



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

27th February 2017

Dear Councillor

CRIGGLESTONE PARISH COUNCIL MEETING

You are hereby summoned to attend the meeting of Crigglestone Parish Council, to be held on **Tuesday 7th March 2017** in the Village Institute, High Street, Crigglestone at **6.45 pm**, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

A G E N D A

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To agree that members of the press and public be asked to leave the meeting following agenda item 22
5. To receive such items that the Chairman may wish to lay before the Council.
6. To approve the minutes of the Parish Council meeting held on 7th February 2017
7. To receive information (matters arising) on ongoing issues and decide further action where necessary
 - i. Public meeting with NPT re speeding/reckless driving/inconsiderate parking in the community
 - ii. Peel Holdings Calder Park – Litter, vermin and parking fines
8. To consider Health and Safety and Finance Committee matters.
 - i. To approve Health, Safety and Finance minutes of 7th February 2017
 - ii. To consider recommendation of administration recharge to VICC for 2016/17 of £1003
 - iii. To consider recommendation that Diane Brown is engaged as Internal Auditor for 2016/17 Accounts Return
9. To consider Village Institute Charity Committee matters

Parish Clerk – Ms S Mozer

104 Field Lane, Upton, Pontefract, West Yorkshire WF9 1DB - Tel: 01977 284017 Email: clerk@crigglestonepc.org

Responsible Finance Officer – Mrs J Massey

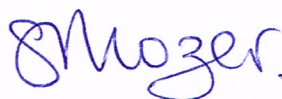
68 Applehaigh View, Royston, Barnsley, S71 4JG - Tel: 01226 728600 Email: joaniasmasey@hotmail.co.uk

10. Financial Matters:
 - i. To approve payment of accounts for CPC and VICC
 - ii. To approve virements
 - iii. To consider quotations received for Hall Green land valuation.
 - iv. To approve attendance at YLCA Planning and Development training seminar, 25th March 2017 £115 per delegate. Clerk, Cllr Colley and Cllr Craven wish to attend
11. Cllr Colley – To consider holding a Scarecrow weekend in the Parish
12. To receive updates from District Cllrs
13. Police matters
14. To receive the Police report
15. Parks and Open Spaces matters
 - i. To note details of Management Plan public event arranged for BEP and WG. Saturday 11th March 3.30pm in the VI
16. Worrills Charity – to appoint trustees for a further 3 yrs
17. To discuss Hall Green Community Centre matters
18. To receive Clerk's report
19. To receive items of correspondence
20. To consider request from Calder Grove Cricket Club to use Village Institute free of charge to fundraise
21. To consider proposal for a living tree on the Durkar Stone site for 2017
22. Planning
23. applications for consideration
24. To consider communication items:
25. To confirm date and time of Annual Parish meeting – Tuesday 4th April 2017 6.45pm
26. To confirm date and time of next Parish Council meeting - Tuesday 4th April 2017 6.55 in the Village Institute, High Street, Crigglestone, WF4 3EB.

IN PRIVATE -

23. To receive and approve as accurate the Personnel Committee minutes of meeting held 23rd February 2017
24. To consider recommendations from Personnel Committee meeting held 23rd February 2017 in respect of:
 - i. Annual Appraisal and Salary review for Clerk and RFO (see Personnel minutes)
 - ii. To receive letter of resignation from the RFO

Kind regards



Ms S Mozer
Clerk to Crigglestone Parish Council