

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 SEPTEMBER 2014

Present: Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillors: L Kirkpatrick and I Sanders.

Apologies: Councillor Mrs D Margrave and District Councillor K Barker

126. APOLOGIES FOR ABSENCE

Apologies were accepted.

127. DECLARATIONS OF INTEREST

Councillors Mrs Platten and Mrs Skinner declared Disclosable Pecuniary Interests in item 17(iv).

128. TO RATIFY ACTIONS DURING JULY AND AUGUST

The Clerk, in consultation with Members, had informed Wakefield Council that the naming of St John's Gardens at Calder Grove was considered acceptable.

Resolved: That the action be ratified.

129. CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

130. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted with regret the death of former parish councillor Lily Armitage. He congratulated Councillor Wainwright on the World War 1 Exhibition he had organised at Hall Green Community Centre.

131. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 JULY 2014

Resolved: That the minutes of the meeting held on 1 July 2014 be approved as a correct record.

132. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk noted that the grant application from the Charlesworth Charity had been withdrawn (Min 113 2014/15). It was proposed that congratulations be passed on to Barhales Contractors for their considerate attitude to the sewer laying at Durkar Lane (Min 117 2014/15).

133. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 26.

The Police report was deferred pending the arrival of the Police representatives.

134. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Minutes of the Committee meeting held on 14 July had been circulated. It was noted that a replacement warning notice had been ordered for the BMX track. It was proposed to carry out tree thinning in three areas of Betty Eastwood Park. A further meeting had been held on 28 August when works discussed included cutting back the hedge at the rear of the Howard Crescent site, trimming overhanging vegetation on Haveroid Lane and the tree thinning programme in the Park.

Resolved: (1) That the minutes of the July meeting be noted.

(2) That the quote of £2,860 from Job Earnshaw to thin trees in Betty Eastwood Park be approved.

135. TO DISCUSS MAGPIES IN BETTY EASTWOOD PARK

A report had been circulated detailing the views of the police, Wakefield Council Estates and Parish Council insurers together with a letter from a local resident. The Wakefield Council Countryside Officer had offered to discuss management prescriptions to try to reduce magpie numbers in the Park.

Resolved: (1) That a meeting be convened with the Countryside Officer.

(2) That the views of local people be sought through the autumn newsletter.

136. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The minutes of the meeting held on 1 July 2014 had been circulated together with a copy of the revised Financial Regulations as recommended by the Committee.

Resolved: That revised Financial Regulations be approved.

137. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright noted that a railing on Footpath 7 (Hollin Lane) reported earlier in the year had been repaired. He further noted the Intake path needed cutting back, this would be referred to Wakefield Council.

Resolved: That the report be noted.

138. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that the flooring work was complete.

139. MINUTES OF VILLAGE INSTITUTE CHARITY COMMITTEE MEETING 1 JULY 2014

Resolved: That the minutes be noted.

140. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	392.50
HMRC - PAYE	222.40
Richard Sunderland	40.00

Resolved: That the accounts be approved for payment.

141. VILLAGE INSTITUTE CHARITY COMMITTEE: CAR PARK PROPOSAL

The RFO noted that planning permission for the car park had been granted and the contractor would be able to proceed in October/November. The boundary fence to the east of the site needed replacement and discussions with the neighbours showed that the fence was the responsibility of the Parish Council. The RFO would obtain prices for the fence replacement and would notify Institute users and neighbours when the car park work was to commence.

Resolved: That the report be noted.

142. TO RECEIVE THE CLERK'S REPORT

The Clerk's report had been circulated. The buffer zone issue at Haslegrave Park was still unresolved and would be pursued with Wakefield officers. The trough for Newmillerdam had been ordered.

Resolved: That the report be noted.

143. TO RECEIVE FEEDBACK FROM MEETINGS

Councillors Garthwaite and Wainwright reported on a useful meeting at the British Oak reclamation site. Councillors Peebles and Mrs Craven noted the outcome of a meeting with

District Councillor Jeffery regarding joint working. The Clerk had attended the Town and Parish Councils Liaison Group meeting when the Community Infrastructure Levy was discussed.

Resolved: That the reports be noted.

144. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for ratification:

	£
Booths Carpets – HGCC flooring deposit	1,400.00
Booths Carpets - HGCC flooring balance of invoice	1,446.00

Resolved: That the payments be ratified.

The RFO presented the following for payment:

	£
Clerk – salary + expenses	473.32
Responsible Financial Officer – salary + expenses	262.64
PAYE – Clerk and RFO	474.80
Wakefield Council – rent for Betty Eastwood Park	25.00
Wakefield Council – supply of 3 roadside benches	1,612.80
Royal British Legion - Wreathes	34.00
Office of Police and Crime Commissioner – Safe Scheme	1,000.00
SLCC Enterprises Ltd - Book	23.00
T&D Contractors – BEP additional grass cutting and tree work	456.00
T&D Contractors – hanging baskets 2014	6,048.00
PKF Littlejohn – External auditor	360.00
ADT Fire and Security – alarm maintenance	209.93
Chubb Fire and Security Ltd - maintenance	147.45

Resolved: That the accounts be approved for payment.

