

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 MARCH 2015

**Present:** Councillors: Mrs Binns, Mrs J Craven, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, Mrs M Skinner and K Wainwright.

**District Councillors:** L Kirkpatrick and I Sanders.

**Apologies:** Councillors P Crompton and A Roe, District Councillor K Barker.

**332. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**333. DECLARATIONS OF INTEREST**

None.

**334. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

None received.

**335. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

**336. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 3 FEBRUARY 2015**

**Resolved:** That the minutes of the meeting held on 3 February 2015 be approved as a correct record.

**337. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Further to Minute 321 (2014/15), Councillor Kirkpatrick explained that Councillor Barker was pursuing issues regarding vehicle off loading at Harratts.

**338. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 22.

*The Police report was deferred pending the arrival of PC May*

**339. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The Clerk gave an update on issues including management planning, tree work required to the rear of New Hall Close and the tree risk assessment works (recently completed).

**Resolved:** (1) That the report be noted.

(2) That T&D Contractors' quote of £75 plus vat to remove a tree and root to the rear of New Hall Close be approved.

**340. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

The Committee had met earlier and discussions included the Village Institute administration recharge, annual health and safety checks and the appointment of an internal auditor.

**Resolved:** (1) That the report be noted.

(2) That an administration recharge to the Village Institute Charity for 2014/15 of £975 be approved.

(3) That Diane Brown be asked to perform the Internal Audit on the 2014/15 Accounts and Procedures, and that the RFO issue a letter of appointment.

**341. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

Further to Min 310 (2014/15), the Clerk reported that she had obtained a further quote for the resurfacing of the unadopted footpath from behind the Village Institute.

Councillor Wainwright noted two locations where footpath sign posts needed replacement.

**Resolved:** (1) That T&D Contractors' quote of £537.50 plus vat to clear and resurface the path from behind the Village Institute with planings be approved.

(2) That plans of the footpath locations be forwarded to Virginia Moulton at Wakefield Council.

**342. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Councillor Mrs Binns reported on prices for new doors at the Centre.

**Resolved:** That further quotes from FENSA registered companies be sought.

**343. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES**

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	377.43
HMRC – PAYE for caretaker	229.20

***District Councillor Sanders left the meeting (7.35pm)***

**344. TO RECEIVE THE CLERK'S REPORT**

The report had been circulated and the Clerk noted a response was awaited from the Highways Agency.

**Resolved:** That the report be noted.

**345. TO RECEIVE UPDATE REGARDING TOWN AND PARISH COUNCILS LIAISON GROUP**

The Clerk outlined information from the Group meeting concerning the forthcoming election process.

**Resolved:** That the report be noted.

**346. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses	484.88
Responsible Financial Officer – salary + allowances + expenses	233.15
HMRC – PAYE for Clerk and RFO	458.00
Cllr K Wainwright – expenses for miners' painting repair	21.98
Police & Crime Commissioner – 4 <sup>th</sup> quarter Safe Scheme	3,000.00
DC Print (Yorkshire Ltd) – print and delivery of newsletter	780.00
Job Earnshaw & Bros Ltd – tree risk assessment works	1,632.00
Wakefield Council – 2014 Christmas trees	5,400.00

**Resolved:** (1) That the payments to DC Print and Job Earnshaw be subject to satisfactory completion of the work.

(2) That the other accounts be approved for payment.

**347. FINANCIAL MATTERS: TO CONSIDER AND APPROVE VIREMENTS**

The RFO tabled a budget outturn report as at 10 March 2015 and noted proposed virements for 2015/16.

**Resolved:** (1) That the virements be approved.

(2) That the RFO be thanked for her report.

**348. CORRESPONDENCE**

A correspondence schedule had been circulated and a verbal update was given. Members discussed a press release issued by the RMT union regarding DfT tender documents for Northern Rail.

**Resolved:** That the Leader of Wakefield Council be asked for his comments on the RMT press release.

**349. TO DISCUSS PLANNING APPLICATIONS/DECISIONS**

Members discussed the schedule of planning applications and decisions which had been circulated.

**Resolved:** That an objection be submitted to application no 15/00324, proposed five dwellings at 118 Wood Lane, on the grounds discussed.

***PC May arrived (8.03pm)***

**350. TO DISCUSS CONSULTATION ON THE COMMUNITY INFRASTRUCTURE LEVY**

Information regarding an LDF consultation on the Community Infrastructure Levy (CIL) had been circulated. Members discussed spending priorities for the neighbourhood portion of the levy.

