

**CRIGGLESTONE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**5<sup>th</sup> April 2016 at 7.05pm**

**Present:** Councillors: Mrs C Binns, S Colley, Mrs J Craven, P Daniels (Chair), M Oxspring, Mrs C Platten, R Reah, A Roe and Mrs M Skinner.

**District Councillor:** L Kirkpatrick

**371. APOLOGIES FOR ABSENCE**

Councillor P Crompton - unwell

District Councillor I Sanders -unwell

**Resolved:** That the apologies are accepted.

**372. DECLARATIONS OF INTEREST**

None received.

**373. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

None received.

**374. CORRESPONDENCE ITEM 16-2**

At the Chairs discretion correspondence item 16-2 was considered by the council members at this point.

**Resolved:** That the prepared statement as provided on the correspondence list, is approved by members as the Council's response to the member of the public's request.

**375. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman gave thanks on behalf of the Parish Council and himself to District Councillor Lawrence Kirkpatrick who would not be standing at the next elections, for all his endeavours undertaken whilst in post for the benefit of the community.

The Chairman proposed that a letter of congratulations from the Parish Council should be sent to Mr Keith Wainwright who is to receive an award from The British Association of Local History (BALH) for his historical research work in Crigglestone.

**Resolved:** That a letter of congratulations is sent to Mr Keith Wainwright.

The Chairman requested that the Battle of the Somme remembrance event is placed on the next agenda for consideration by members.

**376. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 March 2016**

**Resolved:** That the minutes are approved as an accurate record and were duly signed by the Chairman.

**377. MATTERS ARISING FROM THE MINUTES HELD ON 1 March 2016 FOR INFORMATION ONLY**

349 - 130 Painthorpe Lane – Resident has been informed of the councils permission for which he very pleased.

359 item 3 – The Clerk has signed the petition on behalf of the Parish council

362 – The Police have not as yet been asked if they can enforce the HGV restrictions

**378. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following agenda item 23.

### 379. POLICE MATTERS

Police representative PC Jack May was present. The Clerk had tabled the police report earlier in the meeting which was noted. PC May advised of the predominantly daytime burglaries being carried out and urged the community to be more vigilant in the security of their homes e.g ensuring back and side windows, patio doors are effectively secured.

ii.- Safe Scheme priorities were identified as: speeding on Durkar Low Lane and High Street Crigglestone, inconsiderate parking on footways on Stoney Lane around the One Stop shop and Wood Lane, Flytipping on Durkar Low Lane and Haveroid Lane and the HGV enforcement on Durkar Lane.

iii - To receive additional information on Sitlington PC's proposal re dedicated Police officer/PCSO (if available).

The Clerk shared Sitlington Parish Council's proposal to arrange a single item meeting with all relevant parties to discuss in more detail the proposal and how it would affect/benefit those concerned.

**Resolved:** (1) That Cllrs Platten, Denton and Colley along with the Clerk and a District Cllr are nominated to attend the meeting once arranged, on behalf of Crigglestone Parish Council.

(2) That members with specific questions or queries should ensure these are received by the Clerk in readiness for the meeting.

iii - To consider re-introduction of Neighbourhood Scheme

Brief discussions were entered into on the Neighbourhood Watch Scheme. The possibility of a summer public meeting with the Police in attendance was raised.

**Resolved:** That this item is placed on a future agenda, once more information and arrangements had been sourced.

iv - To discuss Safe Scheme 2015/16 carry over and budget for 2016/17

The RFO advised the meeting that there was a balance carry forward of £669. Members voted. (Cllr M Skinner was absent for the vote)

**Resolved:** That the bcfd of £669 is utilised on Parish Council affairs and not carried over to the next years Safe Scheme

### 380. TO RECEIVE ANY PARKS AND OPEN SPACES ISSUES

i - To receive the minutes of the Parks and Open Spaces Committee held on 7 March 2016

**Resolved:** That the minutes are received

ii - To consider purchase and installation of park benches for FBEP

**Resolved:** (1) That Crigglestone Parish Council are to purchase 2 wooden benches and instruct installations by T&D Contractors in BEP by the BMX track.

(2) That FBEP are to make a donation to CPC in collaboration of the project to cover the cost of the benches, installation and the plaques.

