

29 December 2015

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 5 January 2016** in the Village Institute, 36 High Street, Crigglestone at 7.00 pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

A	G	E	N	D	A
----------	----------	----------	----------	----------	----------

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To present the Community Hero Award 2015.
4. To ratify appointment of Sarah Mozer as Parish Clerk on SCP 24 for 43 hrs per month.
5. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
6. To receive such items that the Chairman may wish to lay before the Council.
7. To confirm the minutes of the Parish Council meeting held on 1 December 2015 (attached).
8. To report matters arising from those minutes not on the agenda, for information only.
9. To agree that members of the press and public be asked to leave the meeting following agenda item 25.
10. To discuss recognition of 75th anniversary of the Crigglestone Pit Disaster 1941 (Mr K Wainwright).
11. Police matters:
 - i. To receive the Police report.
12. To receive report from Parks and Open Spaces Committee.
 - i. To note minutes of meeting held on 30 November (attached).
13. To receive report from Health & Safety and Finance Committee.
14. To receive report on rights of way matters.
15. To discuss Hall Green Community Centre matters.

16. To consider Village Institute Charity Committee matters:
 - i. To receive update from earlier Committee meeting.
17. To receive Clerk's report (attached).
18. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To receive and approve quarterly accounts to December 2015 (attached).
 - iii. To receive quarterly budget outturn report (attached).
 - iv. To approve virements.
 - v. To approve the precept for 2016/17.
19. To receive items of correspondence (attached).
20. To discuss planning and highway matters:
 - i. To consider new applications/decisions (attached).
 - ii. To consider update on enforcement matters.
 - iii. To discuss any response re reduction in speed limits in residential areas.
 - iv. To discuss Durkar Lane highways issues.
21. To discuss any response regarding local bus services.
22. To discuss litter issues at Durkar.
23. To receive updates from District Councillors.
24. To consider communication items:
 - i. To consider provision of more notice boards in the parish – Cllr Colley.
 - ii. Press reports – items for publication.
 - iii. To receive update re Parish Link magazine.
 - iv. Items for the web site.
 - v. To consider input for spring newsletter.
25. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 2 February 2016 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

26. To note the minutes of the Personnel Committee meeting held 27/30 October (attached).
27. To agree a date for a meeting of the Personnel Committee to consider the RFO's appraisal.

Yours sincerely

Janet Mitchell

Clerk to the Council