**Resolved:** That spending priorities for the CIL be proposed to Wakefield Council as follows: road calming, speeding signage, car park at Betty Eastwood Park, public footpath upgrading, Cliff Road/Hollin Lane junction improvement, additional litter bins and BMX track drainage improvement.

**351. TO RECEIVE THE POLICE REPORT**

PC May reported on activity in February and he tabled a report including Safe Scheme activities. Some 32 hours had been worked in February, 30 by police officers and 2 by PCSOs. There were 15 crimes and 14 incidents of anti-social behaviour recorded. Officers had addressed the Council's priorities of speeding, parking issues at Almshouse Lane and Hollin Lane, vehicles parked with headlights on and anti-social behaviour in the Woodmoor area.

Working on the Safe Scheme, officers had issued some 10 Traffic Offence Reports on Durkar Lane, one on Fishponds Lane and six on Wood Lane and Denby Dale Road. Ten warnings regarding speeding had been given on Durkar Lane plus a TOR for the use of a mobile phone whilst driving on Durkar Lane. Warnings regarding speeding were issued for Durkar Lane, Hollin Lane, Cliff Road and High Street. Other patrols had covered parking on Cliff Road and Almshouse Lane (one warning given and one fixed penalty notice), parking with headlights on at Denby Dale Road East (one driver spoken to) and parking at the Kingfisher (one warning). There were also patrols in Betty Eastwood Park.

In the period there was an attempted burglary at Durkar, three theft type offences at the filling station at Peel Avenue, and two thefts from a shop at Denby Dale Road East. There were three thefts from motor vehicles (Newmillerdam: car parts and a purse taken, and Crigglestone: briefcase stolen). There were also two public order offences and three assaults. Concerns for anti-social behaviour included graffiti at Slack Lane and School Hill and off-road bikes in Secker Woods.

Priorities for March would be speeding as the rota previously agreed, parking on the grass at the Copeworth Drive/Russell Avenue junction, off road bikers, dog fouling especially at Howard Crescent/Durkar Lane and HGV route information to be given to companies on the industrial estate.

**Resolved:** That the Parish Council thank the police for their report.

**352. TO NOTE MEETING WITH POLICE 11 MARCH 2015**

Councillors Daniels, Wainwright and Mrs Platten confirmed that they would attend the meeting with Sgt Loftus and PC May on 11 March.

353. **TO DISCUSS POLICE INDEPENDENT ADVISORY GROUPS AND SCRUTINY PANELS**  
*Resolved:* That the matter be considered at the Annual Parish Council meeting in May.
354. **TO CONSIDER ALLOTMENT MANAGEMENT**  
Members noted a letter from Wakefield Council inviting the Parish Council to take over the management of the Durkar Low Lane allotments.  
*Resolved:* That the Parish Council decline the invitation.
355. **TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**  
Councillor Kirkpatrick tabled a report covering Council Tax 2015/16, wind turbine policy, refuse collection and child sex exploitation. He noted that enforcement activity in respect of 354 Denby Dale Road was continuing.  
*Resolved:* That the District Councillors be thanked for their contributions to the work of the Parish Council.
356. **PRESS REPORTS – ITEMS FOR PUBLICATION**  
*Resolved:* That the Clerk update parish items for the press.
357. **TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**  
*Resolved:* That the RFO prepare the Parish Council insert for the next Parish Link.
358. **TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**  
*Resolved:* That the February 2015 Parish Council minutes be placed on the website.
359. **DATE, TIME AND PLACE OF THE NEXT MEETING**  
*Resolved:* That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.05pm on Tuesday 7 April 2015, following the Annual Parish Meeting.

#### IN PRIVATE

360. **TO DISCUSS PARKS AND OPEN SPACES MATTERS**  
Councillor Mrs Platten and the Clerk noted that the contract for tree works at Betty Eastwood Park awarded to Job Earnshaw had not yet started on site and there were concerns about carrying out the work in the bird nesting season.  
*Resolved:* That Job Earnshaw and Bros be requested to carry out the work between 1 September and mid October 2015.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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## CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION Tuesday 10 March 2015

Five members of the public attended. One spoke about speeding on Painthorpe Lane and this would be added to the police programme. Another resident complained about litter and dog fouling also on Painthorpe Lane and Councillor Kirkpatrick undertook to pursue the matter in conjunction with the dog wardens. A further complaint concerned a lack of police action following complaints of speeding on Hollin Lane: it was noted from the February police report that several patrols had covered Hollin Lane and issued warnings.