

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH JANUARY 2016 at 7pm

Present: Councillors: Mrs Binns, S Colley, Mrs J Craven, P Crompton (Vice Chair), P Denton, M Oxspring, Mrs C Platten, A Roe and Mrs M Skinner.

District Councillors: L Kirkpatrick, I Sanders

Apologies: Councillor P Daniels, District Councillor K Barker.

Absent: Councillor R Reah

The Vice Chairman opened the meeting and conveyed best wishes to all for 2016. He welcomed the new Clerk, Sarah Mozer.

278. APOLOGIES FOR ABSENCE

Apologies were accepted.

279. DECLARATIONS OF INTEREST

Councillor Oxspring declared a pecuniary interest in Item 20 (i) Planning, and withdrew from the meeting during this item.

280. TO PRESENT THE COMMUNITY HERO AWARD 2015

The Chairman noted continuing interest in the Community Hero Award and was pleased to present the 2015 Award to Mrs Jackie Craven in recognition of her contribution to many local youth, health and community groups. The two runners up were Mr K Wainwright in particular in recognition of his work as parish historian, and Mrs Margaret Skinner for her dedication to the upkeep of the parish's open spaces.

Thanks were given to Mr Terry Sykes who attended as a member of the Community Hero Working Party.

Resolved: (1) That Mrs Jackie Craven is congratulated on the award.

(2) That the Working Party be thanked for their input.

281. TO RATIFY APPOINTMENT OF SARAH MOZER AS PARISH CLERK.

Resolved: That the appointment is approved on SCP 24 for 43 hrs per month

282. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

283. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman praised the Hall Green Community Association for their Christmas celebrations, with associated festive events and carol singing.

284. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 DECEMBER 2015

Resolved: That the minutes of the meeting held on 1 December 2015 be approved as a correct record and were duly signed by the Chairman.

285. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

None.

286. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following agenda item 25.

287. TO DISCUSS RECOGNITION OF 75TH ANNIVERSARY OF THE CRIGGLESTONE PIT DISASTER 1941

Mr K Wainwright spoke to this agenda item and conveyed the importance of the recognition of this historical event. Further discussions were had over the possible exhibition arrangements and advertising time frame.

Resolved: (1) That the exhibition be held over the period Friday 29th July, Saturday 30th July and Sunday 31st July in the Village Institute.

(2) That the event is advertised in the Parish Newsletter

(3) That a Working Party of Councillors S Colley, Mrs Craven and Mrs Binns be appointed to deal with the event arrangements and volunteers over the agreed days.

288. POLICE MATTERS:

The Police report was deferred pending the arrival of PC May

289. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Resolved: That the minutes from the meeting held on 30th November 2015 are received and noted.

290. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The draft minutes of the meeting of the Committee held on 29 December 2015 were tabled and Councillor Mrs Craven noted the recommendations.

Resolved: (1) That the minutes from the meeting of 29th December 2015 are received.

(2) That a budget for 2016/17 of £62,190 expenditure and £61,372 income (precept of £53,422 and activities income of £7,950) be approved.

(3) That a precept for 2016/17 of £17.55 be approved with the tax base of 3,044 households generating a total precept of £53,422.

(4) That the shortfall to meet the 2016/17 budget commitments and assumptions of £818 be met from unallocated balances.

(5) That the RFO submit to Wakefield Council the 2016/17 precept application for the sum of £53,422.

(6) That the RFO be thanked for her work on the budget and precept.

Councillor Mrs Platten left the meeting to call PC May (7.54pm)

291. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Mrs Craven noted that the footpath behind the Village Institute towards Back Lane was very muddy and would benefit from surfacing similar to that used on the path towards Hollin Drive in 2015. Wakefield Council officers had advised that the path was not a definitive right of way.

Resolved: That T&D Contractors be asked to quote to surface the path with planings.

Councillor Mrs Platten rejoined the meeting (7.58pm)

292. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns advised the meeting that the guttering repairs were ongoing.

The Hall Green Gala Committee Meeting was due to be held on Monday 11th January 2016 at 7.30pm at the Hall Green Community Centre and in particular councillors from the Painthorpe area were invited to attend.

Resolved: That the report be noted.

293. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE (VICC) MATTERS

A verbal update was given of the meeting held directly before this full council meeting. The RFO had sought quotes for the replacement of the folding door to the store room without success to date. The annual grant from the Parish Council to the VICC had been discussed and a figure of £2,000 was proposed, an increase on 2015/16. The RFO requested that the grant be paid immediately to ease cash flow. Further to Min 259 (2015/16), Councillor Mrs Binns confirmed that the SAFER team from West Yorkshire Trading Standards were to make a presentation to Arthritis Care at Hall Green in July. Members discussed the possibility of a presentation for the local community at the Village Institute, possibly on a Thursday afternoon.

Resolved: (1) That further enquiries be made regarding the folding door.
 (2) That an immediate grant of £2,000 to the Village Institute Charity Committee be agreed.
 (3) That Councillors Mrs Binns and Mrs Craven together with the RFO contact the SAFER team to arrange a presentation at the Village Institute.

294. TO RECEIVE THE CLERK'S REPORT

The report had been circulated prior to the meeting.

Resolved: That the report is received and noted

295. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses for December	466.90
Responsible Financial Officer – salary + allowances + expenses for December	174.79
Clerk – Expenses incurred for Community Hero Award	24.44
Society of Local Council Clerks – RFO subs for Jan 2016-Dec 2016	77.00
Xerox Ltd service agreement 24/9/15 – 23/12/15 (expires 31/12/15)	25.55
CPC Village Institute hire of hall Jan to March 2016	325.00
P&CC for West Yorkshire 3 rd qtr Safe Scheme Oct to Dec	2,462.33

Resolved: That the accounts be approved for payment.

296. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS

The Responsible Financial Officer had circulated the balance sheet for the period September to December 2015.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

297. FINANCIAL MATTERS: TO RECEIVE QUARTERLY BUDGET OUTTURN REPORT

The Responsible Financial Officer had circulated a budget report to 31 December 2015. The provision of Christmas trees was discussed at length and it was agreed to consider alternative sites and costs in July.

The budget report highlighted possible virements to reflect the current financial position and anticipated probable outturn as at 31st March 2016.

Resolved: (1) That the budget report be noted and signed by the Chairman.

298. FINANCIAL MATTERS: TO APPROVE THE PRECEPT FOR 2015/16

The precept had been approved earlier, see Min 290 (3) & (5) above.

299. CORRESPONDENCE

A correspondence schedule had been circulated and the Clerk gave an update of additional correspondence received.

Resolved: (1) That the matter of the well flooding at Chapelthorpe be referred to Wakefield Council ⁽¹⁷⁾.

(2) That the remaining correspondence be noted.

300. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of planning applications and decisions which had been circulated.

Having declared an interest earlier, Councillor Oxspring left the meeting during the above item (8.47 to 8.50pm)

301. TO CONSIDER UPDATE ON ENFORCEMENT MATTERS

Further to Minute 262 (2015/16) the Clerk read a response from Wakefield Council's Service Director for Planning, Transportation and Highways who confirmed that the layby at Harratts did not benefit from any parking restrictions. He would, however, discuss the Parish Council's concerns with Harratts.

With regard to Jon's Sheds, District Councillor Kirkpatrick confirmed that he was following up the legal process and would report back.

The Clerk also noted that the breach of conditions at 26 Cliff Road was being pursued by the Enforcement Officer.

Resolved: That the updates be noted.

302. TO DISCUSS ANY RESPONSE RE REDUCTION IN SPEED LIMITS IN RESIDENTIAL AREAS

The Clerk noted a response from District Councillor Dagger who said his Council was currently reviewing 20mph speed limits and the Parish Council's suggestions would be considered.

Resolved: That the report be noted.

303. TO DISCUSS DURKAR LANE HIGHWAY ISSUES

The accident at the top of Durkar Lane had been discussed in the public session and Councillor Kirkpatrick would follow it up. Members also had concerns about the road signs and markings further down Durkar Lane near Durkar House.

Resolved: That the concerns regarding signage be referred to Wakefield Council.

304. TO DISCUSS ANY RESPONSE REGARDING LOCAL BUS SERVICE

There was no response to date.

305. TO DISCUSS LITTER ISSUES AT DURKAR

The Clerk had referred the matter to Peel's agent but there was no response.

Resolved: That the Clerk request a response.

306. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

District Councillor Sanders noted the flower trader who was operating at the roadside at Denby Dale Road near Pugneys. Wakefield Highways officers were to pursue the matter although there was no policy for such traders. He also said he would contact the police regarding HGVs using Durkar Low Lane as a rat run. Councillor Kirkpatrick said Mary Creagh MP had contacted Highways England, acting on behalf of residents affected by the noise from the M1. He had also worked with the Police and Council officers with regard to continuing parking issues on Wood Lane.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

307. TO CONSIDER PROVISION OF MORE NOTICE BOARDS IN THE PARISH

Councillor Colley gave her update of progress so far.

Resolved: That Councillor S Colley and S Mozer liaise and report back to the next meeting.

308. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

309. TO RECEIVE UPDATE RE PARISH LINK MAGAZINE

The RFO advised the meeting that the Church would produce an internal newssheet for the time being instead of the magazine.

310. ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the December 2015 Parish Council minutes be placed on the website.

311. TO CONSIDER INPUT FOR SPRING NEWSLETTER

Members suggested items for the spring newsletter.

Resolved: That the newsletter be drafted for approval at the February meeting.

312. POLICE MATTERS

Deferred from earlier in the meeting. PC May had been unavoidably detained and had relayed his apologies but he would not be able to attend the meeting after all. PC May had submitted his report, highlights of which were shared with the meeting for their information. Councillor Oxspring noted that he had accompanied PC May for two hours under the 'Ride Along' scheme which was most interesting. Priorities for January would be as in the previous month.

313. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held at 7.00pm on Tuesday 2 February 2016 in the Village Institute, High Street, Crigglestone.

The Chairman thanked the members of the public present and closed the public part of the meeting.

Councillor Mrs Craven left the meeting (9.35pm to 9.37pm)

IN PRIVATE

314. TO NOTE THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD 27/30 OCTOBER

Resolved: That the minutes be received and noted.

315. TO AGREE A DATE FOR A MEETING OF THE PERSONNEL COMMITTEE TO CONSIDER THE RFO'S APPRAISAL

After discussion, it was agreed that a meeting be convened at a later date.

The meeting closed at 9.50pm

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

Tuesday 5th January 2016

Six members of the public attended.

A Durkar resident spoke to the meeting regarding the recent accident on Durkar Lane where a vehicle left the road, injuring a pedestrian and then damaging a fence. She asked what action could be taken and Councillor Kirkpatrick said that Councillor Barker and the police had met highway officers but it was unlikely any action could be taken given the generally good accident record of Durkar Lane. Councillor Kirkpatrick would follow the matter up

The representative of a Durkar resident spoke on his behalf with regard to the Pipers Green development off Durkar Lane. Amongst other points he flagged up the discrepancy between the number of dwellings now permitted and the figure in the LDF. Councillor Kirkpatrick said he was awaiting the outcome of a query raised by the resident and would share any response he received. With reference to the Sect 106 agreement mentioned by the resident, the Parish Council was unaware of the provisions for the Parish but would follow this up.