

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 NOVEMBER 2014

Present: Councillors: Mrs Binns, Mrs J Craven, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillor: L Kirkpatrick.

Apologies: Councillor P Crompton, District Councillor K Barker.

202. APOLOGIES FOR ABSENCE

Apologies were accepted.

203. DECLARATIONS OF INTEREST

None.

204. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

205. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman hoped the agenda would be completed in a speedy manner.

206. TO SUSPEND STANDING ORDER 3 (L)

The Clerk explained that the provisions of the Openness of Local Government Regulations 2014 meant that consent was no longer required for the recording of meetings.

Resolved: That Standing Order 3 (l) be suspended for the meeting.

207. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 OCTOBER 2014

Resolved: That the minutes of the meeting held on 7 October 2014 be approved as a correct record.

208. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

None.

209. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 27.

210. TO RECEIVE THE POLICE REPORT

A report for October had been circulated and PCSO Dickson tabled further updates. Some 11.5 hours had been worked in October, all by police officers. There were nine crimes and 14 incidents of anti-social behaviour recorded. In response to the Council's priorities, speed checks had been conducted on Denby Dale Road (17 Traffic Offence Reports issued), High Street and Dennington Lane (no issues reported), two vehicle defect forms issued, one ticket for misuse of fog lights and advice given to contractors about parking on footways. There were no issues reported regarding parking outside the Kingfisher Restaurant and one report of children playing in the street at Denby Dale Road East.

In the period there was one house burglary in Durkar and five damage reports in Painthorpe, Crigglestone and Newmillerdam. Two 'other thefts' were reported: a mobile phone pickpocketed in Hall Green and a wallet taken at Calder Grove. One drug offence was recorded.

There were 14 ASB related incidents including nuisance youths, car park racing at Newmillerdam, nuisance mini motos at Newmillerdam and nuisance bikes at Painthorpe.

The proposed rolling programme of speeding locations was read out and Wood Lane and Barnsley Road were added. There was discussion regarding the use of Special Constables. Priorities for November would be speeding as the rota noted above, vehicles blocking footways, vehicles parked with headlights on facing oncoming traffic and children playing on Denby Dale Road East.

Resolved: That the Parish Council thank the police for their report.

211. TO REVIEW THE SAFE SCHEME

Councillors Daniels, Mrs Platten and Wainwright had met PS Loftus and PC May the previous week to discuss the running of the scheme. Whilst there had been some problems in the initial stages of the new management regime, it was felt the scheme was now moving forward. It was suggested further funding be allocated in addition to the £4,000 already approved for the period to December 2014.

Resolved: That an additional £2,000 be allocated to the Safe Scheme making £6,000 in total for the year 2014/15.

212. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Minutes of the Committee meeting held on 6 October had been circulated. The Clerk reported that following the item in the newsletter about the numbers of magpies in the Park, a few responses had been received from local residents.

Resolved: (1) That the minutes of the meeting held on 6 October be noted.
(2) That responses received regarding magpies in the Park be referred the Committee and Council in due course.

213. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The minutes of the meeting held on 7 October had been circulated. The Committee had made recommendations regarding the Committee terms of reference and reserves for 2015/16.

Resolved: (1) That the report be noted.
(2) That the amended Committee Terms of Reference be approved.
(3) That that reserves totalling £38,000 be set aside in 2015/16.

214. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright reported on a site meeting at Dennington where there was a threat to the use of an access road which had been in use for vehicles and pedestrians since 1902.

Resolved: That the Council write to Wakefield Council to support the local residents to retain their right of way.

215. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that the Christmas Tree switch on at the Centre would be held on 5 December at 6.30pm.

Resolved: That the report be noted.

216. MINUTES OF VILLAGE INSTITUTE CHARITY COMMITTEE MEETING 7 OCTOBER 2014

The minutes of the Village Institute Charity Committee meeting had been circulated.

Resolved: That the minutes be noted.

217. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	379.78

218. TO CONSIDER RECOMMENDATIONS REGARDING COMPLAINTS POLICY, STANDING ORDERS AND THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014

A report together with a revised Complaints Policy and new Rules for the Effective Management of Recording at Meetings had been circulated. It was recommended that papers relating to any officer decisions be available for public inspection and that Standing Order 3 (I) be amended to take account of the provisions of the Openness of Local Government Bodies Regulations 2014.

Resolved: (1) That the revised Complaints Policy be adopted and publicised via the Council's Publication Scheme.

(2) That the Rules for the Effective Management of Recording at Meetings be adopted.

(3) That any decisions made by officers (excluding administrative and operational matters) be recorded in writing and any background papers relating to the decision be made available for public inspection and any such papers be retained by the council for prescribed periods. A record of the decision would be posted on the Council's website.

(4) That Standing Order 3 (I) be amended to read:

The recording of Council meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording must be carried out in accordance with rules adopted by the Council (as 2 above).

(5) That Cllrs Mrs Craven and Mrs Binns and the Clerk be thanked for their work on this item.

District Councillor Sanders joined the meeting (8.25pm)

219. TO RECEIVE THE CLERK'S REPORT

The report had been circulated. It was noted that the stone trough for the Newmillerdam War Memorial was in place.

Resolved: That the report be noted.

220. TO RECEIVE FEEDBACK FROM MEETINGS

No-one had been available to attend the meeting with District Councillor Jeffery. The Chairman had attended the Town and Parish Councils Liaison Group when reports on data protection, archiving, the code of conduct, a highways cold weather plan and HS2 update were presented.

Resolved: That the report be noted.

Councillor Roe left the meeting during the above item (8.30 – 8.32pm)

221. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses	469.60
Responsible Financial Officer – salary + allowances + expenses	201.68
DC Print (Yorkshire) Ltd – newsletter printing and distribution	750.00
CPC Village Institute – third quarter room hire	300.00

Resolved: That the accounts be approved for payment.

222. CORRESPONDENCE

1. Rural Service Email - Rural Opportunities Bulletin
Network
2. Northern Powergrid Email - October ebulletin

3.	Cllr Jeffery	Email – Invitation to town and parish councils working group - Thursday 30 th October
4.	RAY	Email - Ebulletin
5.	YLCA	Email – White Rose Update
6.	Tree wardens Newmillerdam	Email – AGM and group meeting at 6.30pm 29 October,
7.	Collins & Coward Ltd	Email - Planning Documents And Motorway/Trunk Road Service Area Provision
8.	BusConsultation WYCA	Email – Receipt of CPC comments and revised 443/444 timetable
9.	Mary Creagh MP	Email - Update
10.	Healthwatch Wakefield	Email - Stakeholder Survey
11.	Rural Services Network and Calor	Email - Welcome to the latest fuel poverty newsletter from the Rural Vulnerability Service
12.	Environmental Audit Committee	Email - Final public evidence session on its Action on Air Quality inquiry 22 October
13.	YLCA	Email – Training events
14.	Northern Gas networks	Email - Invitation to northern gas networks social investment Workshops and lunch:
15.	Dept for Transport	Email - Northern and Transpennine Express rail franchises
16.	WMDC	Email – Response re wind turbines etc
17.	NOVA Wakefield District	Email – Ebulletin
18.	SLCC	Email – News bulletin, includes NJC agrees to consult on pay deal
19.	Rural Services Network	Email – Weekly Digest
20.	Mary Creagh	Email - Update
21.	YLCA	Email - Local Government Pay Consultation
22.	YLCA	Email – Wakefield branch meeting 7.30 13 November
23.	Fields in Trust	Email – I love my field because...
24.	Rural Services Network	Email – Weekly Digest
25.	SLCC	Email - Practitioners' conference 5 & 6 March 2015 Stratford on Avon
26.	Clerks and Councils Direct	Magazine
27.	Fit4Funding	Email - Bid Writing For Success Course - Tuesday 4th December 2014 Age UK Leeds
28.	Mary Creagh	Email - Update
29.	Healthwatch Wakefield	Email - News release: National Recognition for Healthwatch Wakefield
30.	Northern Gas Networks	Email – Stakeholder report 2014
31.	Yorkshire Water	Email - Locating private sewage pumping stations for transfer to Yorkshire Water
32.	Post Office	Post Office has sought to introduce a 'Post Office local service' ie in an existing retail outlet.
33.	Newmillerdam CCA	Email – Notice of AGM Thursday 27 November 7pm Hotel St Pierre
34.	Rural Services Network	Email - Weekly Email News Digest
35.	Mary Creagh	Email - Update
36.	WMDC	Email – Proposed location for south east swimming pool - Minsthorpe College

