

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 DECEMBER 2014

Present: Councillors: Mrs Binns, Mrs J Craven, P Daniels, J Garthwaite, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillors: K Barker and I Sanders.

Apologies: Councillor P Crompton and Mrs D Margrave, District Councillor L Kirkpatrick.

237. APOLOGIES FOR ABSENCE

Apologies were accepted.

238. DECLARATIONS OF INTEREST

None.

239. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

240. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman thanked those Councillors who attended the Remembrance Day services at Newmillerdam and Chapelthorpe.

241. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 NOVEMBER 2014

Resolved: That the minutes of the meeting held on 4 November 2014 be approved as a correct record.

242. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Councillor Daniels updated members on the campaign to oppose Northern and Transpennine Express franchise plans.

243. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 25.

244. TO RECEIVE THE POLICE REPORT

A report for November had been circulated and further Safe Scheme details were tabled. Some 19.5 hours had been worked in November, 12 by police officers and 7.5 by PCSOs. There were seven crimes and eight incidents of anti-social behaviour recorded.

In response to the Council's priorities, letters had been delivered on High Street and Cliff Road regarding parking issues, and speed checks had been conducted on Durkar Lane, Durkar Low Lane, Denby Dale Road and Hollin Lane (16 Traffic Offence Reports issued in total, one fog light misuse ticket and two vehicle defect forms). Two drivers parked with headlights on were advised and one vehicle was obstructing the footpath on Hollin Lane (ticket issued). Parents were advised about children playing on the street.

In the period there were two burglaries, one from a builder's container on High Street and one from a garage on Fishponds Drive. There were four thefts from motor vehicles including wheel trims, a spare wheel and a catalytic convertor. One drug offence was recorded.

Eight anti-social behaviour related incidents were reported including a fight following a house party, nuisance youths in Crigglestone and nuisance vehicles obstructing the footway at Calder Grove.

Priorities for December would be speeding as the rota previously agreed, vehicles blocking footways, vehicles parked with headlights on facing oncoming traffic and children playing on Denby Dale Road East.

Resolved: That the Parish Council thank the police for their report.

245. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

A verbal report of the meeting held on 26 November was given and the Clerk reported on responses received regarding magpies at Betty Eastwood Park. A TPO application had been submitted for tree works recommended at Willow Garth, clearance work in the Park was to be carried out at a cost of £120 and the annual inspection of the BMX track would cost £80. Contractors would be invited to tender for work in 2015/16.

Resolved: (1) That the report be noted.
(2) That the magpie issue be revisited in the spring.

246. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

There was nothing to report. The Committee would meet again on 29 December.

247. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright reported that following an approach to Wakefield Council regarding a threat to the use of an access road at Dennington, Wakefield Council officers had responded that any claim would have to show the route was part of a journey. The residents had been informed.

Resolved: That the report be noted.

248. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns confirmed that the Hall Green Christmas Tree was in place and the lights would be switched on at 6.30pm on 5 December.

Resolved: That the report be noted.

249. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime and Christmas bonus	436.73
HMRC – PAYE Quarter ended 5 Dec 2014	238.80

Resolved: That the accounts be approved for payment.

250. TO NOTE CHRISTMAS CLOSURE ARRANGEMENTS FOR THE VILLAGE INSTITUTE

It was noted that the Institute would close from 22 December and reopen on 5 January 2015.

251. TO RECEIVE REPORT FROM THE COMMUNITY HERO WORKING PARTY

Councillor Daniels reported that the Working Party had met and recommended that the Crigglestone Community Hero 2014 should be Mel Grunnel.

Resolved: (1) That Mel Grunnel be offered the Community Hero Award 2014 for his volunteer work at the Pennine Camphill Community.
(2) That an award certificate be prepared and framed as in previous years.
(3) That a presentation take place at the Parish Council meeting on 6 January 2015 when members of the Working Party would be invited.
(4) That a press release be issued in January 2015.

252. TO RECEIVE THE CLERK'S REPORT

The report had been circulated. It was noted that the stone trough for the Newmillerdam War Memorial had attracted many small crosses and Wakefield Council was to be thanked for fitting it. Suggestions were made for links to local groups on the Parish Council web site.

Resolved: That the report be noted.

253. TO RECEIVE FEEDBACK FROM MEETINGS

Councillor Mrs Platten reported on the meeting she had attended with ward councillors, other parish councillors and the police. The Crigglestone Safe Scheme was seen as very effective. Councillor Mrs Craven reported on YLCA branch meeting. The agenda included a presentation on HS2.

Resolved: That the reports be noted.

254. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

	£
Clerk – salary + bonus + allowances + expenses	548.48
Responsible Financial Officer – salary + bonus + allowances + expenses	306.68
HMRC – PAYE Clerk and RFO Quarter ended 5 Dec 2014	487.60
Police and Crime Commissioner – Safe Scheme 3 rd quarter	1,000.00
G Milner – Institute repairs	140.00
SLCC – Clerk’s annual subscription	118.00
T&D Contractors – Works at Betty Eastwood Park	264.00

Resolved: That the accounts be approved for payment.

