

CRIGGLESTONE PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON
1st November 2016 AT 6.45PM IN THE VILLAGE INSTITUTE

Present: Councillors: Mrs C Binns, Ms S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, A Roe, Mrs M Skinner.

In attendance: Clerk Ms S Mozer, RFO Mrs J Massey

District Councillors: Kevin Barker, Mrs Cynthia Binns

At the discretion of the Chair, Standing Orders were suspended to allow a minute's respectful silence for the recent passing of Mr John Newsome, a fellow Parish Councillor and active member of the community.

149. TO ACCEPT APOLOGIES FOR ABSENCE

Cllr Roe – on holiday

Dist Cllr Sanders - unwell

Resolved: to accept the apologies

150. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllr Binns in item 19 as a WMDC District Cllr and member of the WMDC Planning Committee

Resolved: That the declarations of interest are noted.

151. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received

152. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman reminded members of the arrangements for the respective Remembrance services and hoped all could attend. The wreaths were handed out to the Chair and Vice Chair.

153. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th October 2016 (circulated prior).

An amendment was requested to minute no. 128, which should read 'Mr Keith Stocks '

Resolved: That with the amendment, the minutes were approved as an accurate record and were duly signed by the Chair

154. TO RECEIVE INFORMATION (MATTERS ARISING) ON ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY

The costing of a website interactive form for the Community Hero Award was shared.

Resolved: That this should be considered along with the overall upgrading of the website, once the costing for the upgrade is received

155. TO AGREE THAT MEMBERS OF THE PRESS AND PUBLIC BE ASKED TO LEAVE THE MEETING FOLLOWING AGENDA ITEM 21

Resolved: Approved

156. POLICE MATTERS

PC May was in attendance, he apologised for the omission of the ASB details on the October Safe Scheme report, but there had been a computer glitch. In addition to the report he made Council aware of a 'make off' from the Grange and damage to the All Blacks building.

PC May advised that he was still looking into the situation at Mackie Hill Close around Mackie Hill School raised at the last council meeting by residents and will report back, this may involve the NPT. With regards to the removal of waste from external bins of the One Stop shop on High Street, Crigglestone and the dumping of said waste in BEP, by persons unknown at this stage, the Police agree to provide a presence at appropriate timings by PCSO's to bring an end to the undesirable behaviour. Parking along Almshouse Lane was raised as it was becoming impossible to pass through.

The continued disregard by HGV's using the restricted route was raised.

Resolved: The Clerk is requested to contact Environmental Health to clean up the littering and the One Stop shop area manager to ask them to do what they can to stop the situation.

i. To receive the Police report

The Police report for October had been previously circulated and was taken as read.

Resolved: That the Safe Scheme report for October is noted.

ii. To approve the priorities

Resolved: That the rolling schedule of priorities are continued with the addition of Almhouse Lane and Mackie Hill School and Mackie Hill Close.

157. TO RECEIVE UPDATES FROM DISTRICT COUNCILLORS

District Cllr Cynthia Binns and Cllr Kevin Baker attended and reported the following:

The grant application towards a traffic calming scheme around St James' Way has been approved and it was hoped expected that works would commence at the beginning of next year.

The proposal to close the phone box on the High Street, Crigglestone has been received by WMDC.

Possibility and viability of adopting it have been raised, further information is to be brought to the next meeting.

158. FINANCIAL MATTERS:

i. To approve payment of accounts.

Clerk	Oct Salary & allowances	£623.00
RFO	Oct Salary & allowances	160.75
Cultrix	Invoice 13677	504.00
Cultrix	Invoice 13763	30.00
Cultrix	Invoice 13778	82.80
DC Print	Autumn newslwttter	480.00
Warnccliffe Consultancy	Balance payment for Management plan	766.89

Resolved: that the payment of accounts presented are approved

ii. To approve staff Christmas bonus

Resolved: That the Clerk and RFO receive a Christmas bonus of £100 each and the Caretaker £50

iii. To consider grant aid application from Crigglestone Methodist Church (details circulated prior)

Discussions were held over the application

Resolved 1): That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of £500.

2) Should the heating refurbishment not go ahead then the money is requested to be returned to the Parish Council.

iv. To receive Christmas tree, lights and siting quotation for the 3 locations

The quotation from WMDC for trees and lighting was shared with members. Locations and proposal for a living tree were further discussed. Council were disappointed to hear that the Clerk had had no response from WMDC regarding the living tree proposal or indeed any response to her emails regarding Christmas trees in general.

