

29 January 2013

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 5 February 2013** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 8 January 2013 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 22.
7. To receive the Police Report (attached).
8. To receive report from the Parks and Open Spaces Committee.
9. To receive report on Health & Safety and Finance matters
10. To receive report on rights of way matters.
11. To discuss Hall Green Community Centre.
 - i. Electrical works.
12. To receive feedback from meetings:
 - i. Town and Parish Councils Liaison Group – The Clerk.
 - ii. Training sessions – Cllrs Mrs Binns, Crompton, Daniels.
13. To consider Village Institute Charity Committee matters:
 - i. To note VICC minutes (attached).
 - ii. To sign cheques on behalf of the Committee.
 - iii. To consider quote for new external notice board lights.
 - iv. To note work carried out to drains.
 - v. To discuss request from Crigglestone Nursery School to use the Village Institute as a safe assembly point/shelter in the event of a fire evacuation at the School.

14. To receive Clerk's report (attached).
15. Code of Conduct:
 - i. To consider procedures for applications for dispensations under the Code of Conduct – **please bring documents tabled at previous meeting.**
 - ii. Subject to the suspension of standing order 11, to review addition to Standing Orders approved 4 September 2012.
16. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To consider impact of localisation of council tax support (information attached).
 - iii. To agree annual grant to VI charity.
 - iv. To review arrangements for input to the Parish Link and to consider a donation towards the costs of the magazine.
17. To receive items of correspondence (attached).
18. To discuss planning matters:
 - i. To consider new applications/decisions (attached).
 - ii. To arrange meeting with representatives of Peel.
19. To receive any update re flooding matters at Hollingthorpe Lane.
20. To receive updates from District Councillors.
21. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the web site.
 - iv. To consider draft spring newsletter.
22. To confirm that the next meeting of the Parish Council be held at 7.00pm on Tuesday 5 March 2013 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

23. To consider recommendations from the Parks and Open Spaces Committee for contracts in respect of:
 - i. Park maintenance 2013/14.
 - ii. General maintenance works 2013/14.
 - iii. Hanging basket programme 2013/14.
24. To discuss sponsorship charges for hanging baskets 2013.
25. To discuss Village Institute hiring matters.

Yours sincerely

Janet Mitchell

Clerk to the Council