

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 FEBRUARY 2014

Present: Councillors: Mrs C Binns, Mrs J Craven, P Daniels, J Garthwaite, J Peebles and A Roe.

District Councillors: None.

Apologies: Councillors: P Crompton, Mrs D Margrave, Mrs C Platten, Mrs M Skinner and K Wainwright, District Councillors Mrs J Drysdale and L Kirkpatrick.

292. APOLOGIES FOR ABSENCE

Apologies were accepted.

293. DECLARATIONS OF INTEREST

Cllr Peebles declared a disclosable pecuniary interest in item 23, hanging basket sponsorship.

294. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

295. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

296. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 JANUARY 2014

Resolved: That the minutes of the meeting held on 7 January 2014 be approved as a correct record.

297. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

None.

298. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 21.

299. POLICE REPORT

The Police report would be taken later.

300. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The minutes of the meeting held on 27 January were tabled. The Clerk reported that a cost for a bench and plaque in Betty Eastwood Park to commemorate Mike Tivenan would be sought. It was proposed that Wakefield Council's policies for council owned trees be adopted by the Parish Council. Members discussed filling the vacancy on the Committee.

Resolved: (1) That the draft minutes be noted.

(2) That Wakefield Council's Policies for the Local Environment be adopted by the Parish Council and placed on the Council's website.

(3) That Councillor Daniels be appointed to the Committee for a temporary period.

301. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The minutes of the meeting held on 7 January had been circulated.

Resolved: That the minutes be noted.

302. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Mrs Craven reported on the poor condition of the footpath to the rear of the Village Institute leading to Hollin Drive.

Resolved: That Wakefield Council be asked to improve the surface of the path.

PS Day arrived (7.30pm)

303. POLICE REPORT

PS Day circulated a report which showed that 35 hours had been worked on the Safe Scheme in January, 31 by police officers and 4 by PCSOs. A total of 20 incidents had been recorded in the month. Patrols had been conducted by car and on foot, some in the early hours, across the parish. Vehicle checks were made and several were found to be insecure: in these cases awareness leaflets were left. Three hours were spent on speed checks on Bull Lane/Durkar Lane and Wood Lane and a further four hours on Denby Dale Road at Calder Grove. A total of 17 Traffic Offence Reports were submitted.

The report showed no burglary offences. There was one theft from a vehicle at Great Cliff and one TWOC (taken without consent) offence at Crigglestone. There were two damage offences at Hall Green and Durkar and a theft of scaffolding poles from the building site off St James Way.

Some 15 anti-social behaviour related calls were reported. These included an insecure vehicle on Broad Cut Road, nuisance youths with dogs fouling the area in Painthorpe, egg and flour throwing at Durkar, nuisance youths knocking car mirrors at Hall Green, knock and run at Painthorpe and off road bikes near Blacker Lane (Sect 59 warning notices issued). There were also various reports of suspicious incidents which were investigated.

Priorities for February included speeding on Hollin Lane and Durkar Low Lane and parking on footways at Wood Lane, Slack Lane and Durkar Low Lane. Attention was drawn to parking problems at the Hollin Lane/Durkar Lane junction where buses had difficulties to turn. Members felt temporary traffic lights might be beneficial.

Resolved: (1) That the Parish Council thank the police for the report.

(2) That the problems at the Hollin Lane/Durkar Lane junction be brought to the attention of Wakefield Council's highways officers.

PS Day left the meeting (7.58pm)

304. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns was pleased to report that under its Frameworks 4 Good Fund, Efficiency North had provided funds to replace the boiler at the Centre. She noted that the Calder Grove Guides and Brownies would be meeting at the Centre whilst premises at St John's were upgraded, and she gave details of forthcoming events.

Resolved: That the report be noted.

305. VILLAGE INSTITUTE CHARITY COMMITTEE: TO NOTE THE VICC MINUTES

The minutes of the meeting held on 7 January had been circulated.

Resolved: That the minutes be noted.

306. TO SIGN CHEQUES ON BEHALF OF THE VILLAGE INSTITUTE COMMITTEE

The Clerk presented the following for payment:

	£
A Gordon – salary	356.68
R Sunderland – lighting works	30.00

Resolved: That the accounts be approved for payment.

307. TO RECEIVE FEEDBACK FROM MEETING WITH DIVISIONAL COMMANDER BATTLE

A group of Councillors had met Mr Battle to explain their concerns about the service provided under the Safe Scheme and it was proposed to draft a service level agreement to clarify the running of the scheme.

Resolved: That the report be noted.

308. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during January including information from District Councillor Mrs Drysdale regarding the display of small crosses at the war memorials.

Resolved: That the report be noted.

309. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Clerk presented the following for payment:

	£
Clerk – salary + expenses	470.84
Responsible Financial Officer – salary + expenses	201.68
HGCC annual service of shutters	54.00
Village Institute – 4 th quarter room hire charge	300.00

Resolved: That the accounts be approved for payment.

310. FINANCIAL MATTERS: TO AGREE ANNUAL GRANT TO THE VILLAGE INSTITUTE CHARITY

The Committee had requested a grant of £1,750.

Resolved: That a grant of £1,750 to the Village Institute Charity be agreed.

