

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 FEBRUARY 2015

Present: Councillors: Mrs Binns, Mrs J Craven, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillor: K Barker.

Apologies: District Councillor L Kirkpatrick.

Absent: Councillor P Crompton.

299. APOLOGIES FOR ABSENCE

Apologies were accepted.

300. DECLARATIONS OF INTEREST

Councillor Peebles declared a pecuniary interest in Item 24, sponsorship charges for hanging baskets.

301. PRESENTATION TO REV CANON IAN GASKELL

On the occasion of Canon Ian's retirement from the Parish of St James, Chapelthorpe, the Chairman paid tribute to his contribution to the local community for eight years including the instigation of the Community Hero Award in 2009. He presented Canon Ian with a miner's lamp. Canon Ian responded, thanking the Council for the gift which he thought most appropriate.

302. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

303. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

304. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 JANUARY 2015

Resolved: That, subject to the amendment of Minute 288 to read '...see Min 278 above.', the minutes of the meeting held on 6 January 2015 be approved as a correct record.

305. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

None.

306. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 22.

307. TO RECEIVE THE POLICE REPORT

Apologies had been received from the Police. A report had been circulated and a schedule of Safe Scheme activities was tabled. Some 22 hours had been worked in January, all by police officers. There were 11 crimes and four incidents of anti-social behaviour recorded.

In response to the Council's priorities, motorists had been warned about obstructive parking at Cliff Road and the Kingfisher and speed checks had been conducted on Durkar Low Lane, Denby Dale Road and Hollin Lane (in total, ten warnings given, 23 Traffic Offence Reports issued and five vehicle defect forms). No issues had been found with drivers parked with headlights on at Denby Dale Road East.

In the period there was one burglary of a dwelling in Crigglestone and two other burglary offences at Calder Grove and Crigglestone (equipment and tools taken). There were three thefts from motor vehicles on Hollingthorpe Lane (vehicle wheels removed), Woodmoor Drive (catalytic convertor taken) and Copeworth Drive (spare wheel removed). Two damage offences were recorded at Painthorpe and Crigglestone. There were three drug offences in Crigglestone.

Four anti-social behaviour related incidents were reported including a suspicious vehicle, nuisance youths, nuisance bikes and snowball throwing. Priorities for February would be speeding as the rota previously agreed plus Durkar Lane, extra patrols in the Woodmoor area, vehicles parked with headlights on facing oncoming traffic and parking on the footway at Almshouse Lane and Cliff Road.

Resolved: That the Parish Council thank the police for their report.

308. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The minutes of the meeting held on 20 January had been circulated and Members were updated on various matters.

Resolved: That the minutes be noted.

309. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

There was nothing to report.

310. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Further to Min 279, the Clerk reported that she was seeking a source of planings for the unadopted footpath from behind the Village Institute.

Resolved: That a price be sought for labour costs.

311. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that the shutters had been serviced. It was not possible to put a shutter on the door so a quote would be sought for a new door. Planning for the Hall Green Gala would commence at a committee meeting on 9 February.

Resolved: That the report be noted.

312. MINUTES OF VILLAGE INSTITUTE CHARITY COMMITTEE MEETING 6 JANUARY 2015

The minutes of the Village Institute Charity Committee meeting had been circulated.

Resolved: That the minutes be noted.

313. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	381.53

314. TO RECEIVE THE CLERK'S REPORT

The report had been circulated. The Clerk noted a response she had sent, in view of the close deadline, regarding the introduction of referenda for parish councils wishing to increase their precept.

Resolved: (1) That the report be noted.
(2) That the response be ratified.

315. TO RECEIVE UPDATE REGARDING TOWN AND PARISH COUNCILS LIAISON GROUP

The Clerk explained that a recent meeting had been cancelled but information on the latest LDF consultation was available and it was hoped to provide a presentation on the subject of elections soon.

Resolved: That the report be noted.

316. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses	524.88
Responsible Financial Officer – salary + allowances + expenses	205.55
CPC - Village Institute room hire	300.00
YPO - Stationery	47.82
CS Roller Shutter System – HGCC maintenance	60.00
T & D Contractors – POS works	348.00
SLCC – RFO annual subs	77.00
Rynat Ltd – BMX track inspection	96.00

Resolved: That the accounts be approved for payment.

317. FINANCIAL MATTERS: TO AGREE ANNUAL GRANT TO THE VICC

The Committee had requested a grant of £1,750.

