

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 NOVEMBER 2015

**Present:** Councillors: Mrs Binns, S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, R Reah, A Roe and Mrs M Skinner.

**Apologies:** District Councillors L Kirkpatrick and K Barker.

**204. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**205. DECLARATIONS OF INTEREST**

None.

**206. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

None received.

**207. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman noted an approach he had received from the press regarding reports of fracking proposals for the area. He had declined to comment.

**208. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 OCTOBER 2015**

**Resolved:** That the minutes of the meeting held on 6 October 2015 be approved as a correct record.

**209. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Further to Minute 184 (2015/16), the Clerk noted that the nearest training session would be at Ecclesfield and not Wakefield as hoped.

**210. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 26.

*The Police report was deferred pending the arrival of PC May*

**211. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

Draft minutes of the meeting held on 26 October were tabled. Attention was drawn to recent inspections carried out on all the Council's sites. A number of improvement items were proposed, mainly in Betty Eastwood Park. Quotes had been received for two other proposals and these would be taken in private. The provision of benches in the Park was discussed and it was noted that the Friends were willing to contribute to the cost.

**Resolved:** (1) That the report be noted.

(2) That two benches for the Park, including fitting, be ordered from T&D contractors.

**212. TO CONSIDER THE APPOINTMENT OF COUNCILLOR OXSPRING TO THE PARKS AND OPEN SPACES COMMITTEE**

**Resolved:** That Councillor Oxspring be appointed to the Parks and Open Spaces Committee.

**213. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

The minutes of the meeting held on 6 October had been circulated. A change of membership for the Committee was proposed. In relation to the frequency of inspections for the Council's open spaces, it was agreed to retain the pattern of three inspections a year.

- Resolved** (1) That the minutes of the meeting be noted.  
 (2) That Councillor Mrs Binns resign from the Committee.  
 (3) That Councillor Denton be appointed to the Committee.

**214. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

There was nothing to report.

**215. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Councillor Mrs Binns noted some electrical work at the Centre.

**216. VILLAGE INSTITUTE CHARITY COMMITTEE: TO NOTE MINUTES OF THE MEETING HELD ON 6 OCTOBER 2015**

The minutes of the Village Institute Charity Committee meeting had been circulated.

**Resolved:** That the minutes be noted.

**217. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN A CHEQUE**

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	404.45

**Resolved:** That the account be approved for payment.

**218. TO RECEIVE THE CLERK'S REPORT**

The report had been circulated. It was suggested the 'M1 Noise Group' might meet before Christmas prior to a meeting with Highways England in the New Year.

**Resolved:** That the Clerk contact the group and Highways England to arrange meetings.

**219. TO RECEIVE FEEDBACK FROM MEETINGS**

The Clerk had attended an interesting visit to the South Kirkby Recycling Centre. The Chairman had attended the Town and Parish Councils Liaison Group where there were presentations on the LDF, naturalisation of public open spaces and area working.

**Resolved:** That the reports be noted.

**220. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses for Oct	489.01
Responsible Financial Officer – salary + allowances for Oct	160.75
Johnson Publishing Ltd – advert in Wakefield Express	310.80
YLCA – advert on YLCA website	15.00
Job Earnshaw and Bros – tree surgery in Betty Eastwood Park	3,432.00
Cultrix Ltd – small business hosting	82.80
DC Print – newsletter printing	400.00

**Resolved:** That the accounts be approved for payment.

**221. CORRESPONDENCE**

A correspondence schedule had been circulated and an update was tabled.

**Resolved:** That the correspondence be noted.

**222. TO RECEIVE REPORT FROM COMMUNITY HERO WORKING PARTY**

The Chairman noted that the Working Party would next meet on 23 November.

**223. TO DISCUSS PLANNING APPLICATIONS/DECISIONS**

Members noted the schedule of planning applications and decisions which had been circulated. There was discussion about application no 15/02331 for six dwellings at Hollingthorpe Lane.

**Resolved:** That in the event of the proposal being for two storey dwellings, a comment be submitted requesting the proposal being limited to single storey or dormer bungalows.

**224. TO DISCUSS PLANNING ENFORCEMENT MATTERS**

There had been no response to enquiries regarding Harratts and the former Community Centre.

**Resolved:** That the issues be pursued with Wakefield Council.

**225. TO DISCUSS ENQUIRY REGARDING FRACKING**

An enquiry from a resident sought information about a licence application for fracking in the Wakefield area. District Councillor Kirkpatrick had already sent a response giving such information as he had. Councillor Mrs Craven hoped that the matter might be discussed at the forthcoming YLCA meeting.

**Resolved:** That the item be deferred to the December meeting.

**226. TO DISCUSS YORKSHIRE TIGER BUS SERVICE 435/6/7**

Further to Minute 188 (2015/16), there was no further communication from Denby Dale Parish Council. Members wondered if Arriva might reroute the 110 service to serve Durkar Lane at times.

**Resolved:** That the Clerk consult Arriva about rerouting some 110 services via Durkar Lane.

**227. TO RECEIVE AN UPDATE ON RAT INFESTATION AT DURKAR**

The Clerk gave details of work carried out by the Pollutions and Nuisance Officer at Wakefield Council. It was advised that the planted area be thinned out to discourage further infestations. Members further considered the amount of litter blowing across from premises on Calder Park to Durkar.

