

26 October 2009

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 3 November 2009** in the Village Institute, High Street, Crigglestone at 7.00pm where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 6 October 2009.
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 24.
7. To receive the Police Report.
8. To receive report from the Parks and Open Spaces Committee
9. To receive report from the Health & Safety Committee.
10. To receive report from Rights of Way Committee.
11. To discuss Hall Green Community Centre.
 - Update on drainage matters.
12. To discuss committee membership.
13. To receive feedback from meetings:
 - Metro: Rural access to opportunities programme – Cllrs Daniels and Mrs Craven.

14. Financial Matters:
 - i. To receive outcome of external auditor's report and to discuss action required (attached).
 - ii. To approve payment of accounts.
 - iii. To note the minutes of the meeting of the Finance and Audit Committee (attached).
 - iv. To consider draft budgets and estimates 2010/11 (attached).
15. Village Institute Matters:
 - i. To approve minutes of the meeting held on 6 October 2009 (attached).
 - ii. To approve payment of accounts.
 - iii. To discuss issues arising.
16. To receive items of correspondence (attached).
17. To discuss planning applications (attached).
18. To receive update from District Councillors.
19. To receive update on Parish Matters (attached).
20. To receive items regarding Parish Matters.
21. To receive update on Community Hero award.
22. To consider communication items:
 - i. Press Reports – Items for Publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the Web Site.
23. To confirm arrangements for Remembrance Day: laying of wreaths 8 November 2009.
24. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 1 December 2009 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

None.

Yours sincerely

Janet Mitchell

Clerk to the Council