

29 March 2011

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 5 April 2011** in the Village Institute, High Street, Crigglestone at 7.05pm, following the Annual Parish Meeting, where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 1 March 2011 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 23.
7. To receive the Police Report.
 - i. To note outcome of meeting with Inspector Carlson
 - ii. To consider SAFE Scheme funding 2011/12 including Safe Scheme payment April to June 2011.
8. To receive report on rights of way matters.
 - i. To consider issues regarding footpath from Hall Lane to Stoney Lane (please bring letter tabled at last meeting, further memo attached)
9. To receive report from the Parks and Open Spaces Committee (minutes of meeting 29 March to follow).
10. To receive report from the Health & Safety Committee.
11. To discuss Hall Green Community Centre.
12. Village Institute Matters:
 - i. To approve minutes of the meeting held on 1 March 2011 (attached).
 - ii. To discuss issues arising.
 - iii. To receive feedback from Village Hall training – Cllr Craven and the RFO.
 - iv. To approve management fee for 2010/11 to the Parish Council.
 - v. To approve payment of accounts.

13. To receive feedback from meetings:
 - i. Wakefield Community Legal Advice Service launch – Cllr Craven
14. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To consider grant application from Newmillerdam Methodist Church (attached).
15. To receive items of correspondence (attached).
16. To discuss planning applications:
 - i. To consider new applications/decisions (attached).
 - ii. To receive update regarding unauthorised business uses at properties on Denby Dale Road East and Denby Dale Road.
17. To discuss WMDC LDF Submission document.
18. To discuss the future of the Community Centre, Cliff Road.
19. To receive update from District Councillors.
20. To receive update on Parish Matters (attached).
21. To receive items regarding Parish Matters.
22. To consider communication items:
 - i. Press Reports – Items for Publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the Web Site.
23. To confirm that the Annual Meeting of the Parish Council will be held at 7.00pm on Tuesday 10 May 2011 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

24. None.

Yours sincerely

Janet Mitchell

Clerk to the Council