

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 APRIL 2014

Present: Councillors: Mrs Binns, Mrs J Craven, P Crompton, P Daniels, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillor: I Sanders.

Apologies: Councillor J Garthwaite and District Councillors Mrs J Drysdale and L Kirkpatrick

359. APOLOGIES FOR ABSENCE

Apologies were accepted.

360. DECLARATIONS OF INTEREST

None.

361. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

None received.

362. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman hoped the agenda would be completed in a speedy manner.

363. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 MARCH 2014

Resolved: That the minutes of the meeting held on 4 March 2014 be approved as a correct record.

364. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Councillor Wainwright would press for a meeting with the Crigglestone and Durkar Residents' Association (Minute 335 2013/14). There was no response from the Highways Agency (Minute 351 2013/14) but the hard shoulder was no longer in use as part of the highway.

365. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 22.

366. POLICE REPORT

PCSO Addy circulated a report which showed that 13 hours had been worked on the Safe Scheme in March, all by police officers. A total of 27 incidents had been recorded in the month. Priority had been given to speeding on Hollin Lane and Durkar Low Lane (three Traffic Offence Reports submitted, two verbal warnings and a ticket for a lorry contravening a weight limit), parking on footways (none found) and parking at the bus stop outside the Kingfisher Restaurant (no parking issues reported). Seven hours of patrols had been also been conducted across the parish but there were nothing reported of note.

The report showed no burglary offences but one robbery where a mobile phone was taken. There were six thefts from motor vehicles, five at the Red Kite/hotel car parks. A mobile phone theft was also reported. There were damage offences to a church window, garden wall and car as well as two thefts from shops on Stoney Lane. In addition some 10 anti-social behaviour related calls were reported including teenagers knocking on windows, dangerous driving in Crigglestone and off-road/other motorbikes being ridden without helmets.

Priorities for April would be parking on yellow lines at the Kingfisher at Calder Grove, obstructive parking at Slack Lane and School Hill, fly tipping in Betty Eastwood Park, anti-social behaviour in Durkar and parking on footways.

Resolved: That the Parish Council thank the police for their report.

PCSO Addy left the meeting (7.48pm)

367. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The Clerk reported that health and safety inspections had been conducted with no issues of note being identified. It had been noted that signs had been damaged and there was significant fly tipping in the Park. The Clerk reported on options for a plaque to fit on the Mike Tivenan memorial bench.

Resolved: (1) That Street Scene be asked for advice and assistance regarding the fly tipping.
(2) That a stainless steel plaque be purchased at a cost of approximately £80.

368. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The minutes of the Committee meeting held on 4 March had been circulated.

Resolved: That the minutes be noted.

369. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright noted that vegetation along Footpath 7 had been cut back and reported that footpath 14 was blocked by a fallen tree.

Resolved: (1) That the Clerk report the blockage of footpath 14 to Wakefield Council.
(2) That Councillor Wainwright continue to review and assess the footpath network in the parish including the path to the rear of the Institute.

370. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns noted the boiler that had been replaced in January and she said the Association had now received £3,360 from the Coalfields Regeneration Trust towards lighting and other heating improvements. The Village Gala would be at Dane Royd School from 1pm to 4pm on 12 July.

Resolved: That the report be noted.

371. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

Councillor Mrs Craven reported on the meeting held earlier that evening. Items had included a possible new user; hiring and running matters; health and safety checks; maintenance and development of the facility. It was proposed that the Friends of Betty Eastwood Park be allowed free use of the Institute subject to the restrictions outlined by the Committee Clerk.

Councillors Mrs Platten and Mrs Skinner declared interests in this last matter as members of the Friends (8.05pm)

Resolved: (1) That the report be noted.
(2) That, subject to restrictions, the Friends of Betty Eastwood Park be allowed use of the Institute at no charge.

Councillor Mrs Craven left the meeting (8.08pm)

372. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during March including the accommodation of wreaths and crosses at the Newmillerdam war memorial.

