



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

29th December 2016

Dear Councillor

CRIGGLESTONE PARISH COUNCIL MEETING

You are hereby summoned to attend the Meeting of Criggleshstone Parish Council, which will be held on **Tuesday 10th January 2017** in the Village Institute, High Street, Criggleshstone at **6.45 pm**, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

The Community Hero Award 2017 presentation will be held directly before the Parish Council meeting at 6.45pm

A G E N D A

1. To accept apologies for absence
2. Declarations of interest in items on the agenda
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011
4. To agree that members of the press and public be asked to leave the meeting following agenda item 21
5. To receive such items that the Chairman may wish to lay before the Council
6. To approve the minutes of the Parish Council meeting held on 6th December 2016
7. To receive information (matters arising) on ongoing issues and decide further action where necessary
8. To consider Health and Safety and Finance Committee matters
 - i. To receive and approve the Minutes of 6th December 2016
9. Financial Matters:
 - i. To approve payment of accounts for CPC and VICC
 - ii. To receive and approve quarterly accounts to December 2016

Parish Clerk – Ms S Mozer

104 Field Lane, Upton, Pontefract, West Yorkshire WF9 1DB - Tel: 01977 284017 Email: clerk@crigglestonepc.org

Responsible Finance Officer – Mrs J Massey

68 Applehaigh View, Royston, Barnsley, S71 4JG - Tel: 01226 728600 Email: joanimassey@hotmail.co.uk

- iii. To receive quarterly budget outturn report
- iv. To approve virements
- v. To receive Parks and Opens Spaces Committee's recommendation that their 2017/2018 budget is increased to £25,000.
- vi. To receive Proposed budget for 2017/18, and reserves as outlined in appendices 1, 2 & 3 at agenda item 8
- vii. To approve the precept for 2017/18 as outlined in appendices 1, 2 & 3 at agenda item 8
- viii. To instruct RFO to provide 2017/18 budget and precept documents to WMDC prior to deadline of 10th February 2017.
- ix. To consider purchase of land update (if available)
- x. To consider request from PCC of St James Church for increase in annual contribution to magazine cost, to £400
- xi. To consider Clerks request for Website training at cost of £75 per hour
- xii. To consider Grant Aid request from Calder Grove Cricket Club
- 10. To consider Village Institute Charity Committee matters
- 11. To receive updates from District Cllrs
- 12. Police matters
 - i. To receive the Police report (attached if available)
 - ii. To consider a public meeting with NPT re speeding/reckless driving/inconsiderate parking in the community
- 13. Parks and Open Spaces matters
 - i. To receive an update on the One Stop shop littering in BEP
- 14. To receive feedback from meetings
- 15. To discuss Hall Green Community Centre matters
- 16. To receive Clerk's report
- 17. To receive items of correspondence
- 18. Planning applications for consideration
- 19. To consider communication items:
 - i. Press reports – Wakefield Express.
 - ii. Input to next Parish Link magazine.
 - iii. Items for the web site.
- 20. To consider proposal for a living tree on the Durkar Stone site for 2017
- 21. To confirm date and time of next meeting of the Parish Council in the Village Institute. Tuesday 7th February 2017 at 6.45pm

IN PRIVATE -

- 22. To receive and approve as accurate the Personnel Committee minutes of meeting 19th December 2016
- 23. To note Personnel committee resolutions at minute no. 26 of 19th December meeting minutes re relief caretaker post
- 24. To note Personnel Committee resolutions at minute no. 27 of meeting of 19th December 2016 re Clerk taking on RFO's non-financial duties.

Kind regards

Ms S Mozer
Clerk to Crigglestone Parish Council