

30 November 2010

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 7 December 2010** in the Village Institute, High Street, Crigglestone at 7.00pm where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 2 November 2010 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 26.
7. To receive the Police Report.
8. To receive report from the Parks and Open Spaces Committee.
 - i. To seek an additional Committee Member
9. To receive report from the Health & Safety Committee.
10. To receive report on rights of way matters.
 - i. To note Freedom of Information request.
11. To discuss Hall Green Community Centre.
12. To receive update from Community Plan Steering Group.
13. Village Institute Matters:
 - i. To approve minutes of the meeting held on 2 November 2010 (attached).
 - ii. To discuss issues arising.
 - iii. To approve payment of accounts.
14. Feedback from meetings:
 - i. Wakefield Together event – Cllr Daniels.
15. Financial Matters:
 - i. To approve payment of accounts.
16. To receive update on Community Hero award.
17. To receive items of correspondence (attached).

18. To discuss planning applications (attached).
 - ii. To note appeal against WMDC decision to refuse a change of use at the Pump House, Durkar Lane.
19. To discuss application for change to Goods Operators Licence for Top Treads Ltd (information attached).
20. To consider use of Golden River Survey for Durkar Lane.
21. To discuss WMDC proposal for supply of road salt to town/parish councils.
22. To receive update from District Councillors.
23. To receive update on Parish Matters (attached).
24. To receive items regarding Parish Matters.
25. To consider communication items:
 - i. Press Reports – Items for Publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the Web Site.
26. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 4 January 2011 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

27. To consider recommendations from the Parks and Open Spaces Committee for tree works.
28. To consider advice received re personnel matters.

Yours sincerely

Janet Mitchell

Clerk to the Council