

28th November 2016

Dear Councillor

CRIGGLESTONE PARISH COUNCIL MEETING

You are hereby summoned to attend the Meeting of Crigglestone Parish Council, which will be held on **Tuesday 6th December 2016** in the Village Institute, High Street, Crigglestone at **6.45 pm**, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

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1. To accept apologies for absence.
Declarations of interest in items on the agenda.
2. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To approve the minutes of the Parish Council meeting held on 1st November 2016
5. To report matters arising from the Parish Council minutes not on the agenda, for information only.
6. To receive verbal report from Community Hero Working Party meeting of 28th November 2016
To note closure of Village Institute and Council office over Christmas/New Year
7. Financial Matters:
 - i. To approve payment of accounts for CPC and VI
 - ii. To approve retrospectively the expenditure for the Village Institute car parking/disclaimer signage of £192 +vat
 - iii. To consider POS committee recommendation to continue tree thinning around BEP perimeter at a cost of £3,200
8. To receive verbal report from Health and Safety and Finance Committee meeting of 6th December 2016
9. To consider Village Institute Charity Committee matters.
 - i. For VIC Committee to approve as an accurate record the minutes from the meeting of 1st November 2016
10. To receive updates from District Cllrs
11. Police matters
 - i. To receive the Police report
12. To consider Community Volunteer for speeding scheme

13. Parks and Open Spaces
 - i. For POS Committee to approve as an accurate record the minutes from the meeting of 14th November 2016
 - ii. To consider recommendation from POS committee meeting of 14 Nov 2016:
 - a) Durkar Stone shrubbery – remove totally to reveal writing and re grass
14. To receive feedback from meetings – YLCA branch meeting Thursday 10th November
15. To discuss Hall Green Community Centre matters.
 - i. To consider purchase of land update (if available)
16. To receive Clerk's report
17. To receive items of correspondence
Planning applications for consideration
18. To consider communication items:
 - i. Press reports – Wakefield Express.
 - ii. Input to next Parish Link magazine.
 - iii. Items for the web site.
 - iv. To consider delivery timings for Spring 2017 newsletter
19. To consider proposal for a living tree on the Durkar Stone site for 2017
20. To arrange a Personnel meeting.
21. To approve Clerks request to take up additional part time work for a period of 12 months
22. To confirm date and time of next meeting of the Parish Council in the Village Institute, High Street, Crigglestone, WF4 3EB. Tuesday 10th January 2017 at 6.45pm

IN PRIVATE - no items for discussion