Councillor Mrs Craven would attend the YLCA Wakefield branch meeting ⁽²²⁾

Resolved: That the correspondence be noted.

223. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members noted the schedule of planning applications and decisions which had been circulated.

224. TO DISCUSS LOCAL AREA PLAN

District Councillor Kirkpatrick introduced the Local Area Plan for Wakefield Rural Ward. The plan identified a number of area priorities and a Rural Ward Plan.

Resolved: That the report be noted.

225. TO DISCUSS RESPONSE REGARDING BUS SERVICES

A response from West Yorkshire Combined Authority had been circulated. Comments on the 435/436 service would be passed on to the Network Planners and the proposals for the 444 service were now in place.

Resolved: That the report be noted.

Councillor Mrs Margrave left the meeting during the above discussion (9.12 – 9.15pm)

226. TO CONSIDER NORTHERN AND TRANSPENNINE RAIL FRANCHISES

A response from the Department for Transport regarding rail franchises said that they had consulted widely attracting over 20,000 responses. These responses would inform how they specified the Northern and Transpennine Express franchises.

Resolved: That the report be noted.

227. M1 NOISE/POLLUTION: TO RECEIVE UPDATE FROM GROUP

There was no further update.

228. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Kirkpatrick gave an update on various matters including planning matters, local job clubs, Durkar Pit field clean-up, a wind turbine policy and WMDC apprentices. Councillor Sanders provided details of Wakefield Council's forestry management.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

Councillor Mrs Craven left the meeting during the above discussion (9.19 – 9.21pm)

229. TO CONFIRM ARRANGEMENTS FOR REMEMBRANCE DAY

Resolved: That Councillor Daniels lay a wreath at the Newmillerdam Memorial at 9.45am and that Councillor Peebles lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 9 November 2014.

230. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

231. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

232. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the October 2014 Parish Council minutes be placed on the website.

233. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 2 December 2014.

IN PRIVATE

234. TO CONSIDER RECOMMENDATION FROM VILLAGE INSTITUTE CHARITY COMMITTEE

The RFO referred the Council to the minutes of the Committee, noted under Item 14 (i).

Resolved: That the Council adopt the Living Wage for the caretaker with effect from 1 October 2014 and thereafter any annual adjustment be applied from April.

235. TO DISCUSS STAFF CHRISTMAS BONUSES

Resolved: (1) That bonus payments of £100 be approved for the Clerk and Responsible Financial Officer, £50 for the Caretaker and £25 (as a voucher) for the VI volunteer.

The Clerk and Responsible Financial Officer left the meeting during discussion of the above item.

236. TO ARRANGE DATE FOR PERSONNEL COMMITTEE

Resolved: That the Personnel Committee meet at 3.00pm on 18 November 2014.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION
Tuesday 4 November 2014**

Two residents attended and drew attention to the inconvenience caused by building contractors and utility companies at the building sites at the top of High Street and at the Gardeners' Arms development. There were problems with temporary traffic lights and vehicles parked on footways. It was agreed that Councillor Kirkpatrick and the police would investigate the issues identified.