

30 December 2013

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 7 January 2014** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.



1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To present Community Hero awards.
4. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
5. To receive such items that the Chairman may wish to lay before the Council.
6. To confirm the minutes of the meeting held on 3 December 2013 (attached).
7. To report matters arising from those minutes not on the agenda, for information only.
8. To agree that members of the press and public be asked to leave the meeting following agenda item 22.
9. To receive the Police report.
10. To receive report from the Parks and Open Spaces Committee:
 - i. To note minutes of last meeting (attached).
 - ii. To consider commemoration of Mike Tivenan's work for the Committee.
 - iii. To fill vacancy on Committee (councillor or non-councillor).
11. To receive report from the Health & Safety and Finance Committee.
12. To receive report on rights of way matters.
13. To discuss Hall Green Community Centre matters.
14. To consider Village Institute Charity Committee matters.
 - i. To receive any urgent items from the earlier VICC meeting.
15. To receive Clerk's report (attached).

16. To receive feedback from meeting with Helen Walker.
17. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To receive and approve quarterly accounts to December 2013 (attached).
 - iii. To receive quarterly budget outturn report (attached).
 - iv. To approve virements.
 - v. To approve the precept for 2014/15.
18. To receive items of correspondence (attached).
19. To discuss planning matters and highway matters:
 - i. To consider new applications/decisions (attached).
 - ii. To receive further response regarding Hollingthorpe Lane roundabout (attached).
20. To receive updates from District Councillors.
21. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. Items for the web site.
 - iv. To consider input for spring newsletter.
22. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 4 February 2014 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

23. To receive report from the Personnel Committee.

Yours sincerely

Janet Mitchell

Clerk to the Council