffery regarding Pugneys Country Park and the comments had been acknowledged (Min 258). Mud on parish roads would be followed up by District Councillors (Min 257). The Clerk was arranging a meeting of the group concerned with motorway noise (Min 259).

### **276. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 21.

***The Police report was deferred pending the arrival of the Police representatives***

### **277. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

Minutes of the meeting held on 26 November had been circulated and Members gave an update on various matters. Management issues had yet to be addressed.

**Resolved:** That the minutes be noted.

**278. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

Councillor Daniels reported that the Committee had met on 29 December and the minutes of that meeting were tabled. It was recommended that a static precept for 2015/16 be approved.

**Resolved:** (1) That a budget for 2015/16 of £62,509 expenditure and £57,060 income (precept of £50,404 and activities income of £6,659) be approved.

(2) That a static precept for 2015/16 of £17.04 be approved with the tax base of 2,958 households generating a total precept of £50,404.

(3) That the shortfall to meet the 2015/16 budget commitments and assumptions of £5,449 be met from unallocated balances.

(4) That the RFO submit to Wakefield Council the 2015/16 precept application for the sum of £50,404.

(5) That the RFO be thanked for her work on the budget and precept.

**279. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

The Clerk reported on a price to dress the footpath from behind the Village Institute to the sealed path from Hollin Drive. It was suggested that an alternative price be sought and Street Scene be asked to supply the plantings.

**Resolved:** That an alternative price be sought.

***District Councillor Sanders, PCSO Dickson and two other officers joined the meeting (7.24pm)***

**280. TO RECEIVE THE POLICE REPORT**

PCSO Dickson reported on activity in December and reports including Safe Scheme details were tabled. Some 19 hours had been worked in December, all by police officers. There were 11 crimes and six incidents of anti-social behaviour recorded.

In response to the Council's priorities, motorists had been warned about obstructive parking at the Kingfisher and speed checks had been conducted on Cliff Road, Wood Lane, Barnsley Road and Denby Dale Road (15 Traffic Offence Reports issued in total and one vehicle defect form). Three drivers parked with headlights on at Denby Dale Road East were advised and police spoke to children playing on the same street.

In the period there was one burglary, at the Cedar Court Hotel, and one theft of a motor cycle, at Howard Crescent. There was one theft from a motor vehicle on Hollingthorpe Road (works van, power tools removed) and five 'other' thefts from a pub, electrical box, industrial unit and two hotels. There were damage offences at Hall Lane and Fox Court. A cannabis farm was discovered in Crigglestone.

Six anti-social behaviour related incidents were reported including a vehicle with loud music playing, eggs thrown at a house and various suspicious incidents. Priorities for January would be speeding as the rota previously agreed, extra patrols in the Woodmoor area, vehicles parked with headlights on facing oncoming traffic and parking on the footway at High Street/Cliff Road.

**Resolved:** That the Parish Council thank the police for their report.

**281. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Councillor Mrs Binns reported that the Hall Green Christmas Tree switch-on was a very successful evening.

**Resolved:** That the report be noted.

**282. VILLAGE INSTITUTE CHARITY COMMITTEE: TO RECEIVE UPDATE FROM EARLIER MEETING**

Councillor Mrs Craven reported that the Committee had met earlier. It was hoped that the extension to the car park would be commenced in January or February. The impact of the new workplace pension arrangements had been discussed.

**Resolved:** (1) That the report be noted.

(2) That a meeting of the Personnel Committee be arranged to discuss pensions.

**283. TO RECEIVE THE CLERK'S REPORT**

The Clerk noted statistics for the use of the website. She also reported a complaint from a resident about litter in the Durkar Area which she had referred to Wakefield Council.

**Resolved:** That the report be noted.

**284. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses	498.12
Responsible Financial Officer – salary + allowances + expenses	229.24
Xerox UK Ltd – service charge	24.82
Sandal Cleaning Services – window cleaning	84.00
Cultrix Ltd – Domain name renewal	26.40
R Sunderland – Electrical work	47.00
K Wainwright - reimbursement of cost of gift for Canon Ian Gaskell	55.00

**Resolved:** That the accounts be approved for payment.

**285. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS**

The Responsible Financial Officer had circulated the balance sheet for the period 15 September to 15 December 2014.

**Resolved:** That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

**286. FINANCIAL MATTERS: TO RECEIVE QUARTERLY BUDGET OUTTURN REPORT**

The Responsible Financial Officer had circulated a budget report to 31 December 2014.

**Resolved:** That the budget report be noted and signed by the Chairman.

**287. FINANCIAL MATTERS: TO APPROVE VIREMENTS**

The budget report highlighted possible virements to reflect the current financial position.

**Resolved:** That the proposed virements be approved by the Council.

**288. FINANCIAL MATTERS: TO APPROVE THE PRECEPT FOR 2015/16**

The precept had been approved earlier, see Min 278 above.

**289. CORRESPONDENCE**

A correspondence schedule had been circulated and a verbal update was given.

Members discussed Woolley Parish Council's suggestion of a meeting with Wakefield Council planners <sup>(1)</sup>

The Clerk sought views on the government's consultation on parish polls <sup>(3)</sup>

Members discussed the offer of salt from Wakefield Council: Crigglestone PC did not have resources to store the salt but queries were raised about snow wardens <sup>(8)</sup>

The SAFER (Scams and Frauds Education for Residents) programme from WY Joint Services was noted <sup>(10)</sup>.

The Clerk reported on correspondence with a Hollin Lane resident, which she had referred to Wakefield Council and the Police <sup>(11)</sup>.

The Clerk noted a copy response from Wakefield Council regarding litter in the Durkar area <sup>(13)</sup>.

**Resolved:** (1) That Councillors Mrs Craven, Roe and Wainwright attend a meeting with Woolley Parish Council.

(2) That a response be sent in respect of the parish polls consultation.

(3) That the Clerk enquire about snow wardens.

(4) That the remaining correspondence be noted.

**290. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS**

Members discussed the schedule of planning applications and decisions which had been circulated.

**Resolved:** That an objection be submitted to application no 14/02846, proposed dwelling at 45a Woodmoor Drive, on the grounds discussed.

**291. TO DISCUSS STREET CLEANING**

Members reported litter on the footways, highways and ginnels in the vicinity of Denby Dale Road East and on High Street.

**Resolved:** (1) That action be sought from Wakefield Council.

(2) That residents be encouraged to pick up litter near their properties and/or report excessive litter to Wakefield Council.

**292. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Kirkpatrick confirmed that he was still pursuing planning issues at 358 – 360 Denby Dale Road .

**Resolved:** That the District Councillors be thanked for their contributions to the work of the Parish Council.

**293. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

**294. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the RFO prepare the Parish Council insert for the next Parish Link.

**295. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the December 2014 Parish Council minutes be placed on the website.

**296. TO CONSIDER ITEMS FOR THE SPRING NEWSLETTER**

Items including the Hero Award and the precept level were suggested.

**297. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 3 February 2015.

**IN PRIVATE**

**298. TO NOTE STAFF ABSENCES IN FEBRUARY AND MARCH**

The Clerk and RFO gave details of forthcoming absences and these were noted.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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# **CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION**

**Tuesday 6 January 2015**

No members of the public attended.