### 381. TO RECEIVE ANY HEALTH & SAFETY AND FINANCE ISSUES

None presented

### 382. TO RECEIVE ANY RIGHTS OF WAY ISSUES

None presented.

### 383. TO RECEIVE/CONSIDER HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns advised the meeting that there had been an excellent out for the recent Jumble Sale due held on Saturday 2<sup>nd</sup> April, and thanked those that had attended or donated items for sale. She reminded members that the next event was the 'Right Royal Quiz' night due to be held on Friday 22<sup>nd</sup> April at 7pm

**Resolved:** That the report be noted.

**384. TO RECEIVE/CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE (VICC) MATTERS**

The Clerk to the VICC gave a verbal report from the earlier meeting which included information regarding the Health and Safety maintenance schedule, and the proposal to obtain a plaque for the commemorative painting in the Village Institute and the annual grant amount of £2,000 to be requested this evening for cash flow purposes, rather than requesting further on in the year.

**Resolved:** That the report be noted

**385. TO RECEIVE THE CLERK'S REPORT**

The report had been circulated prior to the meeting. With regard to items:

5) The Clerk advised that the Forestry Commission Grant was still in their pending tray. A substantial amount of time had already been spent chasing this up and a further 8 page application form and 53 page guidance document was still to be completed which the outgoing Clerk was undertaking.

**Resolved:** That the report is received and noted.

**386. FINANCIAL MATTERS:**

**(i) TO APPROVE PAYMENT OF ACCOUNTS**

The RFO presented the following for payment:

Payee	Description	£
Outgoing clerk (JM) on retention	Time 20.5 hours plus allowances for March	244.59
Clerk (SM)	Salary (£384.97) & Allowances (£30) for March	414.97
Responsible Financial Officer	Salary (£135.75) & Allowances (£25), and reimbursement £20 for March	180.75
HM Revenue & Customs	PAYE 4th quarter	770.80
Mr L Binns	Distribution of Spring newsletters	350.00
Yorkshire Local Councils Associations	2016/17 Annual Subscription Crigglesstone Parish Council	979.00
NALC LCR	magazine Annual subscription (NALC publication)	17.00
CPC Village Institute	1st Quarter rental of office space and meeting rooms	325.00
Wakefield Council	2016/17 Annual rental charge for Betty Eastwood Park	25.00

**Resolved:** That the accounts be approved for payment.

**387. (ii) To approve reimbursement to FBEP for Easter Egg Hunt event**

This was deferred to the May meeting in order for receipts to be forwarded.

**388. (iii) To approve grant to Village Institute Charity for 2016/2017**

**Resolved:** That the grant of £2,000.00 is approved and payment made forthwith as discussed earlier in the meeting

**389. (iv) To review arrangements for input to the Parish Link and to consider a donation towards the magazine costs.**

Discussions were had over the continuation of CPC's input to the Parish Link magazine and confirmation of the annual cost received.

**Resolved:** (1) That CPC's input to the Parish Link magazine on a monthly basis will continue. This will see a four page (wherever possible) spread of items of interest to the community.

(2) The annual cost of £350 is approved.

**390. CORRESPONDENCE**

A correspondence schedule had been circulated and the Clerk gave an update of additional correspondence received.

Cllr Craven highlighted that the White Rose Update had not been made available in hard copy as had happened in the past. The Clerk proposed that as this document can be quite lengthy it could be distributed via email in future to members for their information.

**Resolved:** (1) Item 5 - That this item be listed on the next agenda for further consideration.  
(2) Item 12 - that the White Rose Update is distributed to members via email in future.  
(3) That the remaining correspondence be noted.

**391. CLLR DANIELS – UPDATE ON BUS SERVICE**

Discussions were held over the current inefficient service provision.

**Resolved:** For the Clerk to arrange a meeting with Metro Leeds and not Arriva, to put forward the issues highlighted. Members agreed the meeting would be attended by Cllr Daniels, Craven and District Cllr K Barker.