145. FINANCIAL MATTERS: TO RECEIVE EXTERNAL AUDITOR'S REPORT

The RFO reported on the external auditor's report for 2013/14. The information in the Annual Return was judged in accordance with proper practice and no matters gave cause for concern. The external auditors had however commented on the valuation of assets and advised that a review of assets be conducted before the next Annual Return is prepared.

Resolved: (1) That the report be noted and the notice of conclusion of audit be advertised on the notice board for fourteen days and on the Council's website.

(2) That the Health & Safety and Audit Committee review the asset register to establish, before the next Annual Return is completed, which assets are owned by the Parish Council or by Trustees and therefore which category of valuation should apply to the asset.

146. FINANCIAL MATTERS: TO CONSIDER CHRISTMAS TREE PROVISION 2014

A letter from Wakefield Council quoting for the provision of Christmas trees was presented. The cost of three trees as previously agreed would be £4,500 + vat. A 'switch on' event was likely to cost £57.69 + vat.

Resolved: That an order be placed for three trees at Newmillerdam, Hall Green and Cliff Road together with a 'switch on' at Hall Green.

Councillors Mrs Skinner and Mrs Platten left the room during discussion of the next item (8.08 to 8.09pm), having declared interests at the beginning of the meeting

147. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM FRIENDS OF BETTY EASTWOOD PARK

An application from the Friends of Betty Eastwood Park had been circulated seeking a grant of £244.60 towards insurance costs.

Resolved: That the Council, in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards insurance costs

Award

£244.60

148. CORRESPONDENCE

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| 1. | Cllr Kirkpatrick | Email – Consultation on street name for new housing at St John’s Church |
| 2. | Yorkshire Water | Email – Durkar :Lane to be reopened 4 July |
| 3. | YLCA | Email - Consultation On The Openness Of Local Government Bodies Regulations 2014 |
| 4. | YLCA | Email - Revised NALC Legal Topic Note 9e – Handling Complaints |
| 5. | Clerks and Councils Direct | Magazine |
| 6. | SLCC | The Clerk magazine |
| 7. | Mary Creagh | Email - Newsletter |
| 8. | WMDC | Email – consultation re draft CIL charging schedule |
| 9. | LCR | Email – LCR Online |
| 10. | A resident Woodmoor Rise | Email – Parking on footway at Woodmoor Rise |
| 11. | SLCC | Email – News bulletin |
| 12. | Mary Creagh | Email - Newsletter |
| 13. | NOVA | Email - E Bulletin |
| 14. | WMDC | Email – Agenda for Council meeting 23 July |
| 15. | WMDC | Email - Wakefield Integrated Early Help Offer – Children’s Centre Consultation |
| 16. | LCR | Email – LCR Online |
| 17. | Bob Crowther | No reason to eradicate magpies – nature will take its course in time |
| 18. | Cllr Kirkpatrick | Email – Boyne Hill surface dressing 22 Aug to 2 Sept |
| 19. | Yorkshire Water | Email – Final Durkar newsletter |
| 20. | Healthwatch | Email – Healthwatch Wakefield News July 2014 |
| 21. | YLCA | Email – Time to Review Your Council’s Complaints Procedure |
| 22. | Mary Creagh | Email - Newsletter |
| 23. | YLCA | Email – Possible Induction session for new/newer clerks |
| 24. | LCR | Email – LCR Online |
| 25. | YLCA | Email – Training sessions September |
| 26. | RAY | Email - Ebulletin |
| 27. | Mary Creagh | Email - Newsletter |
| 28. | YLCA | Email – Liaison with RoSPA to organise Half day Training in routine playground inspection. |
| 29. | Clerk to Woolley PC | Email – Agenda for Joint Meeting 9 Sept. |
| 30. | F4F | Email - Community Development Award On-line Course |
| 31. | SLCC | Email – News bulletin |
| 32. | WY Police | Email - Have your say on how offenders are punished – Community Remedy. Deadline 22 August |
| 33. | Mary Creagh | Email - Newsletter |
| 34. | YLCA | Email – White Rose Update |
| 35. | YLCA | Email - Publication of Government response to the Consultation on a Transparency Code for Local Councils/Parish Meetings (turnover not exceeding £25,000) |
| 36. | Fit4Funding | Email – Sept training courses |

