

27<sup>th</sup> June 2016

Dear Councillor

**CRIGGLESTONE PARISH COUNCIL MEETING**

You are hereby summoned to attend the Meeting of Crigglestone Parish Council, which will be held on **Tuesday 5<sup>th</sup> July 2016** in the Village Institute, High Street, Crigglestone at **6.45 pm**, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

**A G E N D A**

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To exclude members of the press and public after agenda item 25
6. To approve the minutes of the Parish Council meeting held on 7<sup>th</sup> June 2016 (attached).
7. To report matters arising from the Parish Council minutes not on the agenda, for information only.  
No progress on clearing Boundary walk as yet  
No response from Arriva re Stoney Lane bus parking as yet  
No progress on VI broadband installation as yet  
No progress on business continuity plan/alternative web/email host as yet
8. To receive feedback from YLCA Branch meeting on 9<sup>th</sup> June 2016 attended by CPC Representatives

9. To consider Christmas Tree placement, sourcing and costing for the 2016 festive period
10. Police matters
  - i. To receive the Police report (attached).
  - ii. To approve priorities
11. Parks and Open Spaces
  - i. To receive the minutes of the meeting held 20<sup>th</sup> June 2016 (tabled on the night)
  - ii. To approve POS recommendation to provide prizes for FBEP Teddy Bears' picnic event
  - iii. To approve POS recommendation that Georgina Tearne is engaged to carry out bi-annual Tree Risk Assessment and receive costing
  - iv. To approve POS recommendation that Cllr S Colley is appointed as a committee member
12. To receive report from Health and Safety and Finance Committee
13. Highway matters
  - i. To receive any update on noise and current regular closures of motorway situation
14. To receive update on re-painting motorcycle parking sign in VI car park
15. To discuss Hall Green Community Centre matters.
  - i. To consider request for a deep clean of the building and to receive associated costings
  - ii. To consider request for other maintenance works to be carried out and to receive costings
16. To consider Village Institute Charity Committee matters.
  - i. To sign cheques on behalf of the Village Institute Charity.
  - ii. To receive updated Terms of Reference for approval (circulated separately)
  - iii. To receive verbal report from VI Committee and any items for recommendation to CPC
17. To receive Clerk's report (attached).
18. Financial Matters:
  - i. To receive and approve quarterly accounts (circulated separately)
  - ii. To receive and approve 2016-17 budget outturn report (circulated separately)
  - iii. To approve payment of accounts.
  - iv. To approve 'top up' of Clerks advance

19. To receive items of correspondence (attached).
20. Planning applications for consideration (see attached list)
  - a) App. No: **16/01278/FUL** 29 Low Moor Lane Woolley Wakefield WF4 2LJ
  - b) App. No: **16/01302/CPL** 571 Denby Dale Road Calder Grove Wakefield WF4 3DA
  - c) App. No: **16/01333/FUL** 141 High Street Crigglestone Wakefield WF4 3EF
  - d) App. No: **16/01365/GPD** 29 Willow Garth Durkar Wakefield WF4 3BX
21. To receive updates from District Councillors.
22. To consider communication items:
  - i. Press reports – Wakefield Express.
  - ii. Input to next Parish Link magazine.
  - iii. Items for the web site.
23. To approve delegation of authority during July/August to the Clerk in consultation with the Chair and Vice Chair
24. To note staff holidays - RFO away Friday 22nd July return 9th August
25. To confirm date and time of next meeting of the Parish Council in the Village Institute, High Street, Crigglestone, WF4 3EB. Tuesday 6<sup>th</sup> September 6.45pm

**IN PRIVATE -**

25. To receive the minutes of the Personnel Committee meeting held 27<sup>th</sup> June 2016 (tabled on the night)
26. To consider for approval the recommendations from the Personnel Committee meeting held 27<sup>th</sup> June 2016 (tabled on the night)