**392. To approve posting of 'electors rights' notice**

The RFO advised that the Notice advising electors of their right to inspect the CPC accounts for 2015 -2016 had been received for placement on the notice board

**Resolved:** That the notice is approved for placement on the notice board at the Village Institute.

**9.10pm the Chair, Cllr Daniels gave his apologies and left the meeting due to a prior commitment. Members approved that Cllr Craven would take the chair for the remainder of the meeting.**

**393. PLANNING APPLICATIONS FOR CONSIDERATION**

- a) 16/00481/FUL - Noted
- b) 16/00645/TEL - Noted
- c) 16/00635/OUT – Objected on grounds of access and egress and reduced visibility on the junction
- d) 16/00504/FUL - Noted
- e) 16/00677/FUL - Noted
- f) 16/00663/FUL – Noted

**394. TO RECEIVE UPDATE FROM DISTRICT COUNCILLOR**

District Councillor Kirkpatrick joined the meeting and informed Members Cllr Barker is frequently contacted by a local resident about the manner in which vehicles are parked and the potential dangers to residents and road users. Occasional visits by Highways staff have revealed nothing illegal however, and the feeling is that nothing can be done without a traffic order which would be very expensive and certainly not timely.

Netherton surgery. We believe Netherton is merely the first local surgery to be threatened by closure and that other surgeries will be threatened in the not-too-distant future. The reason given for the proposed closure is the practice's inability to recruit a general practitioner. Within Yorkshire, over 45% of GPs have stated an intention to retire or practice elsewhere in the next few years, while numbers entering GP training continue to fall sharply.

Regeneration. Subject to funding from the West Yorkshire Transport Plus Fund (£5.5m has been sought), it is intended to replace the subways under the Kirkgate roundabout with pedestrian crossings and to provide better access to Kirkgate station. It is hoped that work will commence later in 2016.

The Crown Court building has been scaffolded and roofed with plastic to safeguard it whilst future options for its use are considered.

Future options for Rishworth Street car park are also being considered.

The Wakefield Eastern Relief Road is expected to open next year. It will ease congestion in the Chantry Bridge area.

The next phase of the Waterfront regeneration has commenced with the demolition of some buildings at Rutland Mills, which is near to the Hepworth Gallery. In addition, many other schemes are in the pipeline at Castleford, Pontefract, Normanton and in the South East and Wakefield areas.

**As the meeting had reached 2.5 hours in duration with business still to be transacted, it was resolved to suspend Standing Order 3W.**

**395 TO CONSIDER COMMUNICATION ITEMS:**

**i) To consider provision of more notice boards in the parish.**

The Clerk shared the 3rd quotation received and discussions ensued as to the viability of the project, and any future maintenance and available persons willing to update the notices on a regular basis

**Resolved:** (1) That the decision to provide more Notice Boards in the parish is rescinded on the basis of the high expense to supply and the uncertainty of who could or would be prepared to update the boards with information as would be required.

**ii) Press reports – items for publication.**

**Resolved:** That the Clerk update parish items for the press and the Parish Link magazine.

**iii) Items for the web site.**

**Resolved:** That the March 2016 minutes, the March Police report and the Electors Rights notice are placed on the website.

**iv) To further consider the Facebook social media proposal**

**Resolved:** That this item is deferred to a future agenda for further consideration.

**396. To consider installation of telephone & broadband at the Village Institute**

**Resolved:** That this item is deferred to the next agenda for further consideration.

**397. DATE TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council will be the Annual Parish Council meeting to be held at 7.00pm on Tuesday 3<sup>rd</sup> May 2016 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

**398. TO CONSIDER EMERGENCY CONTACT DETAILS AND ARRANGEMENTS (AS PER PERSONNEL COMMITTEE MINUTES OF 23 FEBRUARY 2016)**

**Resolved:** That the Chairman, the Chair of Personnel, the caretaker to the VI and the RFO are given the Clerks mobile no. for use in emergencies only.

**399. To consider ongoing handover arrangements for the outgoing and incoming Parish Clerks for April.**

**Resolved:** That the current arrangement continues for the month of April 2016

The meeting closed at 10pm

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

CHAIRMAN

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

Tuesday 5<sup>th</sup> April 2016

Mr and Mrs Jonathan Banks attended the meeting and reiterated the issues they were experiencing with their business Jon's Sheds and WMDC enforcement and contravention orders. The Clerk advised them that the Council were due to approve their response to their earlier request at the meeting this evening, of which a formal copy would be forwarded to them for their information.

A resident of Willow Garth requested that she be kept informed of any future developments to the Willow Garth open space.