

30 August 2011

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 6 September 2011** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To ratify items dealt with in July and August.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meetings held on 5 July and 22 August 2011 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 26.
8. To receive the Police Report.
9. To receive report from the Parks and Open Spaces Committee (minutes attached).
10. To receive report on Health & Safety and Finance matters.
11. To receive report on rights of way matters.
 - i. To note amendment to proposed Gating Order at Footpath 24.
 - ii. To discuss email from Dr Robson Capps (attached) and advice received from YLCA.
 - iii. To consider letter from Ms Jackie Robson.
12. To discuss Hall Green Community Centre.
 - i. To discuss premises licence requirements.
13. Village Institute Matters:
 - i. To approve minutes of the meeting held on 5 July 2011 (attached).
 - ii. To discuss issues arising.
 - iii. To approve payment of accounts.

14. To receive feedback from meetings
 - i. Wakefield Together Area Forum - Cllr Mrs Craven, the Clerk.
15. To agree a date for a meeting of the Community Hero committee.
16. To receive update from the Community Plan Steering Committee.
17. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To receive comments from external auditor.
 - iii. To receive update on discontinuance of cheque payment system.
 - iv. To discuss annual wreath order.
 - v. To consider grant application from Friends of Betty Eastwood Park (attached)
 - vi. To consider grant application from Community Plan Steering Group (attached).
18. To receive items of correspondence (attached).
19. To discuss planning applications:
 - i. To consider new applications/decisions (attached).
 - ii. To consider notification of appeal against the refusal of permission for basement conversions at 580 and 582 Denby Dale Road, Calder Grove
 - iii. To receive update regarding unauthorised business uses at Denby Dale Road East and Denby Dale Road.
 - iv. To discuss Draft National Planning Policy Framework (Information attached).
 - v. To discuss attendance and other matters relating to LDF hearing sessions (information attached).
20. To discuss participation in flood warden schemes.
21. To discuss continuing use of 0844 telephone numbers for Chapelthorpe Medical Centre – Cllr Crompton.
22. To receive update from District Councillors.
23. To receive update on Parish Matters (attached).
24. To receive items regarding Parish Matters.
25. To consider communication items:
 - i. Press Reports – Items for Publication.
 - ii. Input to next Parish Link magazine.
 - iii. To consider items for autumn newsletter.
 - iv. To approve items for the web site.
 - v. To discuss redesign of web site.
26. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 4 October 2011 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

27. None.

Yours sincerely

Janet Mitchell

Clerk to the Council