

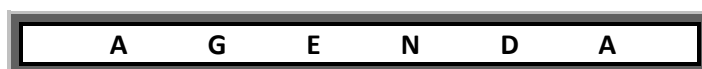
27<sup>th</sup> September 2016

Dear Councillor

**CRIGGLESTONE PARISH COUNCIL MEETING**

You are hereby summoned to attend the Meeting of Crigglestone Parish Council, which will be held on **Tuesday 4<sup>th</sup> October 2016** in the Village Institute, High Street, Crigglestone at **6.45 pm**, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**



**There will be a minutes silence held before the meeting, in respect of John Newsome who recently passed away.**

1. To accept apologies for absence
2. Declarations of interest in items on the agenda
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011
4. To receive such items that the Chairman may wish to lay before the Council
5. To approve the minutes of the Parish Council meeting held on 6<sup>th</sup> September 2016 (attached)
6. To receive information (matters arising) on ongoing issues and decide further action where necessary
7. To agree that members of the press and public be asked to leave the meeting following agenda item 22
8. Police matters
  - i. To receive the Police report
  - ii. To approve priorities
9. To receive updates from District Councillors
10. Parks and Open Spaces
  - i. To receive minutes of the meeting held 26<sup>th</sup> September 2016 (tabled)
  - ii. To receive reviewed POS Terms of Reference for approval by full Council (attached)
  - iii. To consider the recommendation from POS Committee of the appropriate course of action towards the known culprits, of the recent vandalism to the picnic tables and tree trunk in BEP

---

**Web site:** [www.crigglestonepc.org](http://www.crigglestonepc.org)

Parish Clerk – Ms S Mozer, 104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB  
Tel: 01977 284017 Email: [clerk@crigglestonepc.org](mailto:clerk@crigglestonepc.org)

Responsible Finance Officer – Ms J Massey, 68 Applehaigh View, Royston, Barnsley, S71 4JG  
Tel: 01226 728600 Email: [joaniamassey@hotmail.co.uk](mailto:joaniamassey@hotmail.co.uk)

11. Health and Safety and Finance Committee
  - i. To receive a verbal report from Health and Safety and Finance Committee meeting of 4<sup>th</sup> October 2016
  - i. To consider recommendations regarding changes to the banking mandate
12. Hall Green Community Centre matters
  - i. To receive update re: purchase of land to rear of HG CC (if available)
  - ii. To receive roofing quotations (if available)
13. Village Institute Charity Committee matters.
  - i. To receive report from Village Institute Charity Committee (if necessary)
  - ii. To sign cheques on behalf of the Village Institute Charity (if required)
14. To consider parking issues/problems in the Village Institute car park
15. To receive Clerk's report (attached).
16. To receive reviewed & proposed amendments to the Financial Regulations for approval by full Council
17. Financial Matters:
  - i. To approve payment of accounts
  - ii. To receive Budget Outturn report as at 30 September 2016
  - iii. To receive quarterly accounts July to Sept 2016 and September's bank statement
18. To receive items of correspondence
19. Community Hero Working Party
  - i. To receive the report of the Community Hero Working Party held 26<sup>th</sup> September 2016 and recommendations
20. Planning applications for consideration
  - a) **App. No: 16/02199/ADV** Mercedes Benz Wakefield Peel Avenue Durkar Wakefield WF2 7UA,
  - b) **App. No: 16/02153/FUL** 10 Pugneys Avenue Crigglestone Wakefield WF4 3FT
  - c) **App. No: 16/02282/TPO** 72 Wood Lane Chapelthorpe Wakefield WF4 3JL
  - d) **App. No: 16/02233/FUL** 6 Newland Crescent Durkar Wakefield WF4 3AU
  - e) **App. No: 16/02196/FUL** Blacker Lane (Land At) Crigglestone Wakefield WF4 3DL
21. To discuss arrangements for Remembrance Sunday 13<sup>th</sup> November 2016
22. To consider communication items:
  - i. Press reports – Wakefield Express.
  - ii. Input to next Parish Link magazine.
  - iii. Items for the web site.
  - iv. To consider and approve the proof of the Autumn 2016 newsletter
  - v. To confirm who will be distributing the Newsletter and timings
23. To confirm date and time of next meeting of the Parish Council in the Village Institute, High Street, Crigglestone, WF4 3EB. Tuesday 8<sup>th</sup> November 6.45pm

**IN PRIVATE -**

24. To receive the minutes of the Personnel Committee meeting held 15<sup>th</sup> September 2016
25. To arrange the next Personnel Committee meeting

Kind regards

*Ms S Mozer*

Ms S Mozer  
Parish Clerk