

31 August 2010

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 7 September 2010** in the Village Institute, High Street, Crigglestone at 7.00pm where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To ratify items dealt with in July and August.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meeting held on 6 July 2010 (please bring copy previously circulated).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting for following agenda item 28.
8. To receive the Police Report.
9. To receive report from the Parks and Open Spaces Committee.
10. To receive report from the Health & Safety Committee.
11. To receive report from Rights of Way Committee.
12. To discuss Hall Green Community Centre.
 - Servicing of roller shutters
13. To discuss matters regarding the Scout Hut.
14. To receive update from Community Plan Steering Group.
15. Village Institute Matters:
 - i. To approve minutes of the meeting held on 6 July 2010 (attached).
 - ii. To discuss issues arising.
 - iii. To approve payment of accounts.
 - iv. To approve revised letting policies, booking forms and regular user agreements.
16. Feedback from meetings:
 - Meeting with Arriva - Cllr Daniels.

17. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To receive update on annual return (Mazars)
18. To receive items of correspondence (attached).
19. To discuss planning applications (attached).
20. To discuss LDF Site Specific Proposals (view at www.wakefield.gov.uk or in Wakefield Town Hall).
21. To discuss possible Golden River Survey for Durkar Lane.
22. To agree date for meeting with WMDC re highways works 2010/11.
23. To receive update from District Councillors.
24. To receive update on Parish Matters (attached).
25. To receive items regarding Parish Matters.
26. To agree date for Community Hero meeting.
27. To consider communication items:
 - i. Press Reports – Items for Publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the Web Site.
 - iv. To consider items for autumn newsletter.
28. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 5 October 2010 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

29. To discuss staff issues.

Yours sincerely

Janet Mitchell

Clerk to the Council