255. CORRESPONDENCE

A correspondence schedule had been circulated and an update was tabled.

A response from Councillor Jeffery regarding Kirkgate Station was discussed ⁽⁵⁾. There were concerns about the future operation of the station especially as it appeared it would not be staffed. The RMT Union was currently campaigning for better facilities at the station.

It was noted that following an earlier request for road marking across the access to the Village Institute, this work would be carried out ⁽²⁰⁾.

The RFO explained the implications of the SLCC document ⁽²¹⁾ regarding the 2014/16 pay award. New pay scales were proposed together with one-off payments.

Consideration was given to a message from a resident of Hollin Lane who complained about traffic issues on Hollin Lane and in other parts of Crigglestone ⁽²⁶⁾.

District Councillor Sanders joined the meeting during the above item (8.20pm)

Resolved: (1) That the Council support the campaign to improve passenger facilities at Kirkgate Station.

(2) That the National Joint Council pay scale recommendations 2014/16 be adopted.

(3) That concerns regarding traffic issues on Hollin Lane be referred to the Police and to Wakefield Council.

Councillor Mrs Craven left the meeting (8.45 – 8.47pm)

256. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members discussed the schedule of planning applications and decisions which had been circulated.

Resolved: That an objection be submitted to application no 14/02226, change of use to equestrian centre at Painthorpe Lane, on the grounds discussed.

257. TO DISCUSS STREET CLEANING

Members reported mud on the highways near building/development sites at Durkar Lane, Hollin Lane, High Street and Blacker Lane.

Resolved: That action be sought from Wakefield Council.

- 258. TO DISCUSS WAKEFIELD COUNCIL'S PROPOSALS FOR PUGNEYS COUNTRY PARK**
A Wakefield Council Cabinet minute had been circulated and Members were disappointed that they had not been consulted on the commercialisation proposals, as promised in June 2014.
- Resolved:** That Councillor Jeffery be asked why there had been no consultation.
- 259. M1 NOISE/POLLUTION: TO RECEIVE UPDATE FROM GROUP**
It was hoped to hold another meeting of the group in the New Year.
- 260. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**
Councillor Barker gave an update on various matters including job clubs, a wind turbine policy for the Wakefield area, Kirkgate Station, Junior Stars talent contest and proposed improvements to Crigglestone Sports Club. Councillor Sanders provided details of unmet carbon reduction targets and WDH's solar panel proposals.
- Resolved:** That the District Councillors be thanked for their contributions to the work of the Parish Council.
- 261. TO CONSIDER RECOGNITION OF CANON IAN GASKELL'S CONTRIBUTION TO THE PARISH COMMUNITY**
It was confirmed that Canon Ian Gaskell would be retiring from the parish of St James, Chapelthorpe at the end of 2014.
- Resolved:** That a gift be purchased and inscribed up to the sum of £150, to be presented at the Parish Council meeting in February 2015.
- 262. PRESS REPORTS – ITEMS FOR PUBLICATION**
Resolved: That the Clerk update parish items for the press.
- 263. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**
Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.
- 264. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**
Resolved: That the November 2014 Parish Council minutes be placed on the website.
- 265. DATE, TIME AND PLACE OF THE NEXT MEETING**
Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 6 January 2015.
- 266. CHRISTMAS GREETINGS**
The Chairman conveyed his best wishes for Christmas and the New Year to all present.

IN PRIVATE

- 267. TO CONSIDER REPORT FROM THE PERSONNEL COMMITTEE**
Draft minutes had been circulated and Councillor Mrs Craven noted minor changes needed to the job descriptions of the Clerk and RFO. The Committee noted the involvement of members in various areas, particularly open spaces, and recommended that members attend more training. Open spaces management issues were discussed and the Clerk recommended the analysis of existing responsibilities for sites and issues to be addressed.
- Resolved:** (1) That the Job Descriptions of the Clerk and RFO be amended.
(2) That new arrangements for CiCLA be investigated.
(3) That councillors be made aware of training available.
(4) That the current Council budget be added to the website.
(5) That Councillors Mrs Craven, Mrs Platten and Mrs Skinner together with the Clerk meet to analyse issues regarding those open spaces which are the responsibility of the Parish Council.

268. TO CONSIDER QUOTATIONS FOR TREE WORKS

The Parks and Open Spaces Committee had received quotations for works to address the recommendations of the Arbolution report.

Resolved: (1) That tree work around area G6 be deferred.

(2) That the contract for the other tree risk assessment work be awarded to Job Earnshaw and Bros in the sum of £1,360 + VAT.

(3) That the contract award be subject to confirmation of the company's qualifications and insurance and, in the case of Willow Garth, subject to TPO consent from Wakefield Council.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 2 December 2014

No members of the public attended.