**Resolved:** That the litter problem be brought to the attention of Calder Park managers.

**228. TO DISCUSS WIND TURBINE ISSUES**

It was hoped the District Councillors might have further information at the next meeting.

**Resolved:** That item be deferred to the December meeting.

**229. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

A report from Councillors Kirkpatrick and Barker was tabled. Issues covered included winter gritting proposals, energy supplier switching, Jon's Sheds and the new History Centre on Kirkgate.

**Resolved:** That the District Councillors be thanked for their contributions to the work of the Parish Council.

**230. TO CONFIRM ARRANGEMENTS FOR REMEMBRANCE DAY**

It was confirmed that Councillor Crompton would lay a wreath at the Newmillerdam Memorial at 9.45am and that Councillor Daniels would lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 8 November 2015.

**231. TO CONSIDER PROVISION OF MORE NOTICE BOARDS IN THE PARISH**

Councillor Colley noted the new notice board at Newmillerdam and thought new boards might well be located at Durkar, Calder Grove or Hall Green.

**Resolved:** (1) That the provision of further notice boards in the Parish be pursued subject to budget provision in 2016/17.

(2) That further information regarding locations and permissions required be presented at the December meeting.

***PC May joined the meeting (8.52pm)***

**232. TO RECEIVE THE POLICE REPORT**

PC May tabled the report for October. Some 15 hours had been worked in the month, ten by Police Officers and five by PCSOs. There were 16 crimes and five incidents of anti-social behaviour recorded: this was lower than previous months.

There were four crimes in Durkar: a theft from a vehicle at the Premier Inn and a make off without payments at the Grange Service Station. There were two domestic related assaults.

In Crigglestone there were ten crimes: two thefts from a shop, burglaries (with nothing taken) at a dwelling and at a boiler room, two thefts from motor vehicles and four reports of damage.

There were two reported crimes in Calder Grove, a domestic assault and a road rage assault.

Anti-social behaviour reports included calls about youths at Crigglestone and fly tipping at Crigglestone and Hall Green.

Working on the Safe Scheme, officers had focussed on speeding offences, anti-social behaviour (patrols at Betty Eastwood Park, the Hollin Lane play area and Daw Green Avenue), HGVs on Hollin Lane and parking at the Kingfisher. One warning was issued for parking on double yellow lines on Denby Dale Road; and five Traffic Offence Reports, one vehicle defect form and two speeding warnings were issued on Durkar Lane. Three TROs were submitted on Denby Dale Road.

Priorities for November would be speeding and anti-social behaviour at Hall Green Community Centre.

Members also considered the West Yorkshire Police and Crime Commissioner's response to funding cuts where he urged the Government to 'stop gambling with public safety'.

***Resolved:*** That the Parish Council thank the police for their report.

***PC May left the meeting (9.10pm)***

**233. PRESS REPORTS – ITEMS FOR PUBLICATION**

***Resolved:*** That the Clerk update parish items for the press.

**234. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

***Resolved:*** That the RFO prepare the Parish Council insert for the next Parish Link.

**235. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

***Resolved:*** That the October 2015 Parish Council minutes be placed on the website.

**236. DATE, TIME AND PLACE OF THE NEXT MEETING**

***Resolved:*** That the next meeting of the Parish Council be held at 7.00pm on Tuesday 1 December 2015 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

**237. TO RECEIVE UPDATES ON ISSUES IN BETTY EASTWOOD PARK**

Members and the Clerk had met Wakefield Council officers regarding the encroachment issue and the matter would be referred to that Council's legal team. The RFO reported that the injury claim had not been pursued.

**238. TO DISCUSS STAFF CHRISTMAS BONUS PAYMENTS**

*The Clerk and RFO left the room during this discussion (9.33 – 9.40pm)*

**Resolved:** That bonus payments of £100 be approved for the Clerk and Responsible Financial Officer, £50 for the Caretaker and £25 (as a voucher) for the VI volunteer.

**239. TO RECEIVE UPDATE FROM THE PERSONNEL COMMITTEE**

The Personnel Committee had held interviews for the appointment of a new clerk and one candidate had been selected in principle.

**Resolved:** That the Clerk in consultation with the Chair of the Personnel Committee be authorised to agree the appointment and handover arrangements after further discussions with the candidate.

*Councillor Mrs Craven left the room (9.55 to 9.57pm)*

**240. TO CONSIDER TREE WORKS RECOMMENDED BY THE PARKS AND OPEN SPACES COMMITTEE**

Further to Minute 211 above, quotes had been received for the removal of trees adjoining the rear of Church View, Fishponds Drive and other boundaries.

**Resolved:** (1) That, subject to T&D Contractors having the appropriate qualifications, their quote of £1,350 + vat be approved.

(2) That the work be carried out before the 2016 nesting season.

**241. TO DISCUSS OPEN SPACES MANAGEMENT PLANNING AS RECOMMENDED BY THE PARKS AND OPEN SPACES COMMITTEE**

The Parks and Open Spaces Committee had received two quotes for the preparation of management plans for Betty Eastwood Park and Willow Garth. One anticipated the plans might well attract a grant from the Forestry Commission.

**Resolved:** (1) That the quote from Wharnccliffe Consultancy in the sum of £1,533.79 be accepted.

(2) That the consultancy be subject to prior consultation with the Committee and the Friends.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

**Tuesday 3 November 2015**

No members of the public were present.