

25 February 2014

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 4 March 2014** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.



1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meeting held on 4 February 2014 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 23.
8. To receive the Police report (attached).
9. To receive report from the Parks and Open Spaces Committee:
 - i. To consider Mike Tivenan memorial.
10. To receive verbal report from the Health & Safety and Finance Committee.
11. To receive report on rights of way matters.
12. To discuss Hall Green Community Centre matters.
13. To consider Village Institute Charity Committee matters.
 - i. To sign cheques on behalf of the Committee.
14. To receive feedback from meetings.
 - i. Town and Parish Councils Liaison Group – the Clerk.
15. To receive Clerk's report (attached).
16. To consider revised Standing Orders and draft media policy (attached).

17. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To consider contribution to 2014/15 Police Safe Scheme.
 - iii. To consider and approve virements.
 - iv. To consider quote for engraving on Crigglestone War Memorial.
 - v. To consider Christmas tree provision 2014.
 - vi. To consider grant application from Wakefield Rural Arthritis Care (attached).
18. To receive items of correspondence (attached).
19. To discuss planning matters and highway matters:
 - i. To consider new applications/decisions (attached).
 - ii. To consider Durkar Lane closure matters.
 - iii. To discuss poor surface of M1 on hard shoulder northbound from J39.
20. To note arrangements for World War I anniversary service – 1 July 2014.
21. To receive updates from District Councillors.
22. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. Items for the web site.
23. To confirm that the next Meeting of the Parish Council will be held at 7.05pm on Tuesday 1 April 2014 in the Village Institute, High Street, Crigglestone, following the Annual Parish Meeting at 7.00pm.

IN PRIVATE

24. To seek advice from YLCA regarding personnel matters.

Yours sincerely

Janet Mitchell

Clerk to the Council