

29 June 2009

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 7 July 2009** in the Village Institute, High Street, Crigglestone at 7.00 pm where the following business will be transacted:

**There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.**

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the Minutes of the meeting held on 2 June 2009.
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 25.
7. To receive the Police Report.
  - i. To approve SAFE scheme payment July to September 2009.
8. To receive report from the Parks and Open Spaces Committee (minutes attached).
9. To receive report from the Health & Safety Committee.
10. To receive report from Rights of Way Committee.
11. To discuss Hall Green Community Centre.
12. To receive outcome of meetings:
  - i. Parish Plan Steering Group.
  - ii. Community Hero Committee (verbal report given 2 June, notes attached)

13. Financial Matters
  - i. To approve Financial Regulations (attached).
  - ii. To approve payment of accounts.
  - iii. To approve quarterly accounts.
  - iv. To discuss Village Institute recharges (attached).
  - v. To approve revised banking arrangements.
14. Village Institute Matters:
  - i. To approve minutes of the meeting held on 2 June 2009 - attached.
  - ii. To receive quarterly balance sheet.
  - iii. To approve payment of accounts.
  - iv. To receive update on alternative gas/electricity suppliers.
  - v. To approve revised banking arrangements.
  - vi. To discuss issues arising.
15. To receive items of correspondence (attached).
16. To discuss attendance at Scarborough conference 30 October – 1 November 2009.
17. To discuss planning applications (attached).
18. To receive update from District Councillors.
19. To receive update on Parish Matters (attached).
20. To receive items regarding Parish Matters.
21. To consider input to next Parish Link magazine and Newsletter (draft attached)
22. To approve items for the Web Site.
23. Press Reports – Items for Publication.
24. To discuss delegation of authority during August.
25. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 1 September 2009 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

26. Report from the Personnel Committee (attached).

Yours sincerely

***Janet Mitchell***

Clerk to the Council