Resolved 1): That the quotation from WMDC for supply and installation of 3 Christmas trees is approved and for the RFO to progress this.

- 2) That the locations of The Nelson, Newmillerdam and Hall Green are approved as the 2016 locations.
- 3) That a letter of disappointment is forwarded to WMDC over the lack of response to Clerks communication
- 4) That the proposal for a living tree to be sited on the Durkar Stone open space is put on the next agenda and all following agendas until the proposal is resolved.

159. TO RECEIVE REPORT FROM HEALTH AND SAFETY AND FINANCE COMMITTEE

Resolved: That the tabled report of the 4th October 2016 is received

160. VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

A verbal report of the meeting held prior to tonight's full council meeting was shared.

- i. To sign cheques on behalf of the Village Institute Charity

Resolved: That the presented payment is approved

Costings and design indications for the Village Institute car parking sign and disclaimer were shared with the meeting. Members agreed a contractor and design which is to be approved retrospectively at the next meeting.

161. PARKS AND OPEN SPACES

- i. To receive minutes of the meeting held 26th September 2016 (tabled)
Resolved: That the minutes are received
- ii. To receive an update of the reparation for the vandalism to the picnic tables and tree trunk in BEP
The children that had admitted their involvement have now concluded their reparation and the matter for them as far as the Council is concerned is closed. They were commended for their honesty and willingness to make amends.

162. HALL GREEN COMMUNITY CENTRE MATTERS

The Chair Cllr Cynthia Binns informed the meeting that it was with great pleasure a 92 year old resident of the Parish had agreed to perform the Christmas lights switch on.

- i. To receive recommendation from the Working Party meeting of 28th October re: Purchase of land behind Hall Green CC.

The Chair Cllr Cynthia Binns informed Council that the meeting had been held with the landowner to discuss the possibility of purchase and the proposals for the land. The Chair put forward the recommendation that full Council approve the request for a valuation to be carried out at the Council's expense to ascertain the value of the land in question and subsequently whether the purchase was viable.

Resolved: Council approve the request for a valuation of the land to be carried out at the Council's expense

163. TO RECEIVE CLERK'S REPORT (circulated prior)

Resolved: that the Clerk's report is received

164. TO RECEIVE ITEMS OF CORRESPONDENCE (circulated prior)

Formal declaration of compliance with the Pensions regulator received by RFO - noted

165. PLANNING APPLICATIONS FOR CONSIDERATION (circulated prior)

Resolved:

- a) App. No: 16/02153/FUL – with amendments received, Council no longer have any objection
- b) App. No: 16/02482/FUL - Noted
- c) App. No: 16/02484/NMC - Noted
- d) App. No: 16/02482/FUL - Noted
- e) App. No: 16/02265/FUL – Noted

- f) App. No. 16/02389/FUL – Noted
- g) App. No. 16/02392/FUL – Noted
- h) App. No. 16/02409/GPD – Noted
- i) App. No. 16/02413/NMC - Noted

166. TO CONSIDER COMMUNICATION ITEMS:

Resolved: Wakefield Express, Parish Link and website are updated with the usual communication items.

167. DATE TIME AND PLACE OF THE NEXT MEETING

Resolved: The date and time of the next meeting of the Parish Council in the Village Institute, High Street, Crigglestone, WF4 3EB, is Tuesday 6th December 2016 at 6.45pm

IN PRIVATE -

168. TO RECEIVE UPDATE FROM THE PERSONNEL COMMITTEE

The resignation letter from the RFO was shared with the meeting.

Resolved 1): That the letter of resignation from the RFO is noted

2) That members of the Personnel Committee provide their available dates in order convene a meeting asap to discuss the current staffing issues.

As there were no further items to be discussed, the Chairman thanked members for attending and closed the meeting at 8.50 pm

SIGNED _____

DATE _____

CHAIRMAN

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 1st November 2016. 3 members of public present.

1. Resident of Hollin Lane complained about the actions of the building contractor developing an area on Hollin Lane which appeared to be without permission and had been approached for illegal tipping previously. Clerk was requested to make enquire and report back any findings.
2. A resident of Pipers Green housing development shared with the Council the background information and amendments to their current planning application, for Councils further consideration and comments to WMDC planning dept.