Councillor Mrs Craven rejoined the meeting (8.12pm)

Resolved: (1) That the report be noted.
(2) That Wakefield Council be asked to quote for an appropriate container for small crosses at the memorial.

373. TO RECEIVE REPORT FROM M1 NOISE WORKING PARTY

The Working Party had met on 5 March when representatives from Lupset Park, also adjoining the M1, attended and shared the results of their contact with the Highway Agency. It was suggested that a public meeting be arranged to gauge local opinion.

Resolved: (1) That a public meeting to consider M1 noise issues be convened in September.
(2) That the meeting be promoted in the summer newsletter.
(3) That the Working Party meet in May to discuss arrangements for the public meeting including a suitable venue.

374. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	472.24
Responsible Financial Officer – salary + expenses	214.88
K Butler – Newsletter delivery	350.00
Xerox (UK) Ltd - Photocopier	21.94
G D Walker – Thermostat supply and fit	72.00
YLCA – Annual subscription	879.00
T & D Contractors – Park maintenance 2013/14	1,992.00

Resolved: That the accounts be approved for payment.

375. FINANCIAL MATTERS: TO CONSIDER CONTRIBUTION TO 2014/15 POLICE SAFE SCHEME

The Clerk noted a letter from the Police saying that there was an overspend of £396 for 2013/14 and that they wished to be advised of the Council's contribution, if any, for 2014/15. Members were concerned that new arrangements for the scheme had not yet been clarified.

Councillor Mrs Binns left the meeting (8.37pm)

Resolved: (1) That an urgent meeting be sought with Inspector Williams.
(2) That, in the meantime, an interim payment of £1,396 be authorised to cover the overspend and further police support on a similar pattern to 2013/14.

Councillor Mrs Binns rejoined the meeting (8.40pm)

376. FINANCIAL MATTERS: TO CONSIDER QUOTE FOR ENGRAVING ON CRIGGLESTONE WAR MEMORIAL

Resolved: That the price of £280 from Oxley Smith Memorials to engrave a further name on the Crigglestone memorial be agreed.

377. FINANCIAL MATTERS: TO CONSIDER CHRISTMAS TREE PROVISION 2014

The likely costs of trees on existing and new sites had been discussed at the previous meeting. District Councillor Sanders suggested further information might be available from Wakefield Council.

Councillor Mrs Margrave left the meeting (8.50pm)

Resolved: (1) That sponsorship be sought from local businesses and developers.
(2) That an update on the provision of trees be sought from Wakefield Council.

Councillor Mrs Margrave rejoined the meeting (8.52pm)

378. CORRESPONDENCE

1. Clerks and Councils Magazine
Direct
2. SLCC The Clerk magazine

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| 3. | WY Joint Services | Email - SAFER (Scams and Fraud Education for Residents) Project |
| 4. | YLCA | Email – White Rose Update. New format, to appear fortnightly |
| 5. | SLCC | Email – News Bulletin: Cheque signing repealed, Draft Transparency Code for small councils |
| 6. | Mary Creagh MP | Email - Newsletter |
| 7. | WMDC | Re working together with town and parish councils to consider ways for Wakefield Council to save money and protect frontline services |
| 8. | NALC | LCR magazine |
| 9. | LCR Online | Email - newsletter |
| 10. | NOVA | Email - Ebulletin |
| 11. | YLCA | Email - Legislative Reform Order – Repeal of section 150 of the Local Government Act 1972:
Power for local councils to make electronic payments and revised template Financial Regulations |
| 12. | Mary Creagh MP | Email - Newsletter |
| 13. | YLCA | Email - Consultation - Draft transparency code for parish councils with a turnover not exceeding £25,000 |
| 14. | Barnsley Council | Email – Town centre survey |
| 15. | YLCA | Request for 2014/15 subscription and document re arrangements for servicing, promotion and representation of member councils |
| 16. | Sandal Charities | Reappointment of Ian McCourt as CPC representative on Sandal Charities Trust. |
| 17. | LCR Online | Email - Newsletter |
| 18. | YLCA | Email – Copy of Community Rights presentation given at 13 March Branch Meeting |
| 19. | Baxi Commercial | Email - Baxi Commercial Community Challenge. Community groups can win boiler or water heater |
| 20. | Historic Towns Forum | Email - Heritage Tourism, Ruralism and Businesses in a Broadband Age event at Poundbury. |
| 21. | Local Works | Email – Request for Council to adopt proposal "That the government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth." |
| 22. | Mary Creagh MP | Email - Newsletter |
| 23. | YLCA | Email – White Rose Update |
| 24. | SLCC | Email – ‘ Low cost taster session in Yorkshire’ for ILCA |
| 25. | RAY | Email - Ebulletin |
| 26. | Mary Creagh | Email - Newsletter |
| 27. | Historic Towns Forum | Email - Newsletter |
| 28. | Fit4Funding | Email - Level 3 Community Development Award On-line |

