

CRIGGLESTONE PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON
6th December 2016 AT 6.45PM IN THE VILLAGE INSTITUTE

Present: Councillors: Mrs C Binns, Mrs J Craven, P Crompton, P Daniels (Chair), M Oxspring, Mrs C Platten, R Reah, A Roe, Mrs M Skinner.

In attendance: Clerk Ms S Mozer, RFO Mrs J Massey

District Councillors: Kevin Barker, Mrs Cynthia Binns, Mr Ian Sanders

169. TO ACCEPT APOLOGIES FOR ABSENCE

Cllr S Colley – On holiday

Cllr P Denton – Work commitments

Resolved: to accept the apologies

170. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Binns in item 19 as a WMDC District Cllr and member of the WMDC Planning Committee

Resolved: That the declaration of interest is noted.

171. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received

172. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

a) A warm ‘welcome back’ was extended to District Cllr Ian Sanders who had been unable to attend to his District Cllr duties due to a period of ill health.

b) Thanks were extended to those that attended the wreath laying and church services on Remembrance Sunday

c) Thanks were extended to those that attended the light switch on at Hall Green Community Centre

d) Continuing situation of waste and vermin on Calder Park. Chair proposed that a meeting with Peels is arranged to address this. District Cllrs Binns and Sanders to also attend. Members to forward any questions they have or on behalf of residents to Clerk in readiness.

173. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1ST NOVEMBER 2016 (circulated prior)

Cllr Roe had submitted his apologies and therefore his name should not appear in the list of those absent. Cllr Reah was in attendance but his name had been omitted entirely.

Resolved: That with the above amendments, the minutes were approved as an accurate record and were duly signed by the Chair

174. TO REPORT MATTERS ARISING FROM THE PARISH COUNCIL MINUTES NOT ON THE AGENDA, FOR INFORMATION ONLY

a) Development works behind 124 Hollin Lane. Residents’ enquiry from the public session of the 1st Nov meeting. The matter is currently with the WMDC enforcement section and a planning application has been received albeit invalid at present pending further information from the WMDC area planning officer.

175. TO RECEIVE REPORT FROM COMMUNITY HERO WORKING PARTY

Committee members had met on Monday 28th November 2016 and considered the nominations received. It was agreed to recommend to full Council that Michelle Eardley is given the award for her volunteering work with the Wakefield 45th Beaver group, Crigglestone and for the runner up certificate to be given to Cannon Roger Cressey (retired Clergy).

Resolved: That full Council agree with the recommendation.

176. TO NOTE CLOSURE OF VILLAGE INSTITUTE AND COUNCIL OFFICE OVER CHRISTMAS/NEW YEAR

The Village Institute will be closed from 19th December 2016 until Tuesday 3rd January 2017. Long standing bookings for 19th December and 27th December will still to be honoured. Clerk will finish Friday 23rd Dec 2016 until Tuesday 3rd Jan 2017, Caretaker and RFO similarly, with attendance for respective VI bookings catered for and usual building checks only.

177. Financial matters

i. To approve payment of accounts for CPC and VI (list circulated prior)

L Binns	Distribution of CPC Newsletter	£350.00
T&D Contractors	POS cumulative works on invoice dated 3/12/16	3480.60
BT	Broadband installation carried out 15/11/16 and line rental	97.94

The Clerk informed the Council that the original BT Broadband installation date of Tuesday 15th November 2016 between 8am – 1pm had been rearranged, to Friday 18th November between 8am -1pm (as no one was available to open up the VI). However, BT’s subcontractors **still** came to install the broadband on the 15th November at 2pm and gained access via the caretaker, (she spotted them just as she was coming back home). The broadband has never worked from installation. The Clerk spent Friday 2nd Dec at the VI contacting BT to rectify the fault, to no avail. BT arranged for an engineer to call Tuesday 6th Dec between 1pm – 6pm. Clerk spent from 2.30pm – 6.30pm waiting for engineer to call – no engineer arrived, no text received from engineer to state unable to attend.

Resolved: a) That the payment to BT is placed in dispute until BT broadband service is running correctly.

b) That the payment list of accounts presented (circulated prior) along with the additional payments above, excluding BT, are approved for payment.

ii. To approve retrospectively the expenditure for the Village Institute car parking/disclaimer signage of £192 +vat

Resolved: That the expenditure is approved

iii. Continue tree thinning around BEP perimeter at a cost of £3200

Members discussed the amounts being spent on BEP. Members were informed that the works in question were carried over from 2015 and some were the recommended works from the previous Bi Annual tree assessment report that had been delayed for various reasons. This item was brought to Council for approval as it was over the authorised amount for POS committee to spend. The RFO had looked into the matter prior to the meeting and stated the funds were available with a draw down from reserves.

Resolved: To approve the expenditure for the works to be carried out.

178. TO RECEIVE REPORT FROM HEALTH AND SAFETY AND FINANCE COMMITTEE

The Chair of the committee informed that budget discussions were underway in readiness for the January budget meeting and confirmed that all budget headings are running to order. He asked to have minuted the Committee’s appreciation to the RFO in running the accounts so thoroughly. The next meeting is scheduled for Tuesday 7th February 2017 6pm.

Resolved: That the verbal report of the 6th December 2016 is noted.

179. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

- i. For VIC Committee to approve as an accurate record the minutes from the meeting of 1st November 2016 (circulated prior)

Resolved: That the minutes are approved as an accurate record and duly signed by the committee chair

The RFO left the meeting at this point

180. To receive updates from District Cllrs

The District Cllrs present told of the enormous community spirit they were continuing to witness in the various festive public commitments they were attending in their Ward and that it was an absolute

pleasure to be a part of it. The playground off Painthorpe Lane in Crigglestone was recently officially opened. In conjunction with WMDC and Riverside Housing Associations, this project has benefited from WREN funding. Mackie Hill School has been given the opportunity to work with the 'CHOICE' programme a programme which aims to show children, who would otherwise feel they cannot achieve anything, the choices that are available to them. Funding for the traffic calming measures around St James' Way, Crigglestone had been received and consultations with St James' School and Crigglestone Parish Council were due to be arranged before the works go ahead.

181. POLICE MATTERS

PC May was in attendance and tabled hard copies of the November Safe Scheme report, which included the ASB totals from last month. Reports of persons (possibly known to the Police already) actively looking into vehicles, but not actually taking anything was shared. Cllr Platten shared with the meeting the recent external letterbox bank card fraud scam she had become aware was happening on and around Fishponds Drive, Crigglestone. The police at this stage were aware of it but had not been given any formal intelligence on the issue.

Resolved: To update the website and facebook pages highlighting the current scam to raise awareness for public. Cllr Binns agreed to report this to Trading Standards

- i. To receive the Police report

Resolved: That the Safe Scheme report for November is noted

- ii. To approve the priorities

Resolved: That the rolling schedule of priorities are continued with the addition of Broadcut Rd, Calder Grove

182. TO CONSIDER COMMUNITY VOLUNTEER FOR SPEEDING SCHEME

The correspondence regarding this scheme had been forwarded to all Cllrs prior to the meeting.

Resolved: a) Cllr Michael Oxspring is approved as the Council's representative as a community volunteer for the speed watch scheme

b) For the Clerk to enquire as to whether or not this opportunity can be opened up to the general public

183. PARKS AND OPEN SPACES

- i. For POS Committee to approve as an accurate record the minutes from the meeting of 14th November 2016 (circulated prior)

It was brought to member's attention that Cllr Reah was in fact in attendance

Resolved: That with the amendment the minutes were approved as an accurate record and signed by the Committee chair

- ii. To receive recommendation from POS committee meeting of 14 Nov 2016:

a) Durkar Stone shrubbery – remove totally to reveal writing and re - grass

Detailed discussions were had. **Resolved:** To defer to a future meeting whereby alternative detailed options and potential consequences can be considered fully.

184. TO RECEIVE FEEDBACK FROM MEETINGS – YLCA BRANCH MEETING THURSDAY 10TH NOVEMBER 2016

Cllrs Craven and Binns had attended this meeting as the Councils' representatives, unfortunately their notes were unavailable.

185. HALL GREEN COMMUNITY CENTRE MATTERS

- i. **To consider purchase of land update (if one available)**

The Clerks contact regarding valuation of the land had proved ineffective and an alternative now needed to be sourced. District Cllr Sanders was able to provide an alternative contact.

Cllr Cynthia Binns, Chair of Hall Green Community Association informed the meeting that talks were being held over the possibility of re-opening the Youth Club and new volunteers.

186. TO RECEIVE CLERK'S REPORT (circulated prior)

Resolved: that the Clerk's report is received

- 187. TO RECEIVE ITEMS OF CORRESPONDENCE (circulated prior)**
Item 2 – Clerk to respond to resident with the information received
Item 7 & 10 - Clerk to send letter with Councils response
Item 8 – Clerk and Cllr Binns to attend, Cllr Craven and Cllr Platten will too if available
Item 13 – Clerk to respond with Councils response to consultation
- 188. PLANNING APPLICATIONS FOR CONSIDERATION (list circulated prior to the meeting)**
Resolved: a) Concern to be submitted for app no. 16/02444/FUL in that the proposed building works again contravene the Calder Park site planning policy. Secondly, this will undoubtedly unleash a further round of homeless vermin, which will add to the existing infestation already witnessed around the uncollected waste and thoughtless littering on the Calder Park site.
b) The remainder of the applications and decisions are noted.
- 189. TO CONSIDER COMMUNICATION ITEMS:**
Resolved: Wakefield Express, Parish Link and website are updated respectively with external letter box scam, next meeting dates, Community Hero award, What's on at VI, Agenda, minutes, Safe Scheme report
- 190. TO CONSIDER DELIVERY TIMINGS FOR SPRING 2017 NEWSLETTER**
Mr Lenn Binns had given word that he no longer wishes to deliver the Council's newsletter.
Resolved: a) That an alternative distribution avenue is sourced.
b) That the newsletter is compiled, approved and printed in readiness for a May 2017 delivery to residents
- 191. TO CONSIDER PROPOSAL FOR A LIVING TREE ON THE DURKAR STONE SITE FOR 2017**
Ongoing
- 192. TO ARRANGE A PERSONNEL MEETING**
Resolved: That the next Personnel meeting is arranged for Monday 19th December 2016 at 6pm at the VI
- 193. TO APPROVE CLERKS REQUEST TO TAKE UP ADDITIONAL PART TIME WORK FOR A PERIOD OF 12 MONTHS**
Resolved: That the Clerks request is approved
- 194. DATE TIME AND PLACE OF THE NEXT MEETING**
Resolved: The date and time of the next meeting of the Parish Council in the Village Institute, High Street, Crigglestone, WF4 3EB, is Tuesday 10th January 2016 at 6.45pm. The Community Hero award presentation will be held prior to the council meeting

As there were no further items to be discussed, the Chairman thanked members for attending, wished everyone a Merry Christmas and a Happy New Year and closed the meeting at 9.15 pm

SIGNED _____ DATE _____

CHAIRMAN

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 6th December 2016. No members of public present.