

30 October 2012

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 6 November 2012** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 2 October 2012 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 24.
7. To receive the Police Report.
8. To receive report from the Parks and Open Spaces Committee.
9. To receive report from the Health & Safety and Finance Committee (NB Budgets and estimates to be considered under Item 17 iii).
10. To receive report on rights of way matters.
11. To discuss Hall Green Community Centre.
 - i. Electrical works.
 - ii. Drainage problems.
12. To consider Village Institute Charity Committee matters.
 - i. To note minutes of meeting held 2 October.
 - ii. To sign cheques.
13. To receive feedback from meeting – Town and Parish Councils Liaison Group.
14. To receive Clerk's report (attached).
15. Crigglestone Community-Led Plan: to receive report from Steering Group.
16. Code of conduct: To receive advice from the Clerk.

17. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To confirm payment to Hall Green Community Association towards Christmas tree.
 - iii. To discuss budgets and estimates 2013/14.
18. To receive items of correspondence (attached).
19. To discuss planning matters:
 - i. To consider new applications/decisions (attached).
20. To receive any update re flooding matters at Hollingthorpe Lane.
21. To receive updates from District Councillors.
22. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the web site.
23. To confirm arrangements for Remembrance Day: laying of wreaths 11 November 2012.
24. To agree that the next meetings of the Parish Council be held at 7.00pm on Tuesday 4 December 2012 and Tuesday 8 January 2013 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

25. To receive minutes of Personnel Committee (attached).
26. To consider other personnel matters.

Yours sincerely

Janet Mitchell

Clerk to the Council