Resolved: (1) That Ian McCourt be reappointed to represent the Parish Council on the Sandal Charities Trust ⁽¹⁶⁾.

(2) That, if convenient, the RFO attend the ILCA taster session at a cost of £3 plus expenses ⁽²⁴⁾.

(3) That the remaining correspondence be noted.

379. TO CONSIDER LETTER FROM WAKEFIELD COUNCIL RE WORKING TOGETHER

A letter from the Chief Executive had been circulated. It suggested that Wakefield Council wished to explore working with Town and Parish Councils to save money and protect frontline services.

Resolved: That the request be noted.

380. TO DISCUSS PLANNING APPLICATIONS/DECISIONS AND HIGHWAYS MATTERS

Members noted the schedule of planning applications and decisions which had been circulated.

381. TO CONSIDER DURKAR LANE CLOSURE MATTERS

The Clerk had referred concerns about the work not proceeding in accordance with the original timetable to Councillor Box. He had responded that the scale of works near Howard Crescent meant a partial highway closure was not possible. Councillor Daniels informed members that the works on Denby Dale Road East were ahead of schedule. The Responsible Financial Officer reported that Yorkshire Water had agreed to sponsor two hanging baskets.

Resolved: That the reports be noted.

382. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Sanders reported that the hard standing in front of nos 358 and 360 Denby Dale Road was being used for shed displays which might contravene the planning permission for the site. The Clerk noted a report from Councillor Kirkpatrick who made reference to a complaint about parking on Slack Lane and horses brought to a field at Newmillerdam apparently without the landowner's consent.

Resolved: That the District Councillors be thanked for their contributions to the work of the Parish Council.

383. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

384. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

385. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the March 2014 Parish Council minutes be placed on the website.

386. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the Annual Meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 6 May 2014.

IN PRIVATE

387. TO CONSIDER QUOTES FOR EXTENSION TO THE VILLAGE INSTITUTE CAR PARK

The Village Institute Charity Committee had earlier discussed quotes for the extension of the Village Institute car park.

Resolved: (1) That the RFO/Assistant Clerk obtain the required documentation and apply for planning permission for the extension of the Village Institute car park.

(2) That the earmarked reserves in the budget be increased to £17,500.

(3) That, subject to the grant of planning permission, a contract for the extension of the Village Institute car park and the resurfacing of the existing car park be offered to Gough and Norris Construction Ltd in the sum of £13,440 plus VAT.

388. TO CONSIDER A DATE FOR A PERSONNEL COMMITTEE MEETING

Resolved: That the Personnel Committee meet at 7.00 pm on Thursday 17 April 2014.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION
Tuesday 1 April 2014

A resident attended to draw attention to the inconsiderate weekend car parking on Slack Lane and School Hill at Newmillerdam. It was suggested he referred any future occurrences to the police on 101. Another resident was concerned about trees overhanging his property from a neighbouring field where there was a public right of way. This matter would be pursued with Wakefield Council.