

28 August 2012

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 4 September 2012** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.



1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To ratify actions during July and August.
5. To confirm the minutes of the meeting held on 3 July 2012 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 27.
8. To receive the Police Report.
 - i. One Stop Shop deliveries.
9. To receive report from the Parks and Open Spaces Committee (minutes attached).
10. To receive report from the Health & Safety and Finance Committee.
11. To receive report on rights of way matters.
12. To discuss Hall Green Community Centre.
 - i. Electrical works.
 - ii. Drainage problems.
13. To consider Village Institute Charity Committee matters.
 - i. To note VICC minutes.
 - ii. To sign cheques on behalf of the Committee.
 - iii. To discuss arrangements for Rededication/Community Plan event.
14. To receive Clerk's report (attached).
15. To receive feedback from meetings:
 - i. Town and Parish Councils Liaison Group – the Clerk.

16. Crigglestone Community-Led Plan:
 - i. To receive minutes of the Steering Group meeting held on 6 August (attached).
17. Code of conduct:
 - i. To adopt amendment to Code (attached).
 - ii. To note DCLG Guide (attached).
 - iii. To consider new standing order reflecting provisions of revised Code of Conduct (attached).
18. To appoint a Complaints Committee (three Members including the Chair).
19. To adopt terms of reference for the Complaints Committee (attached).
20. To agree a date for a meeting of the Community Hero Committee.
21. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To discuss funding of proposed building works to the Village Institute.
 - iii. To discuss contribution to costs of proposed Christmas tree at Hall Green.
22. To receive items of correspondence (attached).
23. To discuss planning matters:
 - i. To consider new applications/decisions (attached).
 - ii. To discuss recent developments re Durkar Lane site.
 - iii. To receive responses received from the Planning Inspectorate and DCLG re LDF procedures (attached).
24. To discuss flooding matters at Hollingthorpe Lane.
25. To receive updates from District Councillors.
26. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. To consider items for autumn newsletter.
 - iv. To approve items for the web site.
27. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 2 October 2012 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

28. To discuss personnel matters.

Yours sincerely

Janet Mitchell

Clerk to the Council