

1 July 2015

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 7 July 2015** in the Village Institute, High Street, Crigglestone at 7.00 pm, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

<b>A</b>	<b>G</b>	<b>E</b>	<b>N</b>	<b>D</b>	<b>A</b>
----------	----------	----------	----------	----------	----------

1. To accept apologies for absence.
2. To consider co-option - applicant to speak (application attached).
3. Declarations of interest in items on the agenda.
4. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
5. To receive such items that the Chairman may wish to lay before the Council.
6. To confirm the minutes of the Parish Council meeting held on 2 June 2015 (attached).
7. To report matters arising from those minutes not on the agenda, for information only.
8. To agree that members of the press and public be asked to leave the meeting following agenda item 25.
9. Police matters:
  - i. To receive the Police report.
10. To adopt revised policy on recording of meetings as advised by YLCA (attached).
11. To receive report from Parks and Open Spaces Committee (draft minutes attached).
12. To receive report on Health & Safety and Finance matters.
13. To receive report on rights of way matters.
14. To discuss Hall Green Community Centre matters:
  - i. Possible extension of Centre.
15. To consider Village Institute Charity Committee matters:
  - i. To receive verbal report from earlier VICC meeting.
16. To receive Clerk's report (attached).

17. To receive feedback from meetings: YLCA branch meeting – Cllr Mrs Craven.
18. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To receive and approve quarterly accounts (attached).
  - iii. To receive and approve budget outturn report 2015/16 (attached).
  - iv. To consider Christmas tree provision 2015.
19. To receive items of correspondence (attached).
20. To discuss planning and highway matters:
  - i. To consider new applications/decisions (attached).
  - ii. To consider any update on enforcement matters.
  - iii. To discuss community/neighbourhood plans (information attached).
21. To discuss outcome of M1 noise meeting.
22. To receive updates from District Councillors.
23. To consider communication items:
  - i. Press reports – items for publication.
  - ii. Input to next Parish Link magazine.
  - iii. Items for the web site.
24. To approve delegation of authority during July/August to the Clerk in consultation with the Chair and Vice Chair.
25. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 1 September 2015 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

26. To note staff holidays.

Yours sincerely

***Janet Mitchell***

Clerk to the Council