

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 DECEMBER 2015

**Present:** Councillors: Mrs Binns, S Colley, Mrs J Craven, P Crompton, P Daniels (Chair), P Denton, M Oxspring, Mrs C Platten, R Reah, A Roe and Mrs M Skinner.

**District Councillor:** L Kirkpatrick.

**Apologies:** District Councillors I Sanders and K Barker.

**242. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**243. DECLARATIONS OF INTEREST**

None.

**244. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**

None received.

**245. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman noted the excellent attendance at the Remembrance Day services despite the inclement weather conditions.

**246. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 3 NOVEMBER 2015**

**Resolved:** That the minutes of the meeting held on 3 November 2015 be approved as a correct record.

**247. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

None.

**248. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 26.

*The Police report was deferred pending the arrival of PC May*

**249. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The Committee had met on the previous day and a verbal report was given. Works to address recent inspections had been carried out or ordered. A further meeting regarding the pond was to be requested and the annual inspection of the BMX track would be arranged shortly. Mr Kennedy, who had been appointed to advise on management planning, attended the meeting. The Friends of BEP proposed to organise an Easter Egg Hunt and asked if the Parish Council might assist with the provision of prizes. Members raised the possibility of obtaining Village Green status for the Park.

**Resolved:** (1) That the report be noted.

(2) That the provision of prizes for an Easter Egg hunt be agreed in principle.

(3) That Village Green status be investigated.

**250. TO APPOINT A TRUSTEE TO WORRILLS CHARITY**

**Resolved:** That Councillor Mrs Binns be appointed to Worrill's Charity.

**251. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

The next meeting would be held on 29 December.

**252. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

There was nothing to report.

**253. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Councillor Mrs Binns noted that Wi Fi had been installed at the Centre and she encouraged Members to attend the switch on of the Christmas tree lights on 4 December. The gutter was leaking so she would order repairs.

**Resolved:** That the report be noted.

**254. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES**

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary incl overtime	446.46
HMRC – PAYE caretaker	182.80
J Massey – reimbursement of cost of gift voucher	25.00
YPO – cleaning materials	166.98

**Resolved:** That the accounts be approved for payment.

**255. VILLAGE INSTITUTE CHARITY COMMITTEE: TO NOTE CLOSURE OF INSTITUTE AT CHRISTMAS/NEW YEAR**

It was noted that the Village Institute would be closed from Monday 21 December and would reopen on 4 January 2016.

**256. TO RECEIVE THE CLERK'S REPORT**

The report had been circulated. The Clerk reported that Dave Lodge had been in touch with Highways England and the news regarding noise barriers was seen as positive.

**Resolved:** That the Clerk ask to be updated by Highways England and then a further meeting be requested.

**257. TO RECEIVE FEEDBACK FROM MEETINGS**

Councillors Mrs Binns and Mrs Craven had attended the YLCA Branch meeting. The main item of discussion was the Transparency Code which applied to councils with an annual turnover of not more than £25,000.

**Resolved:** That the report be noted.

**258. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The RFO presented the following for payment:

	£
Clerk – salary + allowances + expenses for Nov	558.50
Responsible Financial Officer – salary + allowances + expenses for Nov	233.71
HMRC – PAYE Clerk and RFO	647.80
Responsible Financial Officer – Christmas decorations	66.81
L Binns – distribution of newsletter	350.00
Gascare – annual servicing charge	175.00
Chubb Fire & Security – annual service of fire safety equipment	124.49
T&D Contractors – various grounds maintenance works	2,031.00

**Resolved:** That the accounts be approved for payment.

**259. CORRESPONDENCE**

A correspondence schedule had been circulated and the Clerk gave an update. In relation to the SAFER Project (advice about doorstep crime), Councillor Mrs Binns said that a presentation was to be made for Arthritis Care. It was suggested of the SAFER team might be invited to book a session at the Village Institute.

**Resolved:** (1) That the correspondence be noted.

(2) That Councillor Mrs Binns check the date of the SAFER presentation at Hall Green <sup>(1)</sup>.

(3) That the accident on Baptist Hill be reported to Wakefield Highways with a copy to the injured resident <sup>(14)</sup>.

**260. TO RECEIVE REPORT FROM COMMUNITY HERO WORKING PARTY**

The Chairman reported that the Working Party had met and recommended Mrs Jackie Craven as the Crigglestone Community Hero 2015. Mrs Margaret Skinner and Mr Keith Wainwright were recommended as runners up.

**Resolved:** (1) That Mrs Craven be offered the Community Hero Award 2015 for her volunteer work with many local youth, health and community groups.

(2) That Mrs Skinner and Mr Wainwright be offered runner up awards.

(3) That an award certificate be prepared and framed as in previous years.

(4) That award certificates be prepared for the runners up.

(5) That presentations take place at the Parish Council meeting on 5 January 2016 when members of the Working Party would be invited.

(6) That a press release be issued in January 2016.

**261. TO DISCUSS PLANNING APPLICATIONS/DECISIONS**

Members noted the schedule of planning applications and decisions which had been circulated.

**262. TO DISCUSS PLANNING ENFORCEMENT MATTERS**

The Clerk updated Members regarding a number of issues.

**Resolved:** (1) That further updates on Jon's Sheds and 26 Cliff Road be awaited.

(2) That the lack of conditions to control parking on the Harratts layby be followed up.

**263. TO DISCUSS ENQUIRY REGARDING FRACKING**

It was hoped that Councillor Kirkpatrick might address this issue later in the meeting.

