

23 November 2009

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 1 December 2009** in the Village Institute, High Street, Crigglestone at 7.00pm where the following business will be transacted:

**There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.**

<b>A</b>	<b>G</b>	<b>E</b>	<b>N</b>	<b>D</b>	<b>A</b>
----------	----------	----------	----------	----------	----------

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 3 November 2009.
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 25.
7. To receive the Police Report.
8. To receive report from the Parks and Open Spaces Committee.
9. To receive report from the Health & Safety Committee.
10. To receive report from Rights of Way Committee.
11. To discuss Hall Green Community Centre.
  - Update on drainage matters.
12. To receive feedback from meetings:
  - Scarborough conference: Cllr Mrs Craven and the Responsible Financial Officer.

13. To receive reminder regarding Members' code of conduct – register of Members' interests.
14. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To consider draft budgets and estimates 2010/11 (attached).
  - iii. To receive letter regarding grant to Friends of Pugneys (attached).
15. Village Institute Matters:
  - i. To approve minutes of the meeting held on 3 November 2009 (attached).
  - ii. To approve payment of accounts.
  - iii. To discuss issues arising.
16. To receive update on Community Hero award – Cllr Daniels.
17. To receive update on Parish Plan – Cllr Daniels.
18. To consider appointment of Mr S Brice as Worrill's Almshouse Charity Trustee.
19. To receive items of correspondence (attached).
20. To discuss planning applications (attached).
21. To receive update from District Councillors.
22. To receive update on Parish Matters (attached).
23. To receive items regarding Parish Matters.
24. To consider communication items:
  - i. Press Reports – Items for Publication.
  - ii. Input to next Parish Link magazine.
  - iii. To approve items for the Web Site.
  - iv. To consider newsletter procedures.
25. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 5 January 2010 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

26. To receive recommendations from the Personnel Committee.

Yours sincerely

***Janet Mitchell***

Clerk to the Council