



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

27th May 2018

MEETING of the PARISH COUNCIL

Will be held on **Tuesday 5th June 2018** in the Village Institute, High Street, Crigglestone at **6.00 pm** where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

A G E N D A

- 1. To accept apologies for absence**
- 2. Declarations of interest in items on the agenda**
- 3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011**
- 4. To agree that members of the press and public be asked to leave the meeting when necessary**
- 5. To receive such items that the Chairman may wish to lay before the Council.**
 - i. Challenge to the election of Vice Chairman
- 6. To approve accuracy of minutes of Parish Council meeting held on 1st May 2018**
- 7. To approve accuracy of minutes of Annual Parish meeting held on 10th April 2018**
- 8. To approve accuracy of minutes of Extra-ordinary Council meeting held 20th April 2018**
- 9. To consider removing matters arising from the agenda**
- 10. Parks and Open Spaces matters**
 - i. To consider for approval recommendations from meeting held 30th May 2018
- 11. Health and Safety and Finance Committee matters**
 - i. Full council to receive and committee approve the minutes of meeting held 16th April 2018
- 12. Village Institute Charity Committee matters**
 - i. Full council to receive and committee approve the minutes of meeting held 18th April 2018
- 13. Personnel Committee matters**
 - i. Full council to receive and committee approve the minutes of meeting held 27th April 2018.
 - ii. To consider for approval recommendations from meeting of 30th May 2018
- 14. Hall Green Community Centre matters**
- 15. Financial Matters**
 - i. To retrospectively approve expenditure for clerks training course on 16th May 2018

- ii. To appoint Cllr to sign off invoices each month
- iii. To approve payment of accounts for CPC and VICC -to include clerks monthly expenses reimbursement.
- iv. To receive year end bank reconciliation
- v. To approve use of clerk's personal debit card for specified expenditure and subsequent reimbursement as per Financial Regulations 6.20
- 16. To receive updates from District Cllrs**
- 17. Police matters**
 - i. To receive Police report and approve priorities
 - ii. To consider token of appreciation for PC May
 - iii. To receive notes from Safe Scheme Service Level Agreement (SLA) meeting held 26th April 2018 and approve amended SLA.
- 18. Correspondence**
- 19. To receive Clerk's report, for information only**
- 20. Planning Applications for consideration**
- 21. Public Rights of Way matters for consideration**
 - i. Update on New Lane footpath (if available, Arnold Clark,)
- 22. Purchase of land at 56 Stoney Lane**
- 23. To receive outcome of recent searches and respond to solicitor's questions 1&2**
- 24. Battle's Over, A Nations Tribute Sunday 11th November 2018**
 - i. To receive notes of meeting held 24th May 2018
 - ii. To consider expenditure requests -If any
 - iii. To appoint a volunteer from CPC to Marshall the exhibition at St James' Church.
- 25. To review and approve any amendments to Council policies for 2018/19**
- 26. To approve Internal Financial Controls document for period 2017/18**
- 27. To receive Internal Auditors report carried for period 2017/18 and consider any recommendations.**
- 28. To consider for approval, the statements of Section 1 Annual Governance & Accountability Return 2017/18**
- 29. To consider for approval the Section 2 Annual Governance & Accountability Return 2017/18 accounting statement**
- 30. To receive 'Confirmation of the dates of the period for the exercise of public rights of unaudited Annual Governance & Accountability Return' over the period 11th June to 20th July 2018.**
- 31. To approve removal of outgoing RFO as a signatory/user to the bank accounts and amend the mandate and any other accounts requiring a change of access accordingly.**
- 32. To receive feedback from representatives of external committees or other meetings**
 - i. To receive notes from Parish liaison meeting re enforcement
- 33. To consider communication items**
- 34. To confirm date and time of next meeting**

IN PRIVATE - No items

Kind regards

S Mozer

Ms S Mozer, Clerk to Crigglestone Parish Council