311. FINANCIAL MATTERS: TO REVIEW ARRANGEMENTS FOR INPUT TO THE PARISH LINK AND CONSIDER A DONATION TOWARDS THE MAGAZINE COSTS

It was noted that the Parish Council was continuing to provide four sides of copy for the Parish Link magazine.

Resolved: (1) That the Parish Council continue to provide copy for the Parish Link magazine and make a donation to the PCC of £350.

(2) That the arrangements be reviewed in February 2015.

312. FINANCIAL MATTERS: TO CONSIDER QUOTE FOR ENGRAVING ON CRIGGLESTONE WAR MEMORIAL

The Clerk reported that the new name had been added to the board at St James' Church, at no cost to the church. A quote for the work at the Crigglestone cenotaph was awaited.

313. FINANCIAL MATTERS: TO CONSIDER CHRISTMAS LIGHTS PROVISION 2014

Information from Wakefield Council had been circulated giving advice on Christmas lights and tree provision in 2014. The Clerk gave details of the likely costs of trees on existing and new sites.

Resolved: That the matter be further considered at a later meeting.

314. CORRESPONDENCE

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| 1. | Fields in Trust | Email – newsletter |
| 2. | Healthwatch | Email – Wakefield Newsletter |
| 3. | Clerk and Councils | Magazine |
| | Direct | |

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| 4. | Mary Creagh MP | Email - Newsletter |
| 5. | SLCC | The Clerk journal |
| 6. | NOVA | Email - Newsletter |
| 7. | SLCC | Email – News bulletin: Parishes could benefit from Fracking business Rates, Over 500 town and parish councils receive Neighbourhood Plan support, Rethinking Parks – BIG Lottery, Data Transparency: the new framework, New Member Benefit Launched, End of Year Report. |
| 8. | NALC | Email - What next for Localism? – Conference Wednesday 26 March 2014 London |
| 9. | Mary Creagh MP | Email - Newsletter |
| 10. | Yorkshire Water | Re new sewer for housing development: new start date 27 Jan, schedule of works, bus diversions. |
| 11. | WMDC | Email – Agenda for Council 29 January 2014 |
| 12. | SLCC | Email - The 8th Practitioners' Conference East Midlands Airport |
| 13. | HS2 | Email – Consultation deadline for Phase Two (Birmingham to Leeds and Manchester) consultation is still 31 January |
| 14. | SLCC | Email - SLCC Launch Counselling Service |
| 15. | Mary Creagh MP | Email - Newsletter |
| 16. | Crigglestone WMC | Email – Yorks Water offer of free taxi service to Durkar Lane residents – what about High Street, no buses there after 7.30pm |
| 17. | NALC | Email – Conference, What's next for Localism? London 26 March |

Resolved: That the correspondence be noted.

315. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members noted the schedule of planning applications and decisions which had been circulated.

316. TO CONSIDER DURKAR LANE SEWER MATTERS

Members discussed Yorkshire Water's installation of a new sewer for the development off St James' Way and the adverse impact of the closure of Durkar Lane for the community. The length of the travel diversion was a significant inconvenience to residents in the area and the rerouting of the 443 bus meant there was no bus service on High Street after 7.30pm. Furthermore businesses might well suffer from the lack of access. Yorkshire Water was providing a shuttle service to assist residents to reach operational bus stops.

Resolved: (1) That the Clerk write to the Wakefield Council Leader requesting his comments on the problems caused by the closure of Durkar Lane in terms of: increased journey times/distances for residents of Durkar Lane and the surrounding area; adverse impact for businesses; and the reduced bus services.

(2) That the Clerk contact Yorkshire Water to clarify the nature of the shuttle service and to point out that High Street now has no evening bus service.

Cllr Mrs Craven left the meeting (9.18pm)

317. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

The Clerk noted a report from Councillor Kirkpatrick regarding the weight restriction on Durkar Lane, wheel washing facilities at the Taylor Wimpey site, buses through Crigglestone and a request for traffic calming measures on Durkar Lane.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

Cllr Mrs Craven rejoined the meeting (9.21pm)

318. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

319. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

320. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the January 2014 Parish Council minutes be placed on the website.

321. TO CONSIDER DRAFT SPRING NEWSLETTER

A draft newsletter was tabled and comments received.

322. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 4 March 2014.

Councillor Peebles had declared a disclosable pecuniary interest in hanging basket sponsorship charges and left the room (9.45 to 9.50pm). Councillor Daniels took the chair during discussion of the next items

IN PRIVATE

323. TO RECEIVE THE RECOMMENDATIONS OF THE PARKS AND OPEN SPACES COMMITTEE REGARDING CONTRACTS FOR 2014/15

The Committee's recommendations were noted.

Resolved: (1) That, in respect of Betty Eastwood Park maintenance, the quotation received from T&D Contractors in the sum of £1,850 plus £15 per man/hour for one-off items be accepted.

(2) That, in respect of general maintenance works, the quotation received from Wakefield Council Street Scene in the sum of £470 be accepted.

(3) That, in respect of hanging baskets, the quotation from T & D in the sum of £90 per basket for existing sites and £105 for new sites plus the cost of new plaques be accepted.

324. TO DISCUSS SPONSORSHIP CHARGES FOR HANGING BASKETS 2014

Resolved: That sponsorship levels be agreed at £70 for existing sponsors and £99 for new sponsors.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 4 February 2014

No members of the public wished to speak.