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| 37. | NOVA | Email – August newsletter |
| 38. | Friends of Newmillerdam Country Park | Email – Thanks for letter of support |
| 39. | Historic Towns Forum August Newsletter | Email – Includes: Local planning authorities could have powers taken away if more than 20% of their major planning decisions are overturned at appeal. T |
| 40. | Central Government via WMDC | Email - Online transparency to be made mandatory for PCs with turnover below £25,000 |
| 41. | Mary Creagh | Email - Newsletter |
| 42. | SLCC | Email – News bulletin |
| 43. | LCR | Email – LCR Online |
| 44. | YLCA | Email – Training courses |
| 45. | YLCA | Email – Openness of Local Government Regulations 2014 - Recording of meetings and recording of decisions taken by officers under delegation |
| 46. | RAY | Email - AGM 2014 Kirk Deighton Village Hall 11 th October |
| 47. | Mr Walsh | Email – Re bench and inscription |
| 48. | Rural Services Network | Email - Spotlight On Older People In Rural Areas |
| 49. | SLCC | Notice of AGM 10 Oct 2.35pm Bristol |
| 50. | Healthwatch Wakefield | Email – New Development Director Nichola Esmond |
| 51. | SLCC | Email - Newsletter |
| 52. | Rural Services Network | Email – News digest |
| 53. | Resident 40 High Street | Request that High Street be marked to discourage inconsiderate parking which impedes sightlines for vehicles exiting VI car park |
| 54. | Fit4Funding | Funding for Community Groups On-line course |

Resolved: (1) That Councillors Mrs Craven and Mrs Binns meet the Clerk to discuss and make recommendations on the YLCA advice regarding a Complaints Procedure ⁽⁴⁾ and the Openness of Local Government Regulations 2014 ⁽⁴⁵⁾.

(2) That road marking be requested from Wakefield Council ⁽⁵⁴⁾.

(3) That the remaining correspondence be noted.

District Councillor Sanders (8.10pm) and PC May (8.13pm) joined the meeting.

149. POLICE REPORT

PC May attended and reported on activity in the months of July and August. Some 17.5 hours had been worked in July, 14.5 by police officers and 3 by PCSOs, and 12 hours had been worked in August, 8 by police officers and 4 by PCSOs. There were 22 recorded incidents in both months. In response to the Council's priorities, speed checks had been conducted on Denby Dale Road (23 traffic offence reports issued over the two months) and motorists had been advised about their speed on Cliff Road. Further checks had been done at High Street and Dennington Lane. No parking issues were found in the High Street/Cliff Road area but motorists had been warned about parking priorities on the yellow lines outside the Kingfisher Restaurant

In the two months there were four house burglaries at Crigglestone, Durkar and Hall Green, and two burglaries from a shed and garage at Calder Grove and Crigglestone. One theft of a motor vehicle was recorded where a van's keys were left in the ignition and two thefts of number plates were noted at Hall Green and Durkar. A vehicle window was smashed at Durkar but nothing taken and other damage offences included a car in Crigglestone and a laptop and house door both at Painthorpe. One drugs offence was recorded in Crigglestone. Some 11 anti-social behaviour related incidents were reported in July and 13 in August. These included nuisance bikes, stone throwing and various suspicious incidents.

Priorities for Sept would be young children playing on the highway at Denby Dale Road East in the late evening; speeding on Dennington Lane, High Street/Cliff Road and Painthorpe Lane; and parking issues at the Kingfisher Restaurant and Painthorpe Lane.

Resolved: (1) That the Parish Council thank the police for their report.
(2) That a further meeting to discuss the Safe Scheme be arranged for October.

150. TO CONSIDER REQUEST FOR SCHOOL GOVERNOR AT MACKIE HILL SCHOOL

Mackie Hill School was seeking new governors but no councillors wished to pursue the role.

151. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members noted the schedule of planning applications and decisions which had been circulated.

152. TO CONSIDER RAIL NORTH STRATEGY

Councillor Daniels noted that a consultation process for the the next TransPennine Express (TPE) and Northern Rail franchises was currently in progress and he wondered whether Wakefield Council had responded to the consultation.

Resolved: That Wakefield Council be asked if they have responded to the consultation.

153. M1 NOISE: TO CONSIDER OUTCOME OF PUBLIC MEETING 18 JULY 2014

Councillor Daniels thanked councillors and members of the public for attending the meeting which had demonstrated local concern about the issue. An update was being sought from the Highways Agency.

154. M1 POLLUTION: TO DISCUSS SUBMISSION TO HOUSE OF COMMONS AUDIT COMMITTEE

Members of the group addressing M1 noise issues had considered a draft submission to the inquiry which was assessing Action on Air Quality.

Resolved: That the document be amended and submitted to the House of Commons Audit Committee.

155. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Kirkpatrick said he was pursuing a further unauthorised use at 358/360 Denby Dale Road. He commented on possible job clubs, flooding on Denby Dale Road, footpath no 5 and the Neighbourhood Improvement Fund. Councillor Sanders reported on Christmas tree provision 2014.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

156. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

157. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

158. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the July 2014 Parish Council minutes be placed on the website.

159. TO CONSIDER ITEMS FOR THE AUTUMN NEWSLETTER

Items, including the Community Hero form, were suggested for the newsletter.

160. TO AGREE A DATE FOR A COMMUNITY HERO WORKING PARTY MEETING

The Clerk would contact members of the Working Party to arrange a meeting before the next Parish Council meeting.

161. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 7 October 2014.

IN PRIVATE

162. TO NOTE ANNUAL LEAVE: CLERK AND RFO

The Clerk and RFO gave details of their forthcoming holiday dates.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION
Tuesday 2 September 2014**

No members of the public attended.