

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 JUNE 2015

Present: Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, Mrs C Platten, A Roe and Mrs M Skinner.

District Councillors: L Kirkpatrick and I Sanders

Apologies: District Councillor K Barker.

64. APOLOGIES FOR ABSENCE

Apologies were accepted.

65. TO CONSIDER CO-OPTION

Two applications had been received and were tabled. Mr Oxspring made a short presentation and it was noted that Mr Reah was unable to attend.

Resolved: (1) That Mr Michael Oxspring be co-opted to the Council.

(2) That Mr Robert Reah be co-opted to the Council.

It was further noted that Wakefield Council officers advised that the Council should seek to fill the other two vacancies within six months from the May election date.

66. DECLARATIONS OF INTEREST

None.

67. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

68. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman welcomed Councillor Oxspring and Councillor Reah (in his absence) to the Council.

69. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12 MAY 2015

Resolved: That the minutes of the meeting held on 12 May 2015 be approved as a correct record.

70. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk had discussed the treatment of the car park borders with T&D Contractors (Min 17 2015/16) and it was agreed to refer the matter to the Parks and Open Spaces Committee. Further to Min 38 2015/16 she noted that the Police Independent Advisory Groups and Scrutiny Panels were not recruiting from local councils.

71. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 25.

PCSO Dickson joined the meeting (7.30pm)

72. TO RECEIVE THE POLICE REPORT

PCSO Dickson reported on Safe Scheme activities in May 2015. Reports were tabled for the Safe Scheme and other police activities in the month. Some 26.75 hours had been worked in the month, 22.75 by police officers and 4 by PCSOs. There were 25 crimes and 11 incidents of anti-social behaviour recorded.

In the period there were five crimes in Hall Green including a public order offence, two thefts, damage at Crigglestone Sports Club and one attempted burglary. In Durkar there were six crimes: four thefts from dealerships/ filling stations, a burglary and an attempted burglary. One of these was through an insecure rear door. A car window was smashed and a handbag was taken at Newmillerdam. In Calder Grove there was an arson crime at Primrose Lane and a taxi driver was assaulted at the Cedar Court Hotel. There were three crimes in Chapelthorpe, including two burglaries and one damage to fencing. Crigglestone recorded nine crimes, two public order incidents, three assaults and three damages and one harassment report.

Working on the Safe Scheme, officers had focussed on visits to Betty Eastwood Park, speeding on Barnsley Road, Denby Dale Road, Durkar Lane and Hollin Lane resulting in some 10 Traffic Offence Reports and five warnings about excessive speed. Six fixed penalty notices for parking on double yellow lines were issued at Hollin Lane/Denby Dale Road as well as five warnings. Officers also visited areas where parking on footways had been reported.

Anti-social behaviour reports included nuisance youths at Calder Grove, the Hollin Lane playground, Dennington Lane and Betty Eastwood Park, bad parking on Howard Crescent and two possible abandoned cars at Denby Dale Road and Cross Road.

Priorities for June would be older youths congregating outside the youth club at Hall Green, speeding on Painthorpe Lane, HGVs going down Durkar Lane, visits by the police advising transport companies on suitable routes and speeding on Denby Dale Road especially on Sunday evenings.

Resolved: That the Parish Council thank the police for their report.

PCSO Dickson left the meeting (8.05pm)

73. TO DISCUSS ARRANGEMENTS FOR RECOGNITION OF RETIRED COUNCILLORS

The Clerk noted progress with the purchase of gifts of the four former members.

Resolved: That a presentation take place at 6.30pm on 7 July.

74. TO FURTHER CONSIDER COMMITTEE APPOINTMENTS

It was confirmed that Mr Keith Wainwright was prepared to serve on the Rights of Way Committee and the Village Institute Charity Committee.

Resolved: (1) That Councillor Reah be appointed to the Parks and Open Spaces Committee for the forthcoming year.

(2) That Councillor Oxspring be appointed to the Health & Safety and Finance Committee and the Community Hero Working Party for the forthcoming year.

Councillor Mrs Craven left the meeting and District Councillor Sanders joined the meeting (8.16pm)

75. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The Committee had not met. It was noted that anti-social behaviour in Betty Eastwood Park was getting worse despite reports to the Police. With regard to the potential instance of Park encroachment noted in April, no further response had been received from Wakefield Council. Members were informed that the Friends of Betty Eastwood Park were applying to the Coalfield Regeneration Trust for funds towards tables and benches in the Park.