**264. TO DISCUSS WAKEFIELD COUNCIL'S APPEAL FOR CONSIDERATE DRIVING**

Members noted a press release from District Councillor Dagger in which he urged motorists across the district to drive considerately and safely at all times, especially in residential areas.

**Resolved:** That Councillor Dagger be congratulated on his plea and be asked if he would consider 20mph limits on roads in Crigglestone Parish such as Durkar Low Lane, Durkar Lane, Howard Crescent, Fishponds Drive, Painthorpe Lane and Stoney Lane.

**265. TO DISCUSS RESPONSE REGARDING 110 BUS SERVICE**

Further to Minute 226 (2015/16), Members considered a response from Arriva regarding the 110 route which they were unlikely to reroute to serve Durkar Lane. Arriva would however consider if there were any other service enhancements to serve the new housing development in Crigglestone.

**Resolved:** (1) That the report be noted.

(2) That with regard to the 110 service, the renaming of alternative routes be suggested.

**266. TO DISCUSS LITTER ISSUES AT DURKAR**

The litter problem at Durkar had been brought to the attention of Calder Park managers and a response was awaited.

**267. TO DISCUSS WIND TURBINE ISSUES**

It was hoped the District Councillors might have further information later in the meeting.

**268. TO CONSIDER PROVISION OF MORE NOTICE BOARDS IN THE PARISH**

Councillor Colley suggested a few possible sites and the Clerk explained that whilst it was likely that the boards would not require planning consent, agreement would be needed from any land owner such as the District Council.

**Resolved:** (1) That further locations be suggested.  
(2) That further suppliers be sought.

**269. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

***District Councillor Kirkpatrick joined the meeting (8.45pm)***

**270. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the RFO prepare the Parish Council insert for the next Parish Link.

**271. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the November 2015 Parish Council minutes be placed on the website.

**272. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Kirkpatrick said he had no news regarding fracking plans in the district and he was disappointed that wind turbine decisions were still delegated to officers. He was pleased to confirm that work to the Hollin Lane playground had started.

**Resolved:** That the District Councillors be thanked for their contributions to the work of the Parish Council.

***PC May joined the meeting (8.48pm)***

**273. TO RECEIVE THE POLICE REPORT**

PC May tabled the report for November. Some 36.5 hours had been worked in the month, 25.5 by Police Officers and 11 by PCSOs. There were 19 crimes and 12 incidents of anti-social behaviour recorded.

There were six crimes in Durkar: three make off without payments at the Euro garage and one at the Grange Service Station. A car was damaged on Asdale Road and number plates were removed and later recovered on Newsholme Lane. In Chapelthorpe a garden fence was damaged.

In Crigglestone there were six reported crimes: a public order offence on Garden Terrace, a malicious communication, one theft from an insecure motor vehicle, a make off without payment from a taxi, a domestic related assault and a criminal damage to a car at Dennington.

Four crimes were reported in Newmillerdam: a theft at the Hotel St Pierre and a criminal damage at the Hotel, a window damaged at Ashlea Court and a burglary on Almshouse Lane. A horse was reported stolen in Hall Green but was recovered later. At Calder Grove there was one report of a theft from an insecure vehicle.

Anti-social behaviour reports included reports of fly tipping on Daw Lane and in Betty Eastwood Park. Youths had tried to get through fencing at Pipers Green but no damage was caused. There were five reports of nuisance youths at Daw Green Avenue, Painthorpe Lane and Peel Avenue as well as egg throwing at Newmillerdam and fly tipping at Broadcut Road.

Working on the Safe Scheme, officers had focussed on speeding offences, anti-social behaviour (patrols at Betty Eastwood Park, the Hollin Lane play area and Daw Green Avenue), HGVs on Hollin Lane and parking at the Kingfisher. A total of 11 Traffic Offence Reports were issued plus 10 verbal warnings, two vehicle defect forms, one uninsured vehicle and one fixed penalty notice

***Councillor Mrs Craven left the meeting (9.16pm to 9.18pm)***

Priorities for December would be speeding and anti-social behaviour at Painthorpe Lane and Hall Green Community Centre.

**Resolved:** That the Parish Council thank the police for their report.

***PC May left the meeting (9.28pm)***

***Councillors Oxspring, Mrs Platten and Denton left the meeting (9.28pm)***

**274. DATE, TIME AND PLACE OF THE NEXT MEETING**

***Resolved:*** That the next meeting of the Parish Council be held at 7.00pm on Tuesday 5 January 2016 in the Village Institute, High Street, Crigglestone.

***Councillors Oxspring, Mrs Platten and Denton rejoined the meeting (9.30pm)***

***Councillor Mrs Skinner left the meeting (9.30 to 9.32pm)***

**IN PRIVATE**

**275. TO RECEIVE UPDATES ON ISSUES IN BETTY EASTWOOD PARK**

The encroachment issue had been referred to Wakefield Council's legal team. The RFO reported that the injury claim had not been pursued.

**276. TO RECEIVE UPDATE FROM THE PERSONNEL COMMITTEE**

The Clerk reported on further discussions held with the potential appointee who, it was hoped, would take up the post on 4 January 2016. Handover arrangements would be reported at the next meeting.

**277. CHRISTMAS GREETINGS**

The Chairman conveyed his best wishes for Christmas and the New Year to all present.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

---

**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

**Tuesday 1 December 2015**

No members of the public were present.