

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 JUNE 2014

Present: Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillors: K Barker and I Sanders.

Apologies: District Councillor L Kirkpatrick

62. APOLOGIES FOR ABSENCE AND WELCOME

Apologies were accepted. District Councillor Barker was welcomed to his first meeting.

63. DECLARATIONS OF INTEREST

None.

64. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

65. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

66. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 MAY 2014

Resolved: That the minutes of the meeting held on 6 May 2014 be approved as a correct record.

67. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk noted that Mr Sykes, Mr Castle and Cllr Barker were happy to join the Community Hero Working Party again.

68. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 22.

69. POLICE REPORT

PCSO McGuire circulated a report which showed that 34 incidents had been recorded in May. Priority had been given to speeding, parking outside the former Nelson PH and parking at the bus stop outside the Kingfisher Restaurant (no parking issues found).

The report showed one burglary offence in Durkar and two thefts from motor vehicles at Crigglestone (insecure vehicle) and Durkar (number plates removed). There were three other vehicle offences, all in Crigglestone. An arson attack on a car was recorded at Painthorpe and a male has been arrested.

There were five damage offences, three to vehicle wing mirrors, one to garden fencing and one window smashed by children playing football. Three further theft offences were recorded: a laptop computer, a plant and plant pot and a trophy.

In addition some 18 anti-social behaviour related calls were reported including nuisance motorbikes, a horse spooked by a vehicle, youths damaging a fence, youths throwing soil and debris out of skips, a suspicious male in Betty Eastwood Park, quad bikes at Newmillerdam and lorries obstructing Cliff Road.

Priorities for June would be speeding on Durkar Low Lane, Denby Dale Road, Cliff Road and Barnsley Road, parking on yellow lines at the Kingfisher Restaurant and parking/visibility issues at the Nelson building site.

Resolved: That the Parish Council thank the police for their report.

- 70. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**
A meeting had been held the previous day when George Lister, Anti-Social Behaviour Officer from Wakefield Council had attended to advise on fly tipping and other problems. The Mike Tivenan memorial bench had been installed and it had been agreed to request additional grass cutting in the Park in addition to further stump treatment at a cost of up to £100.
- Resolved:** That the report be noted.
- 71. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**
The RFO noted that she and Councillor Mrs Craven were reviewing the Financial Regulations and a draft would be presented to the Committee at their next meeting.
- Resolved:** That the report be noted.
- 72. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**
Councillor Wainwright noted the poor surface of the Springs footpath at Calder Grove and the path from Nibble Hill to Secker Lane.
- Resolved:** That the paths be reported to officers at Wakefield Council.
- 73. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**
Councillor Mrs Binns noted that lighting had been renewed and decorations completed at the Centre. The Association was now seeking quotes for floor covering.
- Resolved:** That the report be noted.
- 74. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS**
The RFO reported that it had been necessary to replace the mortise lock on the Institute door and this had been arranged as a matter of urgency.
- Resolved:** That the action taken by the RFO be ratified.
- 75. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES**
The Responsible Financial Officer presented the following for payment:
- | | |
|--|--------|
| | £ |
| A Gordon – salary incl overtime | 363.35 |
| HMRC - PAYE | 214.20 |
| Sandal Cleaning Services – window cleaning | 56.00 |
- Resolved:** That the accounts be approved for payment.
- 76. TO RECEIVE THE CLERK'S REPORT**
The Clerk had circulated a report detailing matters addressed during May including a proposal for a stone trough to hold small crosses at the Newmillerdam war memorial and a meeting that Councillor Wainwright and she had attended with Mr Whyatt, Wakefield Council Highways officer. Councillor Wainwright reported that the latter meeting had covered a range of highway problems in the parish and Mr Whyatt said he would look into a number of them. He stressed that highways action could only be taken on the evidence of accident records.
- Resolved:** (1) That a price for a stone trough be pursued.
(2) That a follow up on highways items be requested in due course.
(3) That the report be noted.
- 77. TO CONSIDER FEEDBACK FROM MEETING WITH CRIGGLESTONE AND DURKAR RESIDENTS ASSOCIATION**
The Clerk recalled that a meeting had been held with representatives of the Association to discuss possible duplication of effort to address issues in the area. The Clerk had forwarded details of the role of the Council but no response had been received.

Resolved: That the report be noted.

78. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	499.27
Responsible Financial Officer – salary + expenses	276.77
HMRC – PAYE	443.40
Zurich Municipal – Insurance	911.44
YPO – Stationery	5.40
Martyn Firth Locksmith – Supply & fit mortise lock VI	199.99
Responsible Financial Officer - Reimbursement of online planning application costs	126.30
SLCC Enterprise Ltd – Conference fee (Clerk)	82.80
Diane Brown – Internal audit fee + expenses	141.25
Clerk – reimbursement of hanging basket plaque costs	27.00

Resolved: That the accounts be approved for payment.

79. FINANCIAL MATTERS: TO CONSIDER INTERNAL AUDIT REPORT

The RFO tabled the Internal Auditor's report prepared by Diane Brown. Mrs Brown concluded that the documentation and systems in place were commendable. She made a few minor recommendations that the RFO was able to resolve at the meeting.

Resolved: (1) That the report be accepted.

(2) That the Internal Auditor and the RFO be thanked for their work.