Resolved: (1) That the report be noted.

(2) That the encroachment issue be pursued with Wakefield Council.

(3) That the Friends of Betty Eastwood Park be informed the Council has no objection to their proposal for tables and benches.

Councillor Mrs Craven rejoined the meeting during the above item (8.18pm)

76. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

There was nothing to report.

77. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

There was nothing to report.

78. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns noted that the Hall Green Gala would take place on 20 June.

Resolved: That the report be noted.

79. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

| | |
|---------------------------------|--------|
| | £ |
| A Gordon – salary incl overtime | 397.03 |
| HMRC – PAYE caretaker | 167.60 |

Resolved: That the accounts be approved for payment.

80. TO RECEIVE THE CLERK'S REPORT

The report had been circulated. Councillor Roe offered to clear the trough at the Newmillerdam war memorial.

Resolved: That the report be noted.

81. TO FURTHER CONSIDER YLCA TRAINING SCHEDULE

It was suggested that the two new councillors should attend the 'Developing Your Skills as a Councillor' course which was offered at various venues.

Resolved: That Councillor Oxspring attend the course at Huddersfield on 29 June at a cost of £45.

(2) That, if he wished, Councillor Reah attend on the same or another date at a cost of £45.

82. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

| | |
|--|--------|
| | £ |
| Clerk – salary + allowances | 486.96 |
| Responsible Financial Officer – salary + allowances | 254.92 |
| HMRC – PAYE Clerk and RFO | 465.60 |
| Clerk – reimbursement of expenditure on gifts for retiring councillors | 165.40 |
| Responsible Financial Officer – reimbursement of expenditure on materials for VI repairs | 31.42 |
| G Milner – roof repairs | 180.00 |
| Diane Brown – internal audit 2014/15 | 141.25 |
| Gough & Norris Construction – final payment re car park | 774.00 |

Resolved: That the accounts be approved for payment.

83. FINANCIAL MATTERS: TO RECEIVE INTERNAL AUDIT REPORT

The internal auditor's report was tabled and the RFO noted the auditor's recommendations. These would be reported to the Health & Safety and Finance Committee.

Resolved: That the report be noted.

84. TO CONSIDER PENSIONS AUTO ENROLMENT LEGAL DUTIES

The RFO explained the new process. She would be the nominated person for the new scheme which came into effect for the Council in August 2016. She would report further in September 2015.

Resolved: That the report be noted.

85. TO CONSIDER CHRISTMAS TREE PROVISION 2015

The RFO was seeking costs from Wakefield Council and would report again when these were available.

86. CORRESPONDENCE

A correspondence schedule had been circulated and an update was tabled.

Resolved: (1) That consultation on the Strategic Housing Market Assessment be queried.

(2) That WYCA be asked about arrangements for the rerouting of buses during the closure of Hollin Lane.

(3) That the remaining correspondence be noted.

87. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of planning applications and decisions which had been circulated. In relation to application no 15/01092, one dwelling at 130 Painthorpe Lane, the Clerk and Councillors were to meet the builder to ensure there was no encroachment into Betty Eastwood Park.

Resolved: That the report be noted.

88. TO DISCUSS PLANNING ENFORCEMENT MATTERS

The Clerk reported that a Planning Contravention Notice had been served at 358 Denby Dale Road, but she had no news regarding issues at Harratts dealership or 26 Cliff Road.

Resolved: That further information be awaited.

89. TO CONSIDER REVISION OF THE COMMUNITY PLAN 2011

Further to Minute 41 (2015/16), Members gave consideration to updating the Community Plan produced in 2011. Queries were raised about Neighbourhood Plans.

Resolved: That the Clerk bring details of the Neighbourhood Plan process to the next meeting.

90. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Kirkpatrick tabled a report covering damage at sports clubs, the British Oak reclamation site, the new Taylor Wimpey site, plans for Wakefield Wildcats and the market relocation. Councillor Sanders drew attention to parking issues at Newmillerdam.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

91. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

92. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

93. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the May 2015 Parish Council minutes be placed on the website.

94. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held 7.00pm on Tuesday 7 July 2015 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

95. None.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**
Tuesday 2 June 2015

One resident attended. He noted the missing weight restriction sign at the top of Durkar Lane, and asked what could be done about speeding on Durkar Lane. The speeding issue would be referred to the police and the Clerk would contact Wakefield Council Highways about the sign.