Resolved: That a grant of £1,750 to the Village Institute Charity be agreed.

318. FINANCIAL MATTERS: TO REVIEW ARRANGEMENTS FOR INPUT TO THE PARISH LINK AND CONSIDER A DONATION TOWARDS THE MAGAZINE COSTS

The Parish Council had continued to provide four sides of copy for the Parish Link magazine.

Resolved: (1) That the Parish Council continue to provide copy for the Parish Link magazine and make a donation to the PCC of £350.

(2) That the arrangements be reviewed in February 2016.

319. CORRESPONDENCE

A correspondence schedule had been circulated and a verbal update was given. Members discussed the use of electronic communication to send the summons for council meetings. There were two late items: one regarding allotments in the parish and the other about the West Yorkshire Police Independent Advisory Group and Scrutiny Panel.

Resolved: (1) That the summons for council meetings continue to be sent by post.

(2) That the two late items be included in the March agenda.

(3) That the remaining correspondence be noted.

320. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members discussed the schedule of planning applications and decisions which had been circulated. Members also commented on mud on roads near local building sites and District Councillors would continue to pursue this issue.

Resolved: That an objection be submitted to application no 14/02794, proposed 44 dwellings and associated works at land off St James Way, Crigglestone, on the grounds discussed.

321. TO DISCUSS VEHICLE OFF LOADING AT HARRATTS, DENBY DALE ROAD

Members noted reports of an incident whereby a vehicle driving southbound was unsighted by the low sun and crashed into a transporter parked on the carriageway outside Harratts car dealership. Members were disappointed that Wakefield Council was not enforcing the condition requiring delivery vehicles to park in the lay by.

Resolved: That action be sought from Wakefield Council via Councillor Barker.

Councillor Mrs Craven left the meeting (8.25pm)

322. TO DISCUSS IMPLICATIONS OF THE INFRASTRUCTURE BILL

The Clerk gave details of the bill which were noted.

Councillor Mrs Craven rejoined the meeting (8.28pm)

323. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Barker presented a report including concerns about taxis working in Wakefield, but licensed elsewhere to less stringent standards. He noted many people had not registered to vote in the forthcoming general, district and parish elections. He also pointed out that Wakefield Council had some difficult decisions to make in agreeing a budget to achieve a cut of £38 million.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

324. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

325. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

326. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the January 2015 Parish Council minutes be placed on the website.

District Councillor Barker left the meeting (8.45pm)

327. TO CONSIDER ITEMS FOR THE SPRING NEWSLETTER

The RFO tabled a draft newsletter and comments were received.

Resolved: That the draft newsletter be approved.

Item 22 was deferred until the end of the private session.

IN PRIVATE

328. TO RECEIVE THE RECOMMENDATIONS OF THE PARKS AND OPEN SPACES COMMITTEE REGARDING CONTRACTS FOR 2015/16

The Committee's recommendations were noted.

Resolved: (1) That, in respect of Betty Eastwood Park maintenance, the quotation received from T&D Contractors in the sum of £2,170 plus £15 per man/hour for one-off items be accepted.

(2) That, in respect of general maintenance works, the quotation received from T&D Contractors in the sum of £640 be accepted.

(3) That, in respect of hanging baskets, the quotation from T&D Contractors in the sum of £90 per basket for existing sites and £105 for new sites, excluding the cost of new plaques, be accepted.

Councillor Peebles had declared a disclosable pecuniary interest in hanging basket sponsorship charges and left the room (8.52 to 9.00pm). Councillor Daniels took the chair

329. TO DISCUSS SPONSORSHIP CHARGES FOR HANGING BASKETS 2015

Resolved: That sponsorship levels be agreed at £70 for existing sponsors and £99 for new sponsors.

Councillor Peebles resumed the chair

330. TO DISCUSS PERSONNEL ITEMS

Members discussed the implications of the new workplace pension arrangements as mentioned at the Village Institute Charity Committee meeting in January. No immediate action was required but it was suggested that the matter be considered by the Personnel Committee in the 2015/16 year and resolved by December 2015.

Further to Min 298 (2014/15), the Clerk gave further details of her likely period of absence in February. It was agreed that the next meeting be moved to 10 March along with the meeting of the Health & Safety and Finance Committee which had also been scheduled for 3 March.

331. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 10 March 2015.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**
Tuesday 3 February 2015

Two members of the public attended as observers.