

28 June 2011

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 5 July 2011** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

**There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.**

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 7 June 2011 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 23.
7. To receive the Police Report.
  - i. To consider SAFE Scheme payment for July, August and September 2011.
8. To receive report from the Parks and Open Spaces Committee (minutes attached).
9. To receive report on Health & Safety and Finance matters.
10. To receive report on rights of way matters.
  - i. To discuss proposed Gating Order at Footpath 24.
  - ii. To discuss memorandum from Ms J Robson (please bring document tabled at last meeting)
  - iii. To discuss emails from Dr Robson Capps including a further complaint (attached)
  - iv. To discuss letter from Levi Solicitors (attached).
11. To discuss Hall Green Community Centre.
  - i. To discuss premises licence requirements.
12. Village Institute Matters:
  - i. To approve minutes of the meeting held on 7 June 2011 (attached).
  - ii. To receive and approve quarterly accounts
  - iii. To discuss issues arising.
  - iv. To approve payment of accounts.

13. To receive feedback from meetings
  - i. Meeting regarding Durkar Drain: Cllrs Wainwright and Daniels
14. To consider appointment to Community Hero Committee.
15. Financial Matters:
  - i. To receive and approve quarterly accounts
  - ii. To approve the write off of uncashed cheques.
  - iii. To approve payment of accounts.
  - iv. To consider budget report 2011/12.
  - v. To discuss discontinuance of cheque payment system.
  - vi. To further consider grant application from Time for Us (please bring application and information circulated in May and June, applicant to attend public session).
  - vii. To consider adoption of grant aid policy (attached)
16. To receive items of correspondence (attached).
17. To discuss planning applications:
  - i. To consider new applications/decisions (attached).
  - ii. To receive update regarding unauthorised business uses at Denby Dale Road East and Denby Dale Road.
18. To receive update from District Councillors.
19. To receive update on Parish Matters (attached).
20. To receive items regarding Parish Matters.
21. To consider communication items:
  - i. Press Reports – Items for Publication.
  - ii. Input to next Parish Link magazine.
  - iii. To approve items for the Web Site.
22. To discuss delegation of authority during August.
23. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 6 September 2011 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

24. None.

Yours sincerely

***Janet Mitchell***

Clerk to the Council