80. FINANCIAL MATTERS: TO CONSIDER POLICE SAFE SCHEME 2014/15

Members had held three meetings with police representatives and it was felt these had been fruitful. New management practices were proposed and a draft Service Level Agreement had been discussed. Minor amendments to the Agreement were suggested.

Resolved: (1) That the Service Level Agreement, as amended, be agreed.

(2) That, subject to a review in October 2014, the Parish Council continue to support the Safe Scheme in 2014/15.

(3) That, in addition to the interim payment of £1,396 already authorised, a further £3,000 be allocated for the period to the end of December 2014.

81. FINANCIAL MATTERS: TO CONSIDER CHRISTMAS TREE PROVISION 2014

The RFO reported some success with requests for sponsorship of this year's trees and District Councillor Sanders said he would seek an update from Wakefield Council.

Resolved: That the report be noted.

82. CORRESPONDENCE

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|----|-------------------------------|---|
| 1. | Mary Creagh | Email – Newsletter |
| 2. | Police and Crime Commissioner | Email - Police and Crime Plan Refresh 2014 |
| 3. | YLCA | Email - Provision of Services Agreement.
Attached – for approval |
| 4. | Fields in Trust | Email - Update |
| 5. | Mary Creagh | Email – Newsletter |
| 6. | RAY | Country Air magazine |
| 7. | Fit 4 Funding | Email - Bid writing for success |
| 8. | LCR Online | Email – Newsletter |
| 9. | NOVA | Email – Newsletter |

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| 10. | David Cameron | Letter re Employment Allowance of up to £2,000 for businesses and charities. |
| 11. | YLCA | Email – Play safety seminar on 12 June York |
| 12. | Mary Creagh | Email – News |
| 13. | YLCA | Email – Training programme 2014/15 |
| 14. | LCR Online | Email – Newsletter |
| 15. | MY Conferences | Email – Invitation to Wakefield Business Conference
4 June |
| 16. | LCR Online | Email – Newsletter |
| 17. | SLCC | Email News Bulletin |
| 18. | Woolley Parish Council | Email – Asking if there is any interest in holding a joint meeting to discuss the proliferation of wind turbine and (proposed) solar panel applications in our immediate area.
Sent to CPC, Sitlington and West Bretton) |
| 19. | Rural Action Yorkshire | Email - eBulletin |
| 20. | YLCA | Email – Notice of Branch Annual Meeting South Elmsall
7.30 12 June |
| 21. | Wakefield Council | Proposed expansion of Hendal Primary School
Drop in sessions at the School: 9 June 6.30pm to 7.30pm
10 June 3.00pm to 4.00pm Feedback by 27 June |
| 22. | SLCC | Email – Summer CPD training |
| 23. | YLCA | Email – Training programme June 2014 |

Resolved: (1) That the YLCA Provision of Services Agreement be accepted ⁽³⁾.

(2) That Woolley Parish Council be informed that Crigglestone Councillors would be interested in a joint meeting ⁽¹⁸⁾.

(3) That the remaining correspondence be noted.

83. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members noted the schedule of planning applications and decisions which had been circulated.

84. TO CONSIDER DURKAR LANE CLOSURE MATTERS

It was reported that the contract was proceeding well and the road would be resurfaced on completion. As requested, the Clerk had referred concerns about the inconvenience caused by the road closure to Taylor Wimpey, Yorkshire Water and Wakefield Council. Taylor Wimpey and Wakefield Council suggested that any claims for compensation should be directed to Yorkshire Water, but Yorkshire Water said they did not pay compensation for work of this nature.

Resolved: (1) That a query be raised about any forthcoming utility works on Durkar Lane.

(2) That the responses be noted.

85. TO DISCUSS WEIGHT RESTRICTION ON DURKAR LANE

The meeting had earlier been informed that the weight restriction referred to vehicles travelling downhill only.

86. TO RECEIVE CLARIFICATION OF FUTURE OF PUGNEYS COUNTRY PARK

A response from Wakefield Council had been circulated, stating that the management of Pugneys Country Park was to be outsourced from 2015/16.

Resolved: That the Parish Council ask to be involved in the consultation process.

87. TO RECEIVE REPORT FROM M1 NOISE WORKING PARTY

Councillor Daniels reported that the working group proposed to hold a public meeting on 18 July if a Highways Agency representative was available. An alternative date was 25 July.

Resolved: (1) That the Clerk await a response from the Highways Agency and agree the date in consultation with Councillor Daniels if necessary.

(2) That the meeting be promoted in the summer newsletter.

88. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Barker reported on matters including insufficient tree planting at Haslegrave Park, funding for the Clinical Network 6 group of surgeries, a planned visit to the British Oak Reclamation Site and a potential Friends of Painthorpe group.

Councillor Mrs Craven left the meeting (9.25pm)

Resolved: That standing orders be suspended to allow the meeting to continue (9.26pm)

Councillor Sanders reported on works which had reduced the width of the footway at the Nelson building site. He had informed the highway officer of poor visibility issues.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

Councillor Mrs Craven rejoined the meeting (9.28pm)

89. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

90. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

91. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the May 2014 Parish Council minutes be placed on the website.

92. TO CONSIDER DRAFT NEWSLETTER

The RFO tabled a draft newsletter and Members suggested amendments.

Resolved: That the amended newsletter be approved.

93. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next Meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 1 July 2014.

IN PRIVATE

None.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION
Tuesday 3 June 2014**

No members of the public attended.