

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 SEPTEMBER 2015

Present: Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, P Denton, M Oxspring, Mrs C Platten, R Reah, A Roe and Mrs M Skinner.

District Councillors: L Kirkpatrick and I Sanders.

Apologies: District Councillor K Barker.

129. APOLOGIES FOR ABSENCE

Apologies were accepted.

130. TO CONSIDER CO-OPTION

The Clerk noted that no further applicants had come forward. She would continue to advertise the remaining vacancy until November when the Elections Officer's advice would be sought.

131. DECLARATIONS OF INTEREST

Councillor Mrs Skinner declared a Disclosable Pecuniary Interest in Item 18 iii.

132. TO RATIFY ACTIONS TAKEN DURING JULY AND AUGUST

The Clerk and RFO had acted on behalf of the Council in respect of two issues in Betty Eastwood Park; a letter (distributed by members) had been prepared advising residents against damage to the grass and trees at Willow Garth; and a response had been sent regarding the pig farm on Hollingthorpe Lane.

Resolved: That the actions be ratified.

133. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

134. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted that he had attended a meeting regarding Kirkgate Station. He also informed the Council that the Clerk had submitted her resignation with effect from 1 December 2015. The Personnel Committee would meet to recruit a replacement.

135. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 JULY 2015

Resolved: That, subject to the correction of Councillor Denton's name (Min 97 2015/16), the minutes of the meeting held on 7 July 2015 be approved as a correct record.

136. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Further to Min 102 2015/16 Councillor Oxspring noted that it had been necessary to call the police to the building site at 130 Painthorpe Lane where the builder was obstructing the footway and causing pedestrians to walk in the road. It was also pointed out that Hermes trucks were using Durkar Low Lane (Min 104 2015/16).

137. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 24.

The Police report was deferred pending the arrival of PC May

138. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The minutes of the meeting held on 28 August were tabled. Attention was drawn to repairs required to the BMX track, tree works to start in Betty Eastwood Park, path improvements in the Park and proposals for the borders of the Village Institute car park.

Resolved: (1) That the draft minutes be noted.

(2) That T&D Contractors' quote of £525 to repair the BMX track be approved.

(3) That T&D Contractors' quote of £350 to improve the surface of the path near the stone yard be approved.

(4) That T&D Contractors' be requested to carry out grass seeding and slate border as originally proposed around the Village Institute car park.

139. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

There was nothing to report. The Committee would next meet on 6 October.

140. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Members considered the future of the Rights of Way Committee.

Resolved: That an item be included on the agenda when there were issues to discuss.

141. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that the new doors had been fitted and the Association was pursuing the possibility of an extension to the Centre. She noted a MacMillan coffee morning on 24 September and a jumble sale to be held on 17 October.

Resolved: That the report be noted.

142. VILLAGE INSTITUTE CHARITY COMMITTEE: TO NOTE MINUTES OF THE MEETING HELD ON 7 JULY 2015

The minutes of the Village Institute Charity Committee meeting had been circulated. The RFO noted that new lights had been fitted overlooking the car park and the store room wall had been repaired and painted.

Resolved: That the minutes be noted.

143. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	397.23
HMRC – PAYE caretaker	180.40
G Milner – patch plaster and paint store room	240.00

Resolved: That the accounts be approved for payment.

144. TO RECEIVE THE CLERK'S REPORT

The report had been circulated and the contents were noted.

145. TO RECEIVE FEEDBACK FROM MEETINGS

The Clerk had attended the Town and Parish Council Liaison Group meeting where better services for children, young people and families were discussed along with the current position on HS2 and HS3, and an update on local plans.

Resolved: That the report be noted.

146. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses for August	520.25

Responsible Financial Officer – salary + allowances for August	161.05
PAYE – Clerk and RFO	610.67
R Sunderland – lights to rear of Village Institute	195.00
RBL Poppy Appeal – two wreaths	34.00
ADT Fire and Security plc – alarm maintenance	217.27
PKF Littlejohn – review of annual return	360.00
YLCA – postage for planning guides	3.80

Resolved: That the accounts be approved for payment.

147. FINANCIAL MATTERS: TO RECEIVE EXTERNAL AUDIT REPORT

The RFO noted that the external auditor had confirmed the annual return was in accordance with proper practices and nothing gave cause for concern.

Resolved: (1) That the RFO be thanked for preparing the annual return.

(2) That the conclusion of audit be advertised on the notice board for fourteen days and on the Council's website.

Councillor Mrs Skinner, having declared a pecuniary interest in the next item, left the room (7.40 pm)

148. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM FRIENDS OF BETTY EASTWOOD PARK

An application from the Friends of Betty Eastwood Park had been circulated seeking a grant of £253.87 towards insurance costs.

