



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

**The next meeting of Crigglestone Parish Council will be on
Tuesday 6th June 2016 in the Village Institute,
High Street, Crigglestone at 6.00 pm, where the following
business will be transacted:**

**Members of the public are welcome to attend a Public Session at the beginning of the
meeting for a maximum of 15 minutes.**

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The Chairman requests that a minutes silence is observed before the start of the meeting for the victims of the Manchester Arena attack on Monday 22nd May and for the recently deceased Eric Morgan a past Chairman & Cllr of Crigglestone Parish Council.

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To welcome and ratify the appointment of Brady Jackson as the RFO from 15th May 2017.
5. To receive such items that the Chairman may wish to lay before the Council.
 - 1) To note the proposal from Cllr Daniels that a donation of £30 from the Chairman's allowance, is made to the nominated organisation, in memory of the past Chairman Eric Morgan
6. To approve the minutes of the Parish Council meeting held on 2nd May 2017
7. To receive information (matters arising) on ongoing issues and decide further action where necessary
8. To receive feedback from representatives of external committees or other meetings
9. To receive any amendments to Governance documents from review meeting held Friday 26th May 2017
 - a) Standing Orders, b) Finance Regulations, c) Discipline and Grievance, e) Governance and Accountability 2017
10. To consider Health and Safety and Finance Committee matters.
11. To consider Village Institute Charity Committee matters
 - i. To receive request from VICC for the CPC annual grant of £2000 for financial period 2017/18
 - ii. To consider purchase of an answer machine for the VI caretaker to facilitate bookings and enquiries.

12. Financial Matters:
 - i. To approve schedule of payment of accounts for CPC and VICC
 - ii. To sign in accordance with the banking mandate, the Unity Trust forms requesting services are made available at locations suitable for Clerk and RFO
 - iii. To consider Clerks request to attend training event on 'Council compliance' Weds 16th August 2017 £69 + vat.
 - iv. To consider purchase of the 'Good Cllr Guide 2017' for members, 11 copies £45.94
13. To receive Internal Auditors report for period 2016/17
14. To receive updates from District Cllrs
15. Police matters
 - i. To receive the Police report
16. Parks and Open Spaces matters
 - i. To receive and approve the minutes of the meeting held 22nd May 2017
 - ii. Encroachment in BEP
 - iii. To consider request from FBEP to site a memorial stone in BEP to the men who lost their lives in the Crigglestone Pit Disaster (awaiting request letter and location map)
17. To discuss Hall Green Community Centre matters
 - i. To receive and consider valuation report of land adjacent HGCC
 - ii. To consider next steps required re the project of HGCC building extension
18. To receive Clerk's report
19. To receive items of correspondence
20. Planning Applications for consideration
 - i. App. No: 17/01233/TCA 9 Miller Court ,Newmillerdam
 - ii. App. No: 17/01103/PRE 24 Dennington Lane, Crigglestone
 - iii. App. No: 17/00858/FUL 110 Hollin Drive, Durkar
 - iv. App. No: 17/01125/FUL 3 Blacker Lane, Crigglestone
21. Public Rights of Way matters for consideration
 - i. To consider registering Kingfisher Close footpath as a public right of way
22. To consider communication items:
 - a) Press reports – Wakefield Express, b) Input to next Parish Link magazine
 - c) Items for the web site, d) Items for next newsletter (distributed Autumn)
23. Items for next agenda: 1) to approve payment of July and August staff wages, due to August recess.
24. To confirm date and time of the next meeting - Tuesday 4th July 2017 6.00 pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

Kind regards

S Mozer

Ms S Mozer
Clerk to Crigglestone Parish Council