

28 September 2010

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 5 October 2010** in the Village Institute, High Street, Crigglestone at 7.00pm where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meetings held on 7 and 17 September 2010 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting for following agenda item 27.
7. To receive the Police Report.
 - To agree Safe Scheme payment October – December 2010.
8. To receive report from the Parks and Open Spaces Committee.
9. To receive report from the Health & Safety Committee (attached).
10. To receive report from Rights of Way Committee.
11. To discuss Hall Green Community Centre.
12. To discuss matters regarding the Scout Hut.
13. To receive update from Community Plan Steering Group.
14. Village Institute Matters:
 - i. To approve minutes of the meeting held on 7 September 2010 (attached).
 - ii. To receive and approve quarterly accounts.
 - iii. To discuss issues arising.
 - iv. To approve payment of accounts.
15. Feedback from meetings:
 - Meeting with Paul Platts WMDC.
16. To receive report from Scarborough conference – Councillor Mrs Craven and the Responsible Financial Officer.

17. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To receive external auditor's report.
 - iii. To receive and approve quarterly accounts.
 - iv. To receive six-monthly budget report.
18. To receive items of correspondence (attached).
19. To discuss planning applications (attached).
20. To receive outcome and consider use of Golden River Survey for Durkar Lane.
21. To receive update from District Councillors.
22. To receive update on Parish Matters (attached).
23. To receive items regarding Parish Matters.
24. To consider communication items:
 - i. Press Reports – Items for Publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the Web Site.
 - iv. To consider autumn newsletter including Hero nomination form.
25. To consider arrangements for Remembrance Day: laying of wreaths 14 November 2010.
26. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 2 November 2010 in the Village Institute, High Street, Crigglestone.
27. To agree dates for meetings of the Personnel Committee and the Finance and Audit Committee.

IN PRIVATE

28. None.

Yours sincerely

Janet Mitchell

Clerk to the Council