Resolved: That the Council, in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards insurance costs	Award	£253.87
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Councillor Mrs Skinner rejoined the meeting (7.44pm)

149. CORRESPONDENCE

A correspondence schedule had been circulated and a verbal update was given.

Resolved: (1) That Councillors Mrs Craven and Mrs Binns attend the YLCA planning seminar at Cedar Court Hotel, Wakefield on 10 October at a cost of £115 per person.

(2) That the remaining correspondence be noted.

150. TO DISCUSS YORKSHIRE TIGER BUS SERVICE 435/6/7

Members indicated concern that the 435/6/7 Yorkshire Tiger bus no longer served West Bretton. The new timetable was in place but it was felt other affected parish councils should be consulted.

Resolved: That the Clerk contact the clerks at West Bretton and Denby Dale to ascertain their councils' attitude to the new routes/timetables.

PC May joined the meeting (8.08pm)

151. TO RECEIVE THE POLICE REPORT

Police reports for July and part of August had been circulated. Some 25 hours had been worked in July, 20 by police officers and 5 by PCSOs, and 19 hours had been worked in August, 14 by police officers and 5 by PCSOs. There were 53 crimes and 21 incidents of anti-social behaviour recorded over the two months.

In the two month period there were 11 crimes in Hall Green including two burglaries from a shed and a garage, one theft from a vehicle and one from a dwelling, two offences of criminal damage,

one public order offence and four assaults. In Durkar there were nine crimes: one theft from a vehicle at Mercedes Benz, two damages, four thefts from the Euro Garage, a make off without payment at the Grange Service Station and one public order offence.

In Newmillerdam there was one damage to a car and one theft of a pedal cycle. At Calder Grove crimes included three harassments, a domestic assault, theft from a motor vehicle and a theft of a motor vehicle at Denby Dale Road. There were three reported damages to fencing, and a harassment in Chapelthorpe.

In Crigglestone there were 21 crimes including one burglary at a school, two thefts from vehicles, four damages to motor vehicles and one to a garden wall, and thefts including cabling, barbeques, power saw and number plates.

Anti-social behaviour reports included youths causing noise nuisance at the Hollin Lane playground, trespass on the building site at Slack Lane and youths on the street at Daw Green Avenue.

Working on the Safe Scheme, officers had focussed on patrols at Betty Eastwood Park and the Hollin Lane park, HGVs on Hollin Lane and parking issues at the Kingfisher.

Priorities for September would be parking and speeding on Wood Lane and HGVs using Durkar Lane and Durkar Low Lane.

Members asked about 'shadowing' the police on duty and this would be investigated. A response regarding the queries raised with Inspector Williams had been circulated and the contents were noted.

Resolved: That the Parish Council thank the police for their report.

152. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of planning applications and decisions which had been circulated.

153. TO DISCUSS PLANNING ENFORCEMENT MATTERS

There was no further update.

154. TO CONSIDER COMMUNITY PLAN REVIEW

The Clerk had contacted members of the 2011 Community Plan Steering Group but those people showed limited interest in reviewing the Plan.

Resolved: That no action be taken to update the Plan.

155. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Kirkpatrick noted that Wakefield Town Hall was back in use and work at the British Oak Reclamation Site was complete. He also referred to actions at Painthorpe, Crigglestone Industrial Estate and Jon's sheds together with job fairs to promote seasonal employment. Councillor Sanders noted that the Community Payback Scheme had been discontinued.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

Councillor Mrs Craven left the room during the following item (9.06pm to 9.08pm)

156. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

157. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the RFO prepare the Parish Council insert for the next Parish Link.

158. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the July 2015 Parish Council minutes be placed on the website.

159. TO CONSIDER ITEMS FOR THE AUTUMN NEWSLETTER

Members suggested items for the next newsletter which would have the Community Hero form on one side.

Resolved: (1) That the RFO draft the autumn newsletter for approval at the October meeting.
(2) That a meeting of the Community Hero Working Party be arranged.

160. TO CONSIDER FUTURE DELIVERY OF THE NEWSLETTER

Members were disappointed that the last few issues of the newsletter had not been delivered to all parts of the Parish. The RFO was currently seeking an alternative distributor.

161. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held at 7.00pm on Tuesday 6 October 2015 in the Village Institute, High Street, Crigglestone.

District Councillors Kirkpatrick and Sanders left the meeting (9.25pm)

IN PRIVATE

162. TO RECEIVE UPDATES ON ISSUES IN BETTY EASTWOOD PARK

The RFO gave details of an insurance claim which she was dealing with and the Clerk noted progress with the encroachment issue mentioned at the last meeting (Min 106 2015/16).

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 1 September 2015

A group of residents drew attention to parking problems on Wood Lane. Vehicles parked on the road caused visibility problems for residents and speeding was also a concern on this stretch of road. The matter would be drawn to the